

IMMEDIATE

No.32/11/2016 -Welfare  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Welfare Section)

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
Dated the 30<sup>th</sup> December, 2016

OFFICE MEMORANDUM

**Subject: Nomination of Area Welfare Officers for the calendar years 2017 and 2018 for Delhi/Delhi NCR and outside Delhi**

The officers, whose particulars are indicated in the enclosed list, have been nominated as Area Welfare Officers (AWOs), for the calendar years 2017 and 2018 for the areas in Delhi/New Delhi and outside Delhi, as indicated against their names.

2. It is further stated that tenure of the Area Welfare Officers mentioned in the list shall be up to 31.12.2018 or till his/her services are required by the Government or the officer resigns or retires from service, whichever is the earlier. The AWOs will be entitled to avail of the facilities as decided by the Government from time to time. A list of their functions is also enclosed, alongwith the list of AWOs.

Encl.: as above.



(G.S. Arora)  
Chief Welfare Officer (RWA)  
Tel: 24624821

To

1. All Ministries/Departments of Government of India.
2. Chief Secretary, Govt. of NCT of Delhi.
3. All Area Welfare Officers (As indicated in the list).
4. Secretaries of all recognized RWAs.
5. Chairman, DTC, I.P. Estate. New Delhi 110092.
6. Commissioner, Kendriya Vidyalaya Sangthan, Shaheed Jeet Singh Marg, New Delhi.
7. Vice Chairman, DDA, Vikas Sadan, INA Colony, New Delhi.
8. Chief General Manager, MTNL, Khurshid Lal Bhawan, New Delhi.
9. Chief Post Master General, Delhi Circle, Meghdoot Bhawan, Jhandewalan, New Delhi.
10. General Manager, Delhi Milk Scheme, West Patel Nagar, New Delhi.
11. Secretary, GKK, Samaj Sadan, Lodhi Road Complex, New Delhi.
12. DG (Works), CPWD, Nirman Bhawan, New Delhi.
13. NDMC, Palika Kendra, Sansad Marg, New Delhi.
14. DGHS, Ministry of Health, Nirman Bhawan, New Delhi.

15. Commissioner, North Delhi Municipal Corporation, South Delhi Municipal Corporation and East Delhi Municipal Corporation.
16. Commissioner, Delhi Police, I.P. Estate, Delhi-2.
17. MD, Mother Dairy Fruit & Vegetable Pvt. Ltd., A-3, Sector-1, Noida (UP) 201301.
18. MD, Delhi Metro, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-1
19. Technical Director, NIC, Lok Nayak Bhawan for uploading the O.M. alongwith enclosures on the website of this Department under the Welfare Division.

Note:

- 1) It is requested that the list of Area Welfare Officers may be brought to the notice of all concerned officers/local authorities with the direction that full cooperation should be extended to the AWOs in the matters pertaining to the Central Government Employees of the area under their jurisdiction.
- 2) Nominated AWOs are requested to inform the local Civil Authorities/Police Authorities about their nomination as Area Welfare Officer.



(G.S. Arora)  
Chief Welfare Officer (RWA)  
Tel: 24624821

## FUNCTIONS OF AREA WELFARE OFFICER

1. To function as coordinating officer between the CGHS Dispensary and its beneficiaries regarding complaints from either side.
2. To attend to all emergency hospital work like help in expeditious hospitalisation of serious cases, attending to complaints regarding hospital care, etc.
3. To serve on the CGHS Area Advisory Committee for considering suggestions for the improvement of services and facilities.
4. To act as liaison officer for Community Hall and look to its proper functioning and improvement.
5. To act as liaison officer between the Ministry of Personnel, PG and Pensions and the local Associations in all matters and disputes and to mediate in election disputes at the request of the parties.
6. To investigate all cases of neighbourly disputes referred to him by the Deptt. of Personnel and furnish report on the basis of which action can be taken by the Directorate of Estates for shifting the erring party to another locality.
7. To act as liaison officer between the Associations and Municipal authorities in all complaints regarding civic services, water electricity, street lighting, drainage, bus service, sanitary service and vaccination and inoculation services.
8. To act as liaison officer with local police authorities regarding any incident in the locality involving law and order.
9. To act as liaison officer with the Education Directorate regarding complaints about school timing, admission etc.
10. To act as liaison officer between the Co-operative consumer store and the beneficiaries in the area.
11. To act as liaison officer between CPWD authorities and the allottees regarding complaints lodged with the CPWD enquiry office for their speedy disposal.
12. To keep in touch with all the social and cultural bodies in the area.
13. To act as liaison officer with all activities of Grih Kalyan Kendra in the area including 'Creche'.
14. To act as liaison officer between the colony and the Central Secretariat Sports Control Board in all activities of the Board.
15. To mediate in family dispute to bring about harmony in the home life in the context of Home Ministry circular for maintaining the wife in a reasonable comfort and matter relating to notation of monogamy.
16. To assist and cooperate in campaigns and measures such as vaccination in Oculation blood donation family planning etc., launched by the Ministry of Health and Family Planning.

