Department of Personnel and Administrative Reforms O.M. No.36024/1/78-Estt.(SCT), dated the 27th June, 1978, to all Ministries/Departments, etc.

Subject:—Follow up action on (i) special studies of offices/organisations under taken and (ii) complaints received by the Commissioner for Scheduled Castes and Scheduled Tribes in service matters.

The undersigned is directed to refer to the instructions contained in the Ministry of Home Affairs O.M. No. 16/8/69-Estt.SCT dated 27-4-1970 in which the Ministries/Departments were requested to ask the Liaison Officers nominated in Ministries/Departments and in offices under the Heads of Departments for work relating to representation of Scheduled Castes and Scheduled Tribes to note the recommendation of the Commissioner for Scheduled Castes and Scheduled Tribes that the Liaison Officers should ensure extension of necessary assistance to the Commissioner for Scheduled Castes and Scheduled Tribes in the investigation of complaints received by the latter in regard to service matters. These instructions are again brought to the notice of the Ministries/Departments, and they are requested to ensure that wherever any cases of individual representations, relating to service matters are referred by the Commissioner for Scheduled Castes and Scheduled Tribes to them calling for facts, comments etc., necessary action is taken to send reply/report to the Commissioner for Scheduled Castes and Scheduled Tribes as expeditiously as possible.

2. Special studies of rosters maintained and of implementation of other orders regarding reservation for Scheduled Castes and Scheduled Tribes in certain offices/organisation are also undertaken by the organisation of the Commissioner for Scheduled Castes and Scheduled Tribes from time to time. Ministries/Departments are requested to extend assistance to the Commissioner when such studies are made and also take follow up action on the Study reports, as expeditiously as possible. Action taken on the reports may also be intimated to the Commissioner for Scheduled Castes and Scheduled Tribes whenever required.