

No.32/11/2016 -Welfare (Vol.II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Welfare Section)

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi.
Dated the 9th May, 2017

OFFICE MEMORANDUM

Subject: Nomination of Area Welfare Officers for the calendar years 2017 and 2018 for Mumbai.

Reference is invited to this Department's O.M. of even numbers dated 30.12.2016 and 31.01.2017 on the above subject. The dispute regarding nomination of Returning Officer for conduct of election of CGERWA, Kane Nagar, Antop Hill, Mumbai, between the ad-hoc Management Committee and the Area Welfare Officer, Shri G. Devdas has been brought to the notice of this Department. Ad-hoc Management Committee of the CGERWA made several attempts to get the nomination of Shri Pandit Desai as Returning Officer approved by the Area Welfare Officer but he did not cooperate. He never indicated any reason for non-acceptance of his appointment as Returning Officer. Instead he tried to impose his own nominee as Returning Officer in violation of provisions of the Model Constitution issued by DoPT.

2. Shri G. Devdas, Area Welfare Officer did not comply with the directions of this Department to resolve the issue of nomination of R.O amicably with the ad-hoc Managing Committee. The prejudiced attitude of Area Welfare Officer is creating hurdles in the conduct of free and fair election of the CGERWA.

3. In view of above, it has been decided to terminate the services of Shri G. Devdas as Area Welfare Officer. The charge of Antop Hill and Wadala areas in Central Mumbai has been given to Shri J.M. Singh, Area Welfare Officer. The revised charge of Shri J.M. Singh, Area Welfare Officer will be as under:-

S. No.	Name/Residential Address and Contact no.	Designation /Ministry/ Department	Name of Area(s)	Additional charge
1.	Shri J.M. Singh Type IV/6, HPT, AIR Colony Marve Road Malad W, Mumbai-400095 Office-022-28882976 Resi. - 022-28803064 Mb. - 09167366090, 09869437218 email: jmsawo@gmail.com	Assistant Engineer HPT AIR, Malad, Mumbai	Ghatkopar and Malad areas in Central Mumbai, Nepean Sea Road (Hyderabad Estate) in South Mumbai, Ekta Vihar and CBD, Belapur areas in Navi Mumbai	Antop Hill and Wadala areas in Central Mumbai

4. The tenure of Shri J.M. Singh Area Welfare Officer shall be up to 31.12.2018 or till his services are required by the Government or the officer resigns from service, whichever is earlier.



(G.S. Arora)

Chief Welfare Officer (RWA)

Tel: 24624821

To

1. Ministry of Law and Justice, O/o the Income Tax Appellate Tribunal, Pratishtha Bhavan, 3rd and 4th Floor, Maharshi Karve Marg, Mumbai - 400020.
2. Prasar Bharati, India's Public Service Broadcaster, High Power Transmitter, All India Radio - Malad (W), Mumbai - 400095.
3. Chief Secretary, Government of Maharashtra.
4. Shri G. Devdas, 227/3253, CGS Colony, Sector-6, Antop Hill, Mumbai.
5. Shri J.M. Singh, Area Welfare Officer, Type IV/6, HPT Air Colony, Marve Road, Malad W, Mumbai - 400095. He is requested to inform the local Civic Authorities/Police Authorities about the revised charge of the areas given to him.
6. Shri Dattaraj M. Patil, Secretary, ad-hoc Managing Committee, VI/202/2423, Antophill, Kanenagar, Mumbai-400037.
7. Commissioner of Police, Mumbai, Police Commissioner's Office, D.N. Road, Mumbai - 400001.
8. Commissioner, Kendriya Vidyalaya Sangthan, Shaheed Jeet Singh Marg, New Delhi.
9. Secretary, GKK, Samaj Sadan, Lodhi Road Complex, New Delhi.
10. DG (Works), CPWD, Nirman Bhawan, New Delhi.
11. DGHS, Ministry of Health, Nirman Bhawan, New Delhi.



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FUNCTIONS OF AREA WELFARE OFFICER

1. To function as coordinating officer between the CGHS Dispensary and its beneficiaries regarding complaints from either side.
2. To attend to all emergency hospital work like help in expeditious hospitalisation of serious cases, attending to complaints regarding hospital care, etc.
3. To serve on the CGHS Area Advisory Committee for considering suggestions for the improvement of services and facilities.
4. To act as liaison officer for Community Hall and look to its proper functioning and improvement.
5. To act as liaison officer between the Ministry of Personnel, PG and Pensions and the local Associations in all matters and disputes and to mediate in election disputes at the request of the parties.
6. To investigate all cases of neighbourly disputes referred to him by the Deptt. of Personnel and furnish report on the basis of which action can be taken by the Directorate of Estates for shifting the erring party to another locality.
7. To act as liaison officer between the Associations and Municipal authorities in all complaints regarding civic services, water electricity, street lighting, drainage, bus service, sanitary service and vaccination and inoculation services.
8. To act as liaison officer with local police authorities regarding any incident in the locality involving law and order.
9. To act as liaison officer with the Education Directorate regarding complaints about school timing, admission etc.
10. To act as liaison officer between the Co-operative consumer store and the beneficiaries in the area.
11. To act as liaison officer between CPWD authorities and the allottees regarding complaints lodged with the CPWD enquiry office for their speedy disposal.
12. To keep in touch with all the social and cultural bodies in the area.
13. To act as liaison officer with all activities of Grih Kalyan Kendra in the area including 'Creche'.
14. To act as liaison officer between the colony and the Central Secretariat Sports Control Board in all activities of the Board.
15. To mediate in family dispute to bring about harmony in the home life in the context of Home Ministry circular for maintaining the wife in a reasonable comfort and matter relating to notation of monogamy.
16. To assist and cooperate in campaigns and measures such as vaccination in Oculation blood donation family planning etc., launched by the Ministry of Health and Family Planning.

Note: The above list is only illustrative and not exhaustive.