Note: The above list is only illustrative and not exhaustive.

**LIST OF OFFICERS NOMINATED AS AREA WELFARE OFFICERS (AWOs) FOR  
THE CALANDER YEARS 2017-2018 IN DELHI/NEW DELHI**

S. No.	Name(Sh./Smt./Ms.)/Residential Address and Contact no.	Designation/Ministry/Department	Name of Area(s)	CGHS WC Number
1.	Rakesh Kumar Goel R-5, Andrews Ganj Extn. New Delhi - 110049 Office -24305132 Residence -26256619 Mb - 8130605111 <a href="mailto:rakesh.goel@nic.in">rakesh.goel@nic.in</a>	Technical Director, NIC	Andrews Ganj, Andrews Ganj Extn. and Hudco Place	Andrews Ganj (39)
2.	Sunil Kumar Singh Bhadoria, 8Z C.G. Road, Paharganj, New Delhi - 110055 Office - 23061846 Mb -08595423219 <a href="mailto:gbhadoriasunil@gmail.com">gbhadoriasunil@gmail.com</a>	Section Officer M/o Health & Family Welfare	Aram Bagh, XYZ Quarters and Chitra Gupta Road	Chitra Gupta Road (51) and Paharganj (5)
3.	Gulshan Gaba 26/13, Ashok Nagar, New Delhi -110018 Office -43583702 Mb - 9818082970 <a href="mailto:ggaba@nic.in">ggaba@nic.in</a>	Private Secretary, DGS&D, D/o Commerce	Ashok Nagar, Ajay Enclave and Meenakshi Garden	Tilak Nagar (26)
4.	G.K. Verma B1/123, Phase-II, Ashok Vihar, New Delhi-110052 Office - 23015601 Resi. - 27130326 Mb - 9818549386 <a href="mailto:gkv_verma@yahoo.com">gkv_verma@yahoo.com</a>	Under Secretary, M/o Defence	Ashok Vihar	Ashok Vihar (62)
5.	Ashok Kumar WZ 996-C, Sadh Nagar-II, Street No.35, Palam Colony, New Delhi-110045 Office - 23092223 Mb - 9871959795 Mb - 9810322934 <a href="mailto:ashok.vats@nic.in">ashok.vats@nic.in</a>	Section Officer, DOPT	Delhi Cantt. and Nangal Raya	Delhi Cant (3), Nangal Rai (58)
6.	Rajesh Kumar E-16/1101, Khalsa Nagar, Karol Bagh, New Delhi - 110005 Office - 23062565 Mb - 9818747759 <a href="mailto:rajesh.kr70@gov.in">rajesh.kr70@gov.in</a>	Under Secretary, M/o Urban Development	Dev Nagar, Karol Bagh	Dev Nagar (19)

