

**NOTIFICATION**

New Delhi, the 30th April, 2015

**G.S.R. 358 (E).**— In exercise of the powers conferred by Section 35 read with sub-sections (1) and (2) of Section 13 of the Administrative Tribunals Act, 1985 (13 of 1985) and in supersession of the Central Administrative Tribunal (Group 'B' and 'C' Miscellaneous Posts) Recruitment Rules, 1989 except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules regulating the method of recruitment to Group 'B' and Group 'C' Miscellaneous Posts in the Central Administrative Tribunal, namely: -

1. **Short title and commencement.**- (1) These rules may be called the Central Administrative Tribunal (Group 'B' and Group 'C' Miscellaneous Posts) Recruitment Rules, 2015.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and pay band and grade pay or pay scale.**- The number of the said posts, their classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, qualifications, etc.**- The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualifications.**- No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to any of said posts in the Tribunal:

provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

(b) **Power to relax.**- Where the Chairman, Central Administrative Tribunal is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.

(c) **Saving.**- Nothing in these rules shall affect reservation, relaxation of age and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex servicemen and other special categories of persons, in accordance with orders issued by the Central Government from time to time in this regard.

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## SCHEDULE

Name of post	Number of post	Classification	Pay band and grade pay or pay scale	Whether selection post or non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
1. Section Officer or Court Officer	88* (2015) *Subject to variation dependent on work-load.	General Central Service Group 'B', Gazetted, Non-ministerial	Pay Band -2, Rs.9300-34800 with grade pay of Rs.4800 and on completion of four years regular service in the grade pay of Rs. 4800/- granted non-functional grade in pay band-3, Rs. 15600-39100 with grade pay of Rs. 5400.	Not applicable	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Fifty percent by promotion failing which by deputation. Fifty percent by deputation or absorption.

In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
<p><b>Promotion:</b></p> <p>(i) Twenty-five percent of total vacancies shall be filled on selection by seniority from amongst Assistants with eight years regular service in the pay band-2, Rs.9300-34800 with grade pay of Rs.4600.</p> <p><b>Note 1.</b>— Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less.</p> <p><b>Note 2.</b>— For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay or Pay Scale extended based on the recommendations of that commission.</p>	<p><b>Group 'B' Departmental Promotion Committee (for considering promotion) Consisting of —</b></p> <ol style="list-style-type: none"> <li>1. Member of Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Chairman</li> <li>2. Member, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Member</li> <li>3. Principal Registrar or Registrar, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Member</li> </ol>	Not applicable.

(ii) Twenty-five percent of vacancies shall be filled in from amongst Assistants with five years regular service in the pay band-2, Rs.9300-34800 with grade pay of Rs.4600 in order of merit on the basis of Limited Departmental Competitive Examination to be conducted by Central Administrative Tribunal.

**Deputation or Absorption: -**

Persons working under Central Government or State Government or High Court or Subordinate Courts

(a) (i) holding analogous post on regular basis; or

(ii) holding posts of Assistants or equivalent in the pay band-2, Rs.9300-34800 with grade pay of Rs.4600 with eight years regular service; and  
(b) possessing a degree of a recognized university or equivalent.

**Desirable:** Degree in Law.

**Note 1.-** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other Organization or Department of the Central Government shall ordinarily not exceed three years.

**Note 2.-** The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.

**Note 3.-** For purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.

(1)	(2)	(3)	(4)	(5)	(6)
2. Assistant	55* (2015) *Subject to variation dependent on workload.	General Central Service Group 'B', Non-Gazetted, Non-Ministerial	Pay band- 2 Rs.9300-34800 with grade pay of Rs.4600	Not applicable	Between 20 years and 27 years (relaxable for Government servants and Central Administrative Tribunal employees up to five years, in accordance with the orders issued by Central Government). <b>Note.-</b> The Crucial date for determining the age limit shall be as fixed by the Staff Selection Commission for inviting applications.

(7)	(8)	(9)	10
<p><b>Essential:</b> Degree from a recognized University.</p> <p><b>Note.</b>— Qualifications are relaxable at the discretion of the Staff Selection Commission in the case of candidates otherwise well qualified.</p>	No	Two year for direct recruits	<p>(i) Fifty percent by direct recruitment through Staff Section Commission and</p> <p>(ii) fifty percent by promotion</p>

(11)	(12)	(13)
<p><b>Promotion:</b> The Upper Division Clerks who have rendered not less than ten years service in the grade.</p> <p><b>Note 1.</b>— Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less.</p> <p><b>Note 2.</b>— For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of that Commission.</p>	<p><b>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of —</b></p> <ol style="list-style-type: none"> <li>1. Member, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Chairman</li> <li>2. Member, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Member</li> <li>3. Principal Registrar or Registrar, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Member</li> </ol>	Not applicable

