Rajeev Kapoor
Joint Secretary
Tel. No. 23093686

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नोर्थ ब्लाक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O.No. A.11013/3/2011-AT

15th March, 2011

Dear Sir / M'am

Applications are invited from suitable eligible officers for three vacancies of Administrative Members in the Central Administrative Tribunal, one at the Ahmedabad Bench and two at the Allahabad Bench.

2. The Administrative Tribunals Act, 1985 got amended by the Administrative Tribunals (Amendment) Act, 2006. As per sub-sections (2) and (3) of Section 8 of the Act:

"(2) A Member shall hold office as such for a term of five years from the date on which he enters upon his office extendable by one more term of five years:

Provided that no Member shall hold office as such after he has attained the age of sixty-five years.

(3) The conditions of service of Chairman and Members shall be the same as applicable to Judges of the High Court."

3. The eligibility conditions as per Sub-section 2(a) of Section 6 of the Administrative Tribunals Act, 1985 as amended by the Administrative Tribunals (Amendment) Act, 2006 (No.1 of 2007) provides that-

"(2) A person shall not be qualified for appointment,-

(a) as an Administrative Member, unless he has held for at least two years the post of Secretary to the Government of India or any other post under the Central or State Government and carrying the scale of pay which is not less than that of a Secretary to the Government of India for at least two years or held a post of Additional Secretary to the Government of India for at least five years or any other post under the Central or State Government carrying the scale of

pay which is not less than that of Additional Secretary to the Government of India at least for a period of five years;"

Provided that the officers belonging to All-India services who were or are on Central Deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause;"

4. For the Administrative Members already working in CAT/SATs who want to apply afresh, Section 10A of the Administrative Tribunals Act, 1985 as inserted by the Administrative Tribunals (Amendment) Act, 2006 provides that-

"10A. The Chairman and Member of a Tribunal appointed before the commencement of the Administrative Tribunals (Amendment) Act, 2006 shall continue to be governed by the provisions of the Act, and the rules made thereunder as if the Administrative Tribunals (amendment) Act, 2006 had not come into force:

Provided that, however, such Chairman and the Members appointed before the coming into force of Administrative Tribunals (Amendment) Act, 2006, may on completion of their term or attainment of the age of 65 or 62 years, as the case may be, whichever is earlier may, if eligible in terms of Section 8 as amended by the Administrative Tribunals (Amendment) Act, 2006 be considered for a fresh appointment in accordance with the selection procedure laid down for such appointments subject to the condition that the total term in office of the Chairman shall not exceed five years and that of the Members, ten years."

Current Members, who are finishing their term between 1st July and 31st December, 2011, would be eligible to apply if fulfilling the other conditions.

The candidature of eligible Members of the CAT/SATs willing to be considered for a fresh appointment may accordingly be recommended by the Chairman, CAT/SATs.

5. It is requested that this circular be given vide publicity and names of such eligible officers who are willing to be considered for the post of Administrative Member in the Central Administrative Tribunal may be forwarded along with their applications in the prescribed proforma (attached). While forwarding the applications, the following points may be kept in mind:-

(i) Quasi judicial experience with knowledge and experience in dealing with service matters and laws would be essential.

(ii) It should be clearly stated that the officer(s) is/are clear from vigilance angle. In case any penalty had been imposed in the past against any officer under the relevant Service Rules, the details of the same may also be furnished.

(iii) Original CR dossiers, failing which certified copies of Confidential Reports for the last ten years in respect of recommended officers, may also be sent positively along with the applications.

(iv) Interested officers may also send advance copies of their applications. However, advance copies of the applications would be considered only if the actual applications are later received with all the above necessary requirements from the cadre controlling authorities.

(v) The applications should reach the Secretary, Department of Personnel and Training, North Block, New Delhi – 110001 on or before 29th April, 2011. **It will not be possible to consider applications received after the due date**.

6. The Central Administrative Tribunal has seventeen regular Benches across the country. The appointment in the Central Administrative Tribunal shall carry an All India transfer liability. The selected persons are liable to be posted to any place having a Bench of the Central Administrative Tribunal depending on the availability of the vacancies / exigencies of work.

7. It has also been our experience in the past that sometimes persons selected for appointment seek extension of time on one pretext or the other and quite often decline to join later. It is made clear that persons selected would have to join within three weeks from the date of issue of appointment order failing which the appointment would be cancelled.

With regards,

Yours sincerely,

(Rajeev Kapoor)

To

1. Secretaries to Government of India.
2. Chief Secretaries of States/UTs.
3. Cadre Controlling Authorities as per list.
4. Chairman, Central Administrative Tribunal

Copy to: PPS to Chairman, Central Administrative Tribunal, Principal Bench, Copernicus Marg, New Delhi.

ANNEXURE

PARTICULARS/BIO-DATA FOR THE POST OF ADMINISTRATIVE MEMBER IN CENTRAL ADMINISTRATIVE TRIBUNAL

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1. NAME

2. DATE OF BIRTH

3. EDUCATIONAL QUALIFICATIONS

4. WHETHER THE CANDIDATE IS (* Strike out whichever is not applicable)
   (a) A Member of All –India Service or,
   (b) A Member of any Central Service or,
   (c) A Member of Indian Legal Service or,
   (d) Any other category/service (Please indicate details)

   (a) In the case of an All India Service please indicate the name of the Service, concerned cadre and the year of allotment.

   (b) In the case of other Central Services and Indian Legal Service, the name of the service and year of allotment, along with the date from which in Grade 1 or Group A or Class 1 as the case may be.

   (c) In the case of any State Service, the name of the state, service and the date from which the candidate is in Grade 1 or Group A or Class 1 as the case may be.

5. DATE OF SUPERANNUATION FROM PRESENT SERVICE

6. PRESENT POSTING (ALONG WITH THE DESIGNATION) WITH OFFICE AND RESIDENTIAL ADDRESS AND TELEPHONE NUMBER-OFFICE/RESIDENCE

7. WHETHER QUALIFIED FOR APPOINTMENT AS

   (a) a person who has, for **at least for two years** held the post of a **Secretary to the Government of India** or its equivalent or,

   (b) a person who has for **at least for five years**, held the post of an **Additional Secretary to the Government of India** or its equivalent.

   (* Strike out whichever is not applicable)

THE DETAILS OF POST (S) HELD SINCE JOINING SERVICE (INCLUDING PROFORMA PROMOTION IF ANY) MAY PLEASE BE INDICATED IN THE DESCENDING ORDER i.e. FROM HIGHER POST TO THE LOWER ONE, IN THE FOLLOWING PROFORMA

S.No.	Post held	Pay scale	Period		Nature of work
			From	To	

DETAILS OF EXPERIENCE IN HANDLING SERVICE RELATED MATTERS (PLEASE ELABORATE)

DETAILS OF QUASI-JUDICIAL EXPERIENCE (PLEASE ELABORATE)

(SIGNATURE)