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7.	Mukesh Rai 233, Pkt 3, Sector 19, Akshardham Apartments, Dwarka, New Delhi-110075 Office - 23015601 Mb. - 9711188613 mukkurai@rediffmail.com	Under Secretary M/o Defence	Dwarka	Dwarka (36A)
8.	Dr. K. Prakasham 47/30/ Sector-2, Gole Market, New Delhi - 110001 Office - 23092561 Mb. - 9818201372 kprakash1964im@yahoo.co. in	Under Secretary, DOPT	Sector-2 Gole Market	Gole Market (1)
9.	Ashok Kumar Jaiswal 14/488, Sector-I, Gole Market, New Delhi - 110001 Office - 23381204 Mb. - 9968162602 Ashok.jaiswal@nic.in	Asst. Director, M/o Road Transport & Highways	Sector-I DIZ area, Sector D Mandir Marg and Albert Square	Gole Market (1)
10.	Brij Mohan Sharma E-53, Sector-E, R.K. Ashram Marg, New Delhi - 110001 Office - 43824351, Extn. 4351 Resi. Mb.- 9013432777 Mb. - 9868882167 Brijmohanshrm2@gmail.co m	Assistant Meteorologist-II, Indian Meteorological Department	Sector-E/Sector-II &III DIZ area and Panchkuian Road	Gole Market (1)
11.	E. Natarajan 31, Kalibari Apartment, Udyan Marg, New Delhi - 110001 Office - 23382324 Resi. - 23362514 Mb.- 9868138002 e mail : enatarajan60@gmail.com	Principal Private Secretary, M/o Corporate Affairs	Sector IV-DIZ area, J,H&K Blocks Kali Bari Marg and North Avenue	Kali Bari (76) Gole Market (1) and North Avenue (31)
12.	Dr. Vivek Dwivedi 644, B.K.S. Marg, New Delhi - 110001 Office - 23010996/ 23011912 Resi. Mb - 8130743030 Mb. - 9818840008 vivekupsc@gmail.com	Section Officer, Prime Minister Office	B.K.S. Marg Phase I, MS Flats Peshwa Road and Kali Bari Apartments	Gole Market (1) and Kali Bari (76)

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13.	S. Rama Krishnan 24/990, BKS Marg, New Delhi - 110001 Office - 23743706 Mb. - 9868200628 s.ramakrishnan1@nic.in	Principal Private Secretary, DGS&D, D/o Commerce	B.K.S. Marg Phase -- II and Hanuman road	Gole Market (1)
14.	Sonika Khattar DB-13E, Hari Nagar, New Delhi - 110064 Office -23388640 Resi. - 45058215 Mb. - 9810875891 s.khattar@nic.in	Under Secretary, M/o Information & Broadcasting	Hari Nagar and Maya Enclave	Hari Nagar (48)
15.	Rakesh Prasad A-2, Rajya Sabha Awas, INA Colony, (Near DDA Office), New Delhi-110023 Office - 23035425 Resi. - 24613240 Mb. - 9868282508 prasadrin@yahoo.co.in	Joint Director Rajya Sabha Secretariat	INA Colony	Kasturba Nagar-I (24)
16.	Rajiv Mahendru EG-27, first floor, Inderpuri, New Delhi-110012 Office - 23073386 Resi. - 25831273 Mb.- 9868307572 r.mahendru@nic.in	Deputy Secretary, D/o Food & PD	Inderpuri	Inderpuri (55)
17.	Anil Prashar C5D/88-B, Janak Puri, New Delhi-110058 Office - 23381349 Resi. - 45502275 Mb. - 9810139878 anil.prashar@mca.gov.in	US, M/o Corporate Affairs	Janak Puri	Janak Puri (61) and (74)
18.	D.K. Sonker H.No. A-125, Rama Park, Uttam Nagar, New Delhi- 110059 Office - 23073612 Resi. - 25372863 Mb. - 9968079141 d.sonker@nic.in	Deputy Director, M/o Consumer Affairs, Food & PD	Vikas Puri	Vikas Puri (17- A)
19.	Sanjay Anand N-1, Second Floor, Mukherjee Nagar, New Delhi - 110019 Office - 23389044	Section Officer, M/o Railways	Kingsway Camp, Mukherjee Nagar & Burari	Kingsway Camp (60)