(1)	(2)	(3)	(4)	(5)	(6)
3. Caretaker	18* (2015) *Subject to variation dependent on workload	General Central Service Group 'B', Non-Gazetted, Non-Ministerial	Pay band 2 Rs.9300-34800 with grade pay of Rs.4200	Not applicable	Not applicable

(7)	(8)	(9)	(10)
Not applicable.	Not applicable	Not applicable	By deputation or absorption

(11)	(12)	(13)
<p><b>Deputation or absorption.-</b></p> <p>Officers of Central Government –</p> <p>(a) (i) holding analogous posts; or</p> <p>(ii) holding the posts in pay band-1 with grade pay of Rs. 2400 with eight years regular service in the grade, and</p> <p>(b) possessing a degree from a recognized University or equivalent.</p> <p><b>Note 1.-</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note 2.-</b> The maximum age limit for appointment by deputation shall not be exceeding 56 years as on closing date of receipt of application.</p> <p><b>Note 3.-</b> For the purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade.</p>	Not applicable	Not applicable

(1)	(2)	(3)	(4)	(5)	(6)	
4. Upper Division Clerk	121* (2015) *Subject to variation-dependent workload	General Service 'C', Gazetted, Ministerial	Central Group Non-	Pay band-1 Rs.5200-20200 plus grade pay of Rs.2400	Non-selection	Not applicable

(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	<p>(i) Fifty percent by Promotion failing which by deputation</p> <p>(ii) Fifty percent by Limited Departmental Examination to be conducted by Staff Selection Commission</p>

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(11)	(12)	(13)
<p><b>(i) Promotion. —</b> Lower Division Clerk with eight years regular service in the grade. <b>Note 1.-</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less. <b>Note 2.-</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of that Commission.</p> <p><b>(ii) Limited Departmental Examination:</b> Eligibility service for the Limited Departmental Examination shall be five years regular service in the Lower Division Clerk Grade.</p> <p><b>(iii) Deputation:</b> <b>(a)</b> persons holding analogous posts on regular basis in the Central Government or State Government or High Courts and Subordinate Courts thereto; or <b>(b)</b> persons holding posts in pay band-1 with grade pay of Rs. 1900/- with eight years regular service in the Central Government or State Government or High Court and Subordinate Court thereto. (The period of deputation including the period of deputation held against another ex-cadre post immediately preceding this appointment in the same or some other organization shall not ordinarily exceed three years.) <b>Note 1.-</b> The maximum age limit for appointment by deputation shall not be exceeding 56 years as on closing date of receipt of application. <b>Note 2.-</b> For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>	<p><b>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of —</b></p> <ol style="list-style-type: none"> <li>1. Registrar, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal - Chairman</li> <li>2. Joint Registrar, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal -Member</li> <li>3. Deputy Registrar, Central Administrative Tribunal to be nominated by the Chairman, Central Administrative Tribunal -Member</li> </ol>	<p>Not applicable</p>

(1)	(2)	(3)	(4)	(5)	(6)
5. Lower Division Clerk and Hindi Typist	201* (2015) *Subject to variation dependent on workload.	General Central Service Group 'C', Non-Gazetted, Non-Ministerial	Pay band-1 Rs.5200-20200 with grade pay of Rs.1900	Non-selection	Between 18 years and 27 years. (Relaxable for Government servants in accordance with the instructions or order issued by the Central Government). Note. - The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission for inviting applications.

(7)	(8)	(9)	(10)
<b>Essential: -</b> (i) 12th Class pass or equivalent qualification from a recognized Board or University. (ii) A Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (Time allowed- 10 minutes) (35 w.p.m. and 30 w.p.m correspond to 10500 KDPH/ 9000 KDPH on an average of 5 key depressions for each word)	No	Two years for direct recruitment	(i) Eighty five per cent by direct recruitment through Staff Selection Commission. (ii) Ten per cent on the basis of departmental qualifying examination. (iii) Five per cent on seniority-cum-fitness basis.

(11)	(12)	(13)
(i) Ten percent of the vacancies shall be filled from amongst the Group 'C' staff in the grade pay of Rs.1800/- and who possess 12th Class pass or equivalent qualification and have rendered three years regular service in the grade, on the basis of limited departmental examination conducted by Staff Selection Commission. The maximum age limit for eligibility for examination is 45 years (50 years of age for the Schedule Castes or Schedule Tribes). Note.- If such employees who qualified in the examination mentioned in above clause (i) are more than the number of vacancies, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying in the earlier examination are considered before those who qualify in the later examination. (ii) five percent of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years regular service in post with the grade pay of Rs.1800.	<b>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of -</b>  1. Registrar or Joint Registrar, Central Administrative Tribunal nominated by the Chairman, Central Administrative Tribunal - Chairman  2. Deputy Registrar, Central Administrative Tribunal nominated by the Chairman, Central Administrative Tribunal - Member  3. Scheduled Castes or Scheduled Tribes officer from another Government Department - Member	Not applicable

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ARCHANA VARMA, Jt. Secy.