

**Department of Personnel O.M. No.27/4(ii)/70-Est.(SCT),
dated the 3rd September, 1970, to all Ministries/Departments, etc.**

Subject :—Maintenance of rosters for giving effect to the reservations for Scheduled Castes and Scheduled Tribes in services—Recommendation No. 10 in the Fourth Report of the Parliamentary Committee.

The undersigned is directed to say that the Parliamentary Committee on Welfare of Scheduled Castes and Scheduled Tribes has in its Fourth Report made the following recommendation :—

Recommendation No. 10 (para 2.24)

"The Committee have taken note of the various orders issued by the Ministry of Home Affairs regarding the maintenance of rosters for giving effect to reservations provided for Scheduled Castes and Scheduled Tribes in Public Services. The Committee have received complaints that rosters are not being maintained properly. They suggest that the Ministry of Home Affairs should evolve a procedure for the periodical inspection of the rosters. Defects, if any, notice in the maintenance of the rosters should be brought to the notice of the concerned Ministry/Departments for rectification and implementation of the relevant orders."

The above recommendation has been considered in this Deptt. Each appointing authority is required to strictly observe the orders regarding reservation for Scheduled Castes and Scheduled Tribes including those regarding maintenance of rosters. The Liaison Officers nominated in the Ministry/Departments and in offices under the Heads of the Departments have to ensure strict compliance with the orders of reservations *vide* para. 33 of the Brochure issued with O.M. No. 1/1/69-Estt.(SCT) dated 22-12-1969. The recommendation of the Committee regarding inspection of the rosters has been accepted. Henceforth, it shall also be the duty of the Liaison Officers to conduct annual inspection of the rosters maintained in the Ministry/Department/Office of the Head of the Deptt. with a view to ensuring proper implementation of the reservation orders. Ministry of Finance etc. are requested to bring this decision to the notice of all concerned.