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	Resi. - 27655233 Mb. - 9717647085 sanjayanandrly@gmail.com			
20.	Rakesh Kumar 1785 Laxmi Bai Nagar, New Delhi - 110023 Office - 23387226 Resi. - 24107685 Mb. - 9868502052 Rakey.kr@nic.in	Asst. Legislative Counsel, M/o Law and Justice	Type-II Quarters, Laxmi Bai Nagar	Laxmi Bai Nagar (15)
21.	Murli Dhar H.No. 910, Type-IV, Laxmi Bai Nagar, New Delhi - 110023 Office - 23092628 Resi. - 24107432 Mb. - 9868121687	PSO, Deptt. of Revenue Min. of Finance,	Type-III &IV Quarters, Laxmi Bai Nagar	Laxmi Bai Nagar (15)
22.	Vimal Kumar U-63A, Upadhyay Block, Gali No. 5, Shakarpur, Delhi-110092 Office - 23035109 Resi. - 22517325 Vimal.kumar@sansad.nic.in	Director, Rajya Sabha Secretariat	Laxmi Nagar & Sakkarpur	Laxmi Nagar (67)
23.	Shashi Bhushan 7/95, Lodhi Colony, New Delhi-110003 Office - 23035448 Resi. - 24613253 Mb. - 9868242288 shashi.bhushan@sansad.nic. in	Joint Director, Rajya Sabha Secretariat	Lodhi Colony (MCD area), Prem Nagar, Sewa Nagar, Pragati Vihar, Lodhi Road Complex	Lodhi Road (10) and Kasturba Nagar (24&72) Pragati Vihar (83)
24.	Ashish Kumar Singh 8/548, Lodhi Colony, New Delhi-110003 Office -23011391 Mb. - 9868463697 Resi. - 9818875697 Ashish.singh@nic.in	Section Officer, Prime Minister Office	Lodhi Colony (NDMC area), Aliganj and Pandara Road	Lodhi Road (9&10) Pandara (2)
25.	Anil Tripathi Flat No. 135, Type IV Quarters, North West Moti Bagh, New Delhi-110021 Office - 26194167 Resi. - 26882145 Mb. - 9868332285 anitripathi@hotmail.com	Under Secretary, DOPT	North West Moti Bagh	Moti Bagh (16)

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26.	Rajesh Sharma A-205, Moti Bagh-I, New Delhi-110021 Office - 23040340 Resi. - 24678319 Mb. - 9968317038 rsharma@gmail.com	Under Secretary, DOPT	Moti Bagh-I	Moti Bagh (16)
27.	Sukhlal Meena RZF-2/81, Gali No.3, Nasirpur Road, Mahavir Enclave, New Delhi - 110045 Office - 23092428 Resi. - 26171184 Mb. - 9868282749 meena.sukh@nic.in	Under Secretary, M/o Finance	Mahavir Enclave, Dashrathpuri, Palam Village & Palam Enclave and Raj Nagar	Palam (66)
28.	Sandeep Kumar RZE-385/C, E-100, Street 17-A, Sadh Nagar, Palam Colony, New Delhi - 110045 Office -23744620 Resi - 25053844 Mb. - 9711610278 sandeep.cso2015@gmail.co m	Sr. Statistical Officer, Ministry of Statistics and Programme Implementation	Palam Colony, Manglapuri, Nasirpur, Sadh Nagar and Kailashpuri	Palam (66)
29.	Satbir Singh 91/1, Sector-I, Pushp Vihar (M.B. Road), New Delhi- 110017 Office - 26560780 Resi. - 29561911 Mb. - 9958448566 satbir.singh11@nic.in	SO, Min. of Science & Technology	Sector I, Pushp Vihar	Pushp Vihar (65)
30.	D.N. Sahoo, 28-E, Sector-IV, M.B. Road, Pushp Vihar, New Delhi- 110017 Office - 23061656 Resi. - 29564301 Mb. - 9911986407 dsahoo28@gmail.com	Deputy Secretary Min. of Health & Family Welfare	Sector III & V, Pushp Vihar	Pushp Vihar (78) & MB Road (65)
31.	Pankaj Kumar Sinha 28-R, Sector-IV, Pushp Vihar, MB Road, New Delhi-110017 Office - 23012267 Resi. - 29562095	SO, PMO	Sector IV, Pushp Vihar	Pushp Vihar (78)

