

**IMMEDIATE**

No.32/12/2018 -Welfare  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Welfare Section)

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
Dated the 31<sup>st</sup> December, 2018

**OFFICE MEMORANDUM**

**Subject: Nomination of Area Welfare Officers for the calendar years 2019 and 2020 for Delhi/Delhi NCR and outside Delhi.**

The officers, whose particulars are indicated in the enclosed list, have been nominated as Area Welfare Officers (AWOs), for the calendar years 2019 and 2020 for the areas in Delhi/New Delhi and outside Delhi, as indicated against their names.

2. It is further stated that tenure of the Area Welfare Officers mentioned in the list shall be up to 31.12.2020 or till his/her services are required by the Government or the officer resigns or retires from service, whichever is the earlier. The AWOs will be entitled to avail of the facilities as decided by the Government from time to time. A list of their functions is also enclosed, alongwith the list of AWOs.

Encl.: as above.



(Kulbhushan Malhotra)  
Under Secretary (RWA)  
Tel: 24646961


To

1. All Ministries/Departments of Government of India.
2. Chief Secretary, Govt. of NCT of Delhi.
3. All Area Welfare Officers (As indicated in the list).
4. Secretaries of all recognized RWAs.
5. Chairman, DTC, I.P. Estate. New Delhi 110092.
6. Commissioner, Kendriya Vidyalaya Sangthan, Shaheed Jeet Singh Marg, New Delhi.
7. Vice Chairman, DDA, Vikas Sadan, INA Colony, New Delhi.
8. Chief General Manager, MTNL, Khurshid Lal Bhawan, New Delhi.

9. Chief Post Master General, Delhi Circle, Meghdoot Bhawan, Jhandewalan, New Delhi.
10. General Manager, Delhi Milk Scheme, West Patel Nagar, New Delhi.
11. Secretary, GKK, Samaj Sadan, Lodhi Road Complex, New Delhi.
12. DG (Works), CPWD, Nirman Bhawan, New Delhi.
13. NDMC, Palika Kendra, Sansad Marg, New Delhi.
14. DGHS, Ministry of Health, Nirman Bhawan, New Delhi.
15. Commissioner, North Delhi Municipal Corporation, South Delhi Municipal Corporation and East Delhi Municipal Corporation.
16. Commissioner, Delhi Police, I.P. Estate, Delhi-2.
17. MD, Mother Dairy Fruit & Vegetable Pvt. Ltd., A-3, Sector-1, Noida (UP) 201301.
18. MD, Delhi Metro, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi.

**Note:**

It is requested that the list of Area Welfare Officers may be brought to the notice of all concerned officers/local authorities with the direction that full cooperation should be extended to the AWOs in the matters pertaining to the Central Government Employees of the area under their jurisdiction. Nominated AWOs are requested to inform the local Civil Authorities/Police Authorities about their nomination as Area Welfare Officer.

  
(Kulbhushan Malhotra)  
Under Secretary (RWA)  
Tel: 24646961

### **FUNCTIONS OF AREA WELFARE OFFICER**

1. To function as coordinating officer between the CGHS Dispensary and its beneficiaries regarding complaints from either side.
2. To attend to all emergency hospital work like help in expeditious hospitalisation of serious cases, attending to complaints regarding hospital care, etc.
3. To serve on the CGHS Area Advisory Committee for considering suggestions for the improvement of services and facilities.
4. To act as liaison officer for Community Hall and look to its proper functioning and improvement.
5. To act as liaison officer between the Ministry of Personnel, PG and Pensions and the local Associations in all matters and disputes and to mediate in election disputes at the request of the parties.
6. To investigate all cases of neighbourly disputes referred to him by the Deptt. of Personnel and furnish report on the basis of which action can be taken by the Directorate of Estates for shifting the erring party to another locality.
7. To act as liaison officer between the Associations and Municipal authorities in all complaints regarding civic services, water electricity, street lighting, drainage, bus service, sanitary service and vaccination and inoculation services.
8. To act as liaison officer with local police authorities regarding any incident in the locality involving law and order.
9. To act as liaison officer with the Education Directorate regarding complaints about school timing, admission etc.
10. To act as liaison officer between the Co-operative consumer store and the beneficiaries in the area.
11. To act as liaison officer between CPWD authorities and the allottees regarding complaints lodged with the CPWD enquiry office for their speedy disposal.
12. To keep in touch with all the social and cultural bodies in the area.
13. To act as liaison officer with all activities of Grih Kalyan Kendra in the area including 'Creche'.
14. To act as liaison officer between the colony and the Central Secretariat Sports Control Board in all activities of the Board.
15. To mediate in family dispute to bring about harmony in the home life in the context of Home Ministry circular for maintaining the wife in a reasonable comfort and matter relating to notation of monogamy.
16. To assist and cooperate in campaigns and measures such as vaccination in Oculation blood donation family planning etc., launched by the Ministry of Health and Family Planning.

