Subject:—Nomination of Liaison Officers for work relating to representation of Scheduled Castes and
Scheduled Tribes in services/posts.

Under para 33 of Brochure issued vide Ministry of Home Affairs Office Memorandum No. 1/2/61-SCT (I),
dated the 27th April, 1962, the Ministries/Departments were required to nominate the Deputy Secretary in charge
of Administration in the Ministry/Department as Liaison Officer for work relating to representation of
Scheduled Castes and Scheduled Tribes in services/posts. Following the recommendation of the Commissioner
for Scheduled Castes and Scheduled Tribes in his Report for the year 1965-66, it was further decided that the sys-
tem of nominating Liaison Officer should be extended to the Offices under Heads of Departments also Ministry
of Finance etc., were requested in this Ministry's O. M. No. 16/17/67-Est. (C), dated the 10th April, 1968 to issue
directions accordingly. In para 2 of the above O. M., the Ministries were also requested that the names and
designations of the Liaison Officers nominated and the offices/organisations for which they have been
nominated may be intimated to this Ministry.

2. It is, however, seen that this Department has not, in some cases, been kept informed of the changes in
the Liaison officer made from time to time. Ministry of Finance, etc., are therefore, requested that the name and
designation of the present Liaison Officer nominated by each Ministry/Department (Proper) including in the
offices under head of Department under their control may please be intimated to this Department immediately.
The changes in the names and designations of the Liaison Officers which may occur from time to time should
also be intimated to enable this Department to maintain the list of Liaison Officers upto date.