

No.20/1/2017-Dir. (C)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

Lok Nayak Bhawan, Khan Market,
New Delhi, dated 19th January, 2018

OFFICE MEMORANDUM

Subject : Award of Scholarship to the children of Non-Statutory Departmental Canteen Employees from the Discretionary fund of Director of Canteens – Invitation of applications from canteen employees for award of 19th batch of scholarship to their children for the year 2017-18 based on their performance during the academic year 2016-17 – reg.

The undersigned is directed to refer to the subject cited above and invites applications in the enclosed format(Annexure – I) from the employees of Non-Statutory Departmental Canteens/Tiffin Rooms for consideration of award of 19th batch of scholarship to their children for the year 2017-18 based on their performance during the academic year 2016-17.

2. While submitting the applications to this office, the following may please be strictly adhered to :

- (i) Last date of receipt of applications is **15.02.2018**. Applications received after this prescribed date will not be entertained;
- (ii) Applications may be got forwarded through Ministries/Deptts;
- (iii) The applications having any shortcomings in this regard will not be entertained under any circumstances;
- (iv) Documents to be submitted for part – C of the Annexure – I Certifying the stage at which student is studying (Standard in School/Year of College/other specialized course);
- (v) The conditions at para 4(a) to (e) laid down in this Department's Office Memorandum No. 20/1/2011-Dir.(C), dated 14.02.2017 (Copy enclosed as (Annexure – II) will be the criteria for consideration of eligibility for submission of application for scholarship;

- (vi) The important Notes below part 'D' of the application form should also be taken care of and all the important information (No.1 & 2) should be submitted;
- (vii) **Applications furnished in the prescribed format (Annexure – I) will only be entertained;**
- (viii) **Canteen employees from the Departments of Telecommunications, posts etc. which are already having separate Scholarship Scheme are to certify that their children are not already in receipt of scholarship under the scheme of their Department.**
- (ix) Consent for use of Aadhaar respective Number in terms of Aadhaar Act-2016 may also attached in the prescribed Performa. (Copy enclosed)
3. It is therefore requested that this scholarship scheme may be disseminated to all the canteen employees.


(Kulbhushan Malhotra)

Under Secretary to the Government of India
Tel No. : - 011-24646961

Encl : As above.

To

1. Directors/Deputy Secretaries In-Charge, Administrative Divisions/Wings for necessary action and further dissemination to all concerned Establishments/Attached/Subordinate Offices under their control of a All Ministries/Department's of the Government of India (as per standard list).
2. Under Secretary(Coord.II), Department of Personnel and Training, North Block, New Delhi.
3. PS to JS(S&V I)/PS to C.W.O.
4. Technical Director, NIC, Lok Nayak Bhawan, New Delhi with the request to upload this on the website of the Department under 'what is new' and in the e-office website under Canteens Section.
5. Notice Board/Guard File/Spare Copies (10).

REVISED FORM

APPLICATION FOR AWARD OF SCHOLARSHIP UNDER THE SCHEME NOTIFIED VIDE DEPARTMENT OF PERSONNEL AND TRAINING'S O.M NO. 20/1/2011-Dir.(C), DATED THE 2nd September,2011.

A.) Details of the Applicant (Canteen Employee)

Name _____ Designation _____
 Full Office Address : _____ Tel. No. _____
 Residential Address : _____
 Whether SC/ST (If yes, attach certificate) _____
 Name of Bank _____ Name of Branch _____ Bank Account No* _____
 Bank IFSC Code _____ Bank MICR Code _____
 Aadhar No.* _____ PAN No. _____

B.) Details of the Son/Daughter of Canteen Employee for whom Scholarship is sought :

Name _____ Son/ Daughter _____ Date of Birth _____
 Whether differently-abled (If yes, attach Medical Certificate stating nature and percentage of disability) _____
 Name and Duration of the Present Course _____
 Stream of study (Science/Non-Science) _____
 Name of School/College/Institute alongwith Board/University by which recognized/affiliated _____
 Current Standard in School/Year in College _____
 Is there any break between previous stage of study & joining the current educational course? (If yes, state reason(s)) _____

C.) Details of marks (Subject wise) obtained in the previous year of Class/Course (Self-Attested copies of Marksheet should be submitted)

Name of the Examination	Year of Passing	Maximum Marks	Marks Obtained	Percentage of Marks

D.) Details of other scholarship(s) already received or applied by the child

DECLARATION :

I _____ declare that the particulars as given in the above are true and complete to the best of my knowledge and belief.

Date : _____
 Station : _____

Signature of the Applicant
 (Canteen Employee)

Certified that the entries under Col. A are correct as per Office Records.

Signature of Head of the Office
 (With Seal)

* Bank Account seeded with Aadhar Number.

CONSENT FOR USE OF AADHAAR NUMBER IN TERMS OF AADHAAR ACT, 2016.

1. I hereby give my consent to the Office of Director (Canteens), Department of Personnel & Training, New Delhi, to use and share my Aadhaar number with Unique Identification Authority of India (UIDAI) for the purpose of authentication of my demographic information; with National Payments Corporation of India (NPCI) for the purpose of authentication of Aadhaar linked bank account; with PFMS for payment through Aadhaar linked payment bridge and with the payee bank of O/o Director (Canteens) for payment of scholarship.

2. I understand that my Aadhaar number will be used and shared by O/o Director (Canteens) only for the specific purposes mentioned above. I also understand that my Aadhaar number shall not be published, displayed or posted publicly by O/o Director (Canteens).

Signature of the individual

Name of the individual:.....

Date Place.....