

**Ministry of Home Affairs O.M. No.27/2/69-Estt.(SCT),  
dated the 5<sup>th</sup> July, 1969, to all Ministries/Departments, etc.**

**Subject:—Employment of Scheduled Castes & Scheduled Tribes—Adequate notice of vacancies to the Employment Exchanges.**

It has been brought to the notice of this Ministry that in the absence of adequate notice of reserved vacancies by the employing offices to the Employment Exchanges the latter find it difficult to nominate candidates of Scheduled Castes and Scheduled Tribes against the notified vacancies. It is therefore necessary that the appointing authorities should give sufficient notice to the Employment Exchanges for nomination of suitable candidates against the reserved vacancies. In order to ensure maximum response to the requisition addressed to the Employment Exchanges for this purpose the Ministries/Departments are requested to bring it to the notice of all appointing authorities that a notice of at least 15 days should be given by them to the Employment Exchanges for sponsoring candidates against the reserved vacancies.