

NOTIFICATION

New Delhi, the 24th February, 2014

G.S.R. 111 (E).- In exercise of the powers conferred by sub-sections (1) and (2) of Section 13 of the Administrative Tribunals Act, 1985 (13 of 1985), the Central Government hereby makes the following rules further to amend the Central Administrative Tribunal Stenographers Service (Group 'B' and 'C' Posts) Recruitment Rules, 1989, namely: -

1. Short title and commencement.- (1) These rules may be called the Central Administrative Tribunal, Stenographers Service (Group 'B' and 'C' Posts) Recruitment (Amendment) Rules, 2013.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Central Administrative Tribunal Stenographers Service (Group 'B' and 'C' Posts) Recruitment Rules, 1989 (hereinafter referred to as the principal rules), in rule 4, for the words, brackets and figures "Columns (5) to (14)", the words, brackets and figures "Column (5) to (13)" shall be substituted.

3. In the principal rules, for the Schedule, the following Schedule shall be substituted, namely: -

SCHEDULE

Name of post	Number of post	Classification	Pay Band Plus Grade Pay	Whether Selection post or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Private Secretary	65* (2013) *Subject to variation depending on workload	General Central Service Group 'B' Gazetted, Ministerial	Pay band-2, Rs.9300-34800/- plus grade pay of Rs.4800/- and on completion of four year regular service in the grade pay of Rs.4800/- granted non-functional grade in PB-3 of Rs.15600-39100/- plus grade pay of Rs.5400/-.	Selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: Whether by direct recruitment or by promotion or by deputation or absorption and percentage of vacancies to be filled by various methods	In case of recruitment promotion or deputation or absorption grades from which promotion or deputation or absorption to be made
(8)	(9)	(10)	(11)
Not applicable	Not applicable	Promotion: 50% by Promotion failing which by deputation Deputation or Absorption: 50% by deputation or absorption	Promotion: - (i) 50% of the vacancies for promotion shall be filled by promotion on the basis of the selection by seniority from amongst Stenographers Grade 'C' or Court Masters in the Central Administrative Tribunal who have rendered six years of regular service in the pay Band-2 Rs. 9300—34800 with Grade Pay of Rs. 4600. Note 1: - Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying

			<p>or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Note 2:- For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ or pay scale extended based on the recommendations of that Pay Commission.</p> <p>(ii) 50% vacancies for promotion shall be filled in from amongst Stenographers Grade 'C' or Court Masters in the Central Administrative Tribunal who have rendered not less than five years regular service in the Pay Band-2 Rs.9300-34800/- with Grade Pay of Rs.4600/- in the order of merit on the basis of Limited Departmental Competitive Examination to be conducted by the Central Administrative Tribunal.</p> <p>Deputation or Absorption : - 50% by deputation or absorption of officers holding the post of Stenographer under the Central Government or State Government or High Courts;</p> <p>(i) holding analogous posts on regular basis; (ii) Six years of regular service in the Pay Band -2 Rs.9300-34800/- with Grade Pay of Rs.4600/-.</p> <p>Note 1: - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 2:- The maximum age limit for appointment by deputation shall not exceeding 56 years as on the closing date of receipt of application.</p> <p>Note 3:- For purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the posts for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>
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If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
Departmental promotion Committee consisting of: - 1. Member of Central Administrative Tribunal to be nominated by the Chairman- Central Administrative Tribunal- Chairman 2. Member of Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal- Member 3. Principal Registrar, Principal Bench or a Registrar or Joint Registrar, Central Administrative Tribunal, nominated by the Chairman Central Administrative Tribunal - Member	Not applicable

Name of post	Number of post	Classification	Pay Band Plus Grade Pay	Whether Selection post or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Court Master (Stenographer Grade 'C')	69* (2013) *Subject to variation depending on workload	General Central Service Group 'B' Non-Gazetted, Ministerial	Pay Band-2 Rs.9300-34800/- Plus Grade Pay of Rs.4600/-	Selection	18 to 27 years (Relaxable for Government Servants and employees of the Central Administrative Tribunal up to five years and relaxation for reserved category candidates in accordance with the orders issued by the Central Government from time to time. Note 1 :- The crucial date for determining the age limit shall in each case be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti district and Pangi Sub Division of Chamba district of	Essential: - 1. 12 th Class Pass or equivalent from a recognized Board or University. Dictation: - 10mts @ 100 words per minute in Shorthand (English) and transcription 40 words per minute in typewriting (English) and 55 mts (Hindi). Note:- Qualifications are relaxable at the discretion of the Staff Selection Commission in the case of candidates who are otherwise well qualified.

					Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) Note 2:- The Crucial date for determining the age limit shall be the date as advertised by the Staff Selection Commission
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: Whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancies to be filled by various methods	In case of recruitment promotion / deputation / absorption grades from which promotion / deputation / absorption to be made
(8)	(9)	(10)	(11)
No	Two years for direct recruits and Promotees	50% by promotion failing which by deputation 50% by direct recruitment by Staff Selection Commission	Promotion: - (i) 50% of the vacancies for promotion shall be filled in by promotion from amongst Stenographers Grade 'D' in the Central Administrative Tribunal who have rendered not less than eight years regular service in the Pay Band-1 Rs.5200-20200 with Grade Pay of Rs.2400/-. Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. Note 2. For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1 st January, 2006 or the date from which the revised pay structure based on the 6 th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale

		<p>extended based on the recommendations of that Pay Commission.</p> <p>(ii) 50% of the vacancies for promotion shall be filled in from amongst Stenographers Grade 'D' in the Central Administrative Tribunal who have rendered not less than five years regular service in the Pay Band-1 Rs. 5200-20200 with Grade Pay of Rs.2400 in the order of merit on the basis of result of a Limited Departmental Competitive Examination to be conducted by the Central Administrative Tribunal.</p> <p>Deputation or absorption: - Officers holding the post of Stenographer under the Central Government or State Government or High Courts;</p> <p>(i) holding the analogous post on regular basis</p> <p>(ii) with eight years regular service in the Stenographer Grade in Pay Band-1 Rs. 5200-20200 with Grade Pay of Rs. 2400/-.</p> <p>Note 1:-The Departmental officers in the feeder grade category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3:-The Maximum age limit for appointment by deputation shall not be exceed 56 years as on the closing date of receipt.</p> <p>Note 4:-For purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of that Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the</p>
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			post for which that grade pay or pay scale is the normal replacement grade without any up-gradation.
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If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
Departmental Promotion Committee consisting of: - 1. Member of Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal- Chairman 2. Member of Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal- Member 3. Principal Registrar, Principal Bench or a Registrar or Joint Registrar, Central Administrative Tribunal, nominated by the Chairman- Member	Not applicable

Name of post	Number of post	Classification	Pay Band Plus Grade Pay	Whether Selection post or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Steno-grapher Grade 'D'	32 * (2013) * Subject to variation depending on work load	General Central Service Group 'C' Non-Gazetted, Ministerial	Pay Band-1 Rs.5200-20200/- Plus Grade Pay Rs.2400/-	Not applicable	Between 18 to 27 years (Relaxable for Government Servants and employees of the Central Administrative Tribunal up to 40 years in accordance with the orders issued by the Central Government from time to time). Note 1:- The crucial date for determining the age limit shall in each case be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul	Essential: - (i) 12 th Class Pass or equivalent from a recognised Board or University. (ii) Skill Test Norms Dictation:- 10mts @ 80 W. p.m. Transcription: 65 mts. (English) 75 mts. (Hindi) (on manual Typewriter) or 50 mts. (English) and 65 mts. (Hindi) (on Computer)

					and Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) Note 2:- The Crucial date for determining the age limit shall be the date as advertised by the Staff Selection Commission
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: Whether by direct recruitment or by promotion or by deputation or absorption and percentage of vacancies to be filled by various methods	In case of recruitment promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made
(8)	(9)	(10)	(11)
Note applicable	Two years	90% by direct recruitment failing which by deputation or absorption (ii) 10% by Limited Departmental Examination to be conducted by the Central Administrative Tribunal failing which by deputation or absorption	(i) Direct recruitment through Staff Selection Commission Note: Vacancies caused by the incumbent being away on deputation for long illness or study leave or under other circumstances for duration of one year or more, may be filled on deputation from the officials of the Central Government holding analogous posts on regular basis and possessing the qualifications prescribed for direct recruits at Column (7). (ii)Limited Departmental Examination: Lower Divisional Clerks in Central Administrative Tribunal with at least two years regular service and possessing the qualifications as prescribed in Column (7). Deputation/absorption: - Officials from the Central Government or State Government or High Courts; (i) holding the post of Stenographer Grade 'D' in the Pay Band I Rs. 5200-20200 with Grade Pay of Rs. 2400/- ; or (ii) holding the post of Lower Divisional Clerk or equivalent posts with at least two years service in the Pay Band- I Rs. 5200-20200 with Grade Pay of Rs. 1900/- and possessing skill norms test as per Column (7). Note 1:- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding

			<p>this appointment in same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 2:- The Maximum age limit for appointment by deputation shall not be exceed 56 years as on the closing date of receipt.</p> <p>Note 3:- For purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of that Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the posts for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>
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If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
<p>Departmental Promotion Committee Consisting of: -</p> <ol style="list-style-type: none"> 1. Registrar of Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal- Chairman 2. Joint Registrar of Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal- Member 3. Deputy Registrar, Central Administrative Tribunal to be nominated by the Chairman Central Administrative Tribunal - Member 	Note applicable

[F. No. A-12011/1/2011-AT]
MAMTA KUNDRA, Jt. Secy.

Foot Note:- The Principal rules were published in the Gazette of India vide number G.S.R 455(E), dated 20th April, 1989 and subsequently amended vide G.S.R. 367 (E), dated 18th March, 1992, G.S.R. 775 (E), dated 25th October, 1994 and G.S.R. 784 (E), dated 31st December, 1998