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	Mb. - 9868333115 pnkjkmrnsnh@gmail.com			
32.	Vinod Kumar 455, Sector - VII, Pushp Vihar, MB Road, New Delhi -110017 Office-23092390 9953585637 vinod.kr71@nic.in	SO, DOPT	Sector-VII, Pushp Vihar	Pushp Vihar (78)
33.	Vinoy Kumar Pathak YZ-50, Sarojini Nagar, New Delhi - 110023 Office - 23035427 Resi. - 24675206 Mb. - 9968613187 vinoy.pathak@sansad.nic.in	Joint Director, Rajya Sabha Secretariat	Sarojini Nagar, Nauroji Nagar and Netaji Nagar	Sarojini Nagar (13,14 &35) Nauroji Nagar (30) and Netaji Nagar (21)
34.	Naresh Kumar Sharma 1891, Type-II, Timarpur, New Delhi - 110054 Office - 26174613 Resi. - 9868104892 Mb. - 9868104891 nareshkrsharma1974@gmail .com	Asst. Account Officer, M/o Finance	Timarpur	Timarpur (7)
35.	Rakesh Kumar Bhutani B31, Neelamber Apartment, Sainik Vihar, New Delhi - 110034 Office - 23385387 Resi. - 43306371 Mb. - 9968283532 Rakeshbhutani99@yahoo.in	Section Officer, MHRD	Rani Bagh & Shakur Basti	Shakur Basti (54)
36.	B.B. Baseshankar C-12/71, Sector-5, Rohini, New Delhi - 110085 Office - 23388513 Resi. - 27934854 Mb. - 9958332708 bbb.shankar60@gov.in	US, Min. Of Women & Child Development	Rohini	Rohini (86)&(89)
37.	Sneh Lata Jawas H.No. 111, Type -IV, Sector-2, R.K.Puram, New Delhi-110022 Office - 23715595 Resi. - 26715140 Mb. -9868101307 sl.jawas@nic.in	PPS M/o Power	Sector-I & II, R.K. Puram and Chankya Puri	R.K. Puram (46)

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38.	Jitender Singh 582, Sector-III, R.K. Puram, New Delhi - 110022 Officer - 23062814 Resi. -26185263 Mb. - 9810034726 jitenderconnect@gmail.com	Deputy Director (Admn.), M/o Health & Family Welfare	Sector-III, R.K. Puram	R.K. Puram (69)
39.	Ishwar Singh Sector-IV, Qtr. No. 471, Type-IV & V, R.K. Puram, New Delhi-110022 Office - 23062914 Mb. - 9968304533 ishwarsingh_61@yahoo.co m	Section Officer, M/o Urban Development	Sector-IV & V, R.K. Puram	R.K. Puram (43) & (50)
40.	Jitendra Mohan Bhardwaj 445, Sector IX, R.K. Puram, New Delhi-110022 Office - 23034483 Resi - 26171103 Mb. - 9868281287 jmbhardwaj67@yahoo.com	Joint Director, (Security), Rajya Sabha Secretariat	Sector VII & IX, R.K. Puram	R.K. Puram (57)
41.	Sathish Babu K.P. N-335, Sector-VIII, R.K. Puram, New Delhi - 110022 Office - 24366171, 24360402 Resi. - 26196417 Mb. - 9818632238 sathishbabukp@yahoo.co.in	PPS, Department of Public Enterprises	Sector-VIII, R.K. Puram	R.K. Puram (52)
42.	Rahul Bhardwaj House No. 85, Sector 12, R.K. Puram, New Delhi - 110022. Office - 25698026 Resi. Mb. - 8826619969 rahul8107.bhardwaj@gmail. com	Deputy Director , M/o Defence	Sector X (Nivedita Kunj) and Sector XII, R.K. Puram	R.K. Puram (57)
43.	S.D. Sharma Flat No. 169, Sector - 1, Sadiq Nagar, New Delhi - 110046 Office - 23748755 Resi. -26267177 Mb. - 9717593930 eshivdutt@gmail.com	Section Officer, D/o Financial Services, M/o Finance	Sadiq Nagar	Sadiq Nagar (63)

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44.	Prafull Kumar Sinha 35 E, CPWD Colony, Vasant Vihar, New Delhi – 110057 Office - 23719710 Mb. - 9868353739 prafullsinha@gmail.com	Under Secretary, Ministry of Power	Vasant Vihar	Vasant Vihar (96)
45.	Saleem Ahmed B-320, Subhash Vihar, North Ghonda, Delhi - 110053 Office - 23022199/Extn.2907 Resi. - 22180439 Mb. - 9968313148 saleem69_ahmed@yahoo.co .in	Supdt. A/Cs Directorate of Estates	Yamuna Vihar	Yamuna Vihar (84)

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**LIST OF OFFICERