

**Most Immediate**

No 15/2/2010-Dir-(C )  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

Lok Nayak Bhavan, 3<sup>rd</sup> Floor,  
Khan Market  
New Delhi. Dated 27 June 2011


**OFFICE MEMORANDUM**

Subject:- Filling up vacant posts in the non-statutory Departmental Canteens/ Tiffin Rooms located in the Central Govt. Offices- Regarding.

The undersigned is directed to refer to this Department's O.M. of even number dated 13/10/2010 (copy enclosed) on the above mentioned subject and to inform that this Department has issued necessary instructions to fill up Group 'B' and 'C' vacant posts in their Departmental Canteens/Tiffin Rooms, lying under their administrative control. It is also further clarified that Group 'C' vacant posts, lying in their Departmental Canteens, may be got filled up through Employment Exchange or Open Advertisement in Employment News /News Papers after the revision of Recruitment Rules of Group 'C' posts on the basis of revised Model Recruitment Rules, circulated by this Department vide OM No. 3/2/2009-Dir (C ), dated 6/9/2010.

2. All Ministries/Departments are requested to adopt the above instructions while filling up of their Group 'C' vacant posts in their departmental canteens.

3. This issues with the approval of Estt. (R/R) Division) of this Department.

  
(Pratima Tyagi)  
Director (Canteens)

To

1. All the Ministries/departments of the Government of India (as per the standard list) (Attention: JS/Director (Administration) of the concerned establishment) for necessary action and further dissemination to all the attached/subordinate offices under their and administrative control.

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2. Comptroller and Auditor General of India, 10 Bahadarshah Zafar Marg, New Delhi.
3. The Registrar, Supreme Court of India, Tilak marg, New Delhi.
4. CGDA, West Block-V, R.K. Puram, New Delhi-110066.
5. Director (Administration), DOPT, North Block, New Delhi.
6. Ministry of Finance, Department of Expenditure, E-III. Desk. North Block, New Delhi.
7. Controller General of Accounts, Ministry of Finance, Department of Expenditure, Lok Nayak Bhavan, Khan Market, New Delhi.
8. Office of the Joint Secretary (Trg) and CAO, Ministry of Defence, C-II Hutments, Dalhousi Road, New Delhi-110011.
9. Ministry Commerce & Industry, Department of Industrial Policy and Promotion (Attn: Shri Satish Kalhotra, US) w.r.t. his letter No. A-12012/1/2009-Estt D. dated 9<sup>th</sup> November, 2011.

No. 15/ 2/2010-Dir (C)  
Government of India  
Ministry of Personnel & Public Grievances & Pensions  
Department of Personnel & Training

Lok Nayak Bhavan (3<sup>rd</sup> Floor),  
Khan Market, New Delhi, the 13/10/2010.

**OFFICE MEMORANDUM**

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Subject:- Filling up the vacant posts in the Non-Statutory Departmental Canteens/Tiffin Rooms located in the Central Government Offices - Regarding.

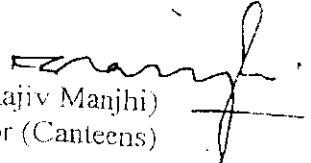
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The undersigned is directed to refer to this Department's O.M. No. 3/1/92-Dir (C), dated the 22<sup>nd</sup> June, 1998 (copy enclosed) on the subject mentioned above and to inform that the position relating to the ban which was imposed on creation and filling up of posts in the non-statutory departmental canteens/tiffin rooms in the Central Government Offices had been reviewed and after considering the feasibility of arranging office catering through alternative means, it was decided to revoke the ban with immediate effect. Accordingly, they were free to fill up the vacancies in their canteens/tiffin rooms, keeping in view the instructions, issued by the Ministry of Finance from time to time.

2. It was also asked to take immediate necessary action to fill up the vacancies in their departmental canteens/tiffin rooms after adhering to the instructions mentioned under Para 2 of the above referred to OM. However, references are being received for ascertaining as to whether vacancies can be filled up or not.

3. All Ministries/Departments are once again advised to take necessary action to fill up the vacancies in their departmental canteens/tiffin rooms, lying under their administrative control in accordance with the Recruitment Rules after following the prescribed procedure as laid down for the same so that the day - to - day work of the departmental canteens could run smoothly.

Enc: As above

  
(Rajiv Manjhi)  
Director (Canteens)

To,

1. All the Ministries/Departments/Offices of the Government of India (As per standard list). (For kind attention of Directors/Deputy Secretaries in-charge of Administration/Establishment Divisions).

Contd..

2. Comptroller & Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
3. The Registrar, Supreme Court, Tilak Marg, New Delhi.
4. Ministry of Finance, Department of Expenditure, E-III-Desk, North Block, New Delhi.
5. Controller General of Accounts, Ministry of Finance, Department of Expenditure, Lok Nayak Bhavan, Khan Market, New Delhi.
6. CGDA, West Block No. V, R. K. Puram, New Delhi-110066.
7. Director (Admin.) DOF&T, North Block, New Delhi.
8. Office of the Joint Secretary (Trg.) and CAO, Ministry of Defence, C-II, Hitelements, Dabhoosi Road, New Delhi - 110011