Note: The above list is only illustrative and not exhaustive.

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**LIST OF OFFICERS NOMINATED AS AREA WELFARE OFFICERS (AWOs) FOR  
THE CALANDER YEARS 2019-2020 IN DELHI/NEW DELHI**

S. No.	Name(Sh./Smt./Ms.)/Residential Address and Contact no.	Designation/Ministry/ Department	Name of Area(s)	CGHS WC Number
1.	R.P. Tiwari 14-C, DDA Flats, Anand Vihar, Delhi-110092 Office -23035434 Residence -42427656 Mb - 9910047656 rajendrap.tiwari@sansad.nic.in	Additional Director, Rajya Sabha Secretariat	Anand Vihar, Surajmal Vihar, Vigyan Vihar	Vivek Vihar (79)
2.	Prasithlal. R, G-9, Andrews Ganj Extension, New Delhi-110049 Office No. 23014387 Resi. No. 20884503 Mob. No. 9868122034 plal@mea.gov.in	Scientist 'E' Ministry of Electronics & Information Technology	Andrews Ganj Extension /HUDCO /Andrews Ganj	Andrews Ganj (D-39)
3.	Deepak Kumar, 14/500, Sctor-1, Type-III, Albert Square, Gole Market, New Delhi Office-24364851-55 Mob. -7678483578/ 9013815606 deepak1961gaur@gmail.com	Section Officer, Ministry of Home Affairs	Aram Bagh, Chitragupta Road, XYZ Quarters & Panchkuian Road	Aram Bagh (No. 51)
4.	Vijay Kumar Gupta, Pocket-E, Flat-64C, Dilshad Garden, Delhi Office-24611543 Mob.- 9668457842 vijaygupta0124@gmail.com	Asstt. Accounts Officer, PAO (DGCA), M/o Civil Aviation & Tourism	Dilshad Garden	Dilshad Garden (87)
5.	Sanjeev Chandra, H. No. 663, Sector-19, Pocket-2, DDA SFS Flats, Dwarka, New Delhi-110075 Office No. 23035433 Resi. No. 49046166 Mob. No. 9013504560 sanjeev.chandra@sansad.nic.in	Additional Director, Rajya Sabha Secretariat	Dwarka	Dwarka, (36-A)
6.	Vipin Kumar, 797, Block-13, B.K.S. Marg, New Delhi-110001 Office No. 23724762 Resi. No. 23747028 Mob. No. 9810062014 vipinksrijan@gmail.com, vipin.kr@sansad.nic.in	Deputy Director (E&T), Rajya Sabha Secretariat	B.K.S. Marg, Kali Bari Marg, Sector-IV DIZ Area, Minto Road Area, Hanuman Road, Peshwa Road, North Avenue	Kali Bari (76) & North Avenue, (31)

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7.	K. Prakasham, Qtr. No. 47-3D, Sector-2, DIZ Area, Gole Market, New Delhi- 110001 Office No. 23094254 Mob. No. 9818201372 prakasham.k@gov.in	Under Secretary, DoPT	Sector-2, Sector-3 & Sector-E, Gole Market	Gole Market (1)
8.	Ashok Kumar Jaiswal, 14/488, Sector-I, Albert Square, Gole Market, New Delhi Office-23740519 Mob.-9968162602 ashok.jaiswal@nic.in	Deputy Director, M/o Women & Child Development	Sector-D Mandir Marg, Sector-C and Sector-1, Gole Market, Albert Square	Gole Market (1)
9.	Sonika Khattar, DB-13 E, Hari Nagar, New Delhi-110064 Office No. 23388340 Resi. No. 25122173 Mob. No. 9810875891 sonikakhattar1972@gmail.com, s.khattar@nic.in	Under Secretary, M/o Information & Broadcasting	Hari Nagar, Maya Enclave, Pratap Nagar	Hari Nagar (48)
10.	J.S. Rawat, KG-3/129, Vikas Puri, New Delhi-18 Office No. 011-23383557 Resi. No. 9868664236 Mob. No. 9868664236 sogan-ca@nic.in	Section Officer, Department of Consumer Affairs	Janak Puri	Janak Puri (74)
11.	Asha Gulati, S-241, School Block, Shakarpur, Delhi-110092 Office No.- 23092039, 23092154 Resi. No.- 22481479 Mob. No.- 9811948070 asha.gulati@nic.in	PPS, D/o Economic Affairs, M/o Finance	Laxmi Nagar & Shakarpur	Laxmi Nagar, (67)
12.	Shashi Bhushan, H. No. 95, Block-7, Lodhi Colony, New Delhi Office No.- 23035448 Resi. No.- 24613253 Mob. No.- 9868242288\ 9958955910 shashi.bhushan@sansad.nic.in	Director, Rajya Sabha Secretariat	Lodhi Colony (MCD Area), Prem Nagar, Sewa Nagar, Pragati Vihar, Lodhi Road Complex	Lodhi Road (10), Kasturba Nagar (24 & 72), Pragati Vihar (83)
13.	Pankaj Kumar Sinha, Qtr. No. 708, Block No. 6, III Avenue Road, Lodhi Colony, New Delhi-110003 Office No. 23792048 Resi. No.- 9013236632 Mob. No.- 9868333115	Section Officer, Prime Minister Office	Lodhi Colony (NDMC Area), Aliganj and Pandara Road	Lodhi Road (9&10), Pandara Road (2)

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	pankaj.kumarsinha@gov.in			
14.	Vipin Kumar, Flat No. 470, Pocket-V, Mayur Vihar, Phase-I, Delhi-110091 Office No.- 011-23747131 Resi. No.- 011-22752524 Mob. No. 9868224121 vipin.kumar@nic.in, vipinkumar1972@gmail.com	Sr. Statistical Officer, M/o Statistics & P.I.	Mayur Vihar	Mayur Vihar, Phase-I, Trilok Kunj, (77)
15.	Ravinder Nath, 19/31-A, Moti Nagar, New Delhi-110015 Office No. 23386764 Mob. No. 9868918897 ravi.bangia@nic.in	Private Secretary, Ministry of Home Affairs	Moti Nagar	
16.	Anil Tripathi, Flat No. 135, Type-IV Quarters, North West Moti Bagh, New Delhi-110021 Office-26194167 Resi.-26882145 Mob.- 9868332285 anitripathi@hotmail.com	Deputy Secretary DOPT	North West Moti Bagh	Moti Bagh (16)
17.	Deepak Kalra, F-373, Nanak Pura, New Delhi-110021 Office No. 23034529 Resi. No. 26882846 Mob. No. 9013965657 dk1705@yahoo.com	Under Secretary, Rajya Sabha Secretariat	Nanak Pura	Nanak Pura (29)
18.	Sandeep Kumar, RZE-385/C, E-100, Street 17-A, Sadh Nagar, Palam Colony, New Delhi Office-011-23744620, Resi.-011-25053844, Mobile No.- 9711610278, awocghs66@gmail.com	Sr. Statistical Officer, M/o Statistics & P.I	Palam Colony, Mangla Puri, Sadh Nagar, Kailash Puri & Delhi Cantt.	Palam Colony (66)
19.	Sukh Lal Meena, RZF-2/81, Gali No.3, Nasirpur Road, Mahavir Enclave, New Delhi Office- 011-26171184, Mob. No. 9868282749, slmeena14@gmail.com	Under Secretary, D/o Revenue, M/o Finance	Palam, Mahavir Enclave, Raj Nagar, Vaisali, Dashrathpuri, Durga Park, Nasirpur Village, Nasirpur DDA Flats	Palam Colony (66)
20.	Vimal Kumar, D1/12 Rajasthali Apartment, Pitam Pura, Delhi-110034	Director, Rajya Sabha Secretariat	Pitam Pura	Income Tax Colony (421) &

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	Office No. 23035454, Resi. No. 27010239, Mob. No. 9810282329, vimal_kamra@yahoo.com			Pitam Pura (81)
21.	Shanker Choudhary, 124/3, Sector-1, Pushp Vihar, New Delhi-17 Office No. 23711139 Resi. No. 29562134 Mob. No. 9868039033 shanker.choudhary64@gov.in	Under Secretary, Ministry of Shipping	Sector- I & Sector- IV, Pushp Vihar	Pushp Vihar (65)
22.	Kamal Swaroop, H. No. 910, Sector-7, Pushp Vihar, New Delhi-110017 Office No. 011-23015591 Resi. No. 9873060634 Mob. No. 8920510273 kamal.swaroop@nic.in	Research Officer, Committee of Parliament on Official Language	Sector-V & Sector-VII, Pushp Vihar	Pushp Vihar (78)
23.	N. Subhash, 958, Sector-7, Pushp Vihar, New Delhi-17 Office No.- 23011687 Resi. No.- 9654296946 Mob. No.- 9654391972 nsubhash114@yahoo.in	Sr. PS M/o Defence	Sector-III, Pushp Vihar	Pushp Vihar (78)
24.	Ashish Kumar Sarkar, KG-3/129, Vikas Puri, New Delhi-18 Office No. 23815856, Resi. No. 26190579, Mob. No. 9312236338, aksarkar66@gmail.com	A.A.O, O/o DGA (P&T)	Sector-2 & Sector-3, R.K. Puram,	R.K. Puram (46) & (69)
25.	Jitendra Mohan Bhardwaj, 445, Sector-9, R.K. Puram, New Delhi-110022 Office No.- 23034483 Resi. No.- 26171103 Mob. No.- 9868281287 jmbhardwaj67@yahoo.com	Additional Director, Rajya Sabha Secretariat	Sector-5, Sector-7 & Sector-9, R.K. Puram	R.K. Puram (57)
26.	Kanwal Suman, H. No. 45, Sector-8, R.K. Puram, New Delhi Mob.- 9650965024 kanwalsumman@gmail.com	Assistant Commissioner, O/o CGST Audit, Mudit Sq. Sector- 32, Gurugram	Sector-8, Sector-10 & Sector-12, R.K. Puram	R.K. Puram (52) & (57)
27.	R K Pandey, 706, Type-IV, Sector-IV, R.K. Puram, New Delhi Office No.- 011-23093608 Resi. No.- 011-26165366	Under Secretary, Ministry of Home Affairs	Sector-13, R.K. Puram & Kidwai Nagar	

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	Mob. No.- 9868962804 raj.pandey@gov.in			
28.	Suresh Kumar, WZ-106/68 (P-79), 3F, Rajouri Garden Extn., New Delhi-27 Office No. 23035794 Mob. No. 9968308880 suresh.kumar@sansad.nic.in	joint Director, Rajya Sabha Secretariat	Rajouri Garden	Rajouri Garden (53)
29.	Arun Kumar, 142, Pkt-25, Sector-24, Rohini, Delhi-85 Office- 23035804 Resi.- 9968280116, Mob.- 9667342067 akumar@yahoo.com	Deputy Secretary, Rajya Sabha Secretariat	Rohini	Sector-7, Naharpur, Rohini
30.	Neelam Bansal, 4-C/20, Old Rajinder Nagar, New Delhi Office- 23488046 Resi.-25766896 Mob.-9990004000 nb7994@gmail.com	Private Secretary, M/o I&B	Old Rajinder Nagar	Rajinder Nagar (45)
31.	S.D. Sharma, Flat No. 169, Sector-1, Sadiq Nagar, New Delhi Office- 23748734 Resi.-9717593930 eshivdutt@gmail.com	Section Officer, D/o Financial Services	Sadiq Nagar	Sadiq Nagar (63)
32.	Ashish Sharma, A-318, St. No. 2, Meet Nagar, Delhi-110094 Office No. 23092611, 23092555 Resi No. 9868365050 Mob. No. 9810688053 ashish.sharma80@nic.in, ashishsharmalaw@yahoo.com	Private Secretary, Department of Economic Affairs, M/o Finance	Shahdara, Nand Nagri, Meet Nagar, Mansarover Park	Shahdara (49)
33.	Gulshan Gaba, 26/13, Ashok Nagar, New Delhi- 110018 Office No.- 23793308 Mob. No.- 9818082970 ggaba@nic.in	Private Secretary Prime Minister Office	Tilak Nagar, Ashok Nagar, Ajay Enclave, Meenakshi Garden	Tilak Nagar (26)
34	Naresh Kumar Sharma, Qtr. No. 1891, Timarpur, Delhi Office No. 26174675 Resi. No. 9868104892 Mob. No. 9868104891 nareshkrsharma1974@gmail.com	Asstt. Accounts Officer, Central Pension Accounting Office, Ministry of Finance	Timarpur	Timarpur (07)

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35.	Sanjeev Kumar, 169,E-2, Vasant Kunj, New Delhi-110070 Office No. 011-23903759, Resi. No. 9999939552, Mob. No. 9999939552, sanjeevburman@gmail.com	DRDS Scientist 'D' DRDO, Ministry of Defence	Vasant Kunj	Vasant Kunj (91)
36.	Hemant Kumar Fauzdar, 32-N, C.G.H. Complex, Vasant Vihar, New Delhi Office-23018817 Resi.-26149592 Mob.:9873239773, hemantkumarjyoti@yahoo.com	Deputy Director, M/o Defence	Vasant Vihar	Vasant Vihar (96)
37.	Dinesh Kumar Sonker, H. No. A-125, Rama Park, Uttam Nagar, New Delhi-110059 Office No. 011-23386210 Resi. No. 011-25372863 Mob. No. 9968079141 d.sonker@nic.in	Deputy Director, Department of Consumer Affairs,	Vikas Puri	Vikas Puri, (17-A)
38.	Saleem Ahmed, B-320, ST-13/4, Subhash Vihar, N. Ghandia, Delhi-53 Office No. 23022199 Resi. No. 011-22180439 Mob. No. 9968313148 saleem69_ahmed@yahoo.co.in	Supdt. Accounts, Directors of Estates	Yamuna Vihar	Yamuna Vihar (84)

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**LIST OF OFFICERS NOMINATED AS AREA WELFARE OFFICERS (AWOs) FOR  
THE CALANDER YEARS 2019-2020 IN NCR and OUTSIDE DELHI**

S. No.	Name(Sh./Smt./Ms.)/Residential Address and Contact no.	Designation/Ministry/Department	Name of Area(s)	CGHS WC Number
1.	Govind Ram, Qtr. No. 1208, Type-IV, N.H.4, Faridabad Office No. 011-23095725 Resi. No. 9891268700 Mob. No. 9891358700 govind.r@nic.in	Under Secretary, D/o Expenditure, Ministry of Finance	N.H.4, Faridabad	Faridabad (70)
2.	Devendra Singh, Flat No. 51, F.F. BPTP Avenue, (New DPS School), Sector-81, Faridabad Office-23070095, Resi.-019-2981099, Mobile No. 9810080124 devendra.khokhar@gov.in, devenkhokhar@gmail.com	Under Secretary, D/o Social Justice & Empowerment	East of NH-2, Faridabad, West of NH-2, Faridabad	Faridabad (70)
3.	Vikas Kumar Dhiman, 423, Type-III, Block-7, Kamla Nehru Nagar, Ghaziabad Office No. 011-23454360 Mob. No. 7503017107, 8800617107 vikas.kr.dhiman@gmail.com	Asstt. Audit Officer, O/o Director General of Audit, Central Receipts	<b>(Main Gaziabad area)</b> Kamla Nehru Nagar, Raj Nagar, Kavi Nagar, Nehru Nagar, Govind Puram	CGHS Dispensar No. 68
4.	Rakesh Kumar, Flat No. KH-601, Amrapali Village, Nyay Khand, Indrapuram, Ghaziabad (UP) Office No. 011-23719707 Resi. No. 8800169462 Mob. No. 8800169462 raka81172@gmail.com	Section Officer, Ministry of Road Transport & Highways	Vaishali, Kaushambi, Indrapuram	Indrapuram (D.97)
5.	Ranjan Kumar, B-106, SG Homes, Sector- 3, Vasundhara, Ghaziabad, UP-11012 Office No. 011-23035400 Mob. No. 9891740084, 9013575134 ranku73@yahoo.co.in	Sr. Parl. Interpreter, Senior Parliamentary, Rajya Sabha Secretariat	Vasundhara, Sahibabad	Sahibabad (94)

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6.	Brijendra Kumar Tiwri, H.No. 479, Block-S, Yashoda Nagar, Kanpur- 208011 Resi.-7007831917, Mobile No. 9415941927, bktiwari68@gmail.com	Foreman , Air Force Station, Kanpur	Yashoda Nagar, Nawbasta, Kidwai Nagar, Lal Banglow chalccri harginder Nagar, Kanpur	Kendranchal Colony Nawbasta, Kanpur
7.	Mir Bashir Ahmad, Vill.-Dadasara, Tehsil: Tral, District- Pulwama, Kashmir, J&K Mob. 9419050046 bashirdsr@yahoo.com	Administrative Officer, M/o Social Justice & Empowerment	Kashmir/Jammu (J&K)	
8.	Sanjay Shukla, Qtr. No. 114, Type-IV, CPWD Colony, Seminary Hills Office No. 0712-2510084, Resi. No. 0712-2511300. Mob. No. 9423636451, sanjayansi@gmail.com	Asstt Keeper, Anthropological Survery of India, Central Rgional Centre, Nagpur	Seminary Hills, Nagpur	Seminary Hills (2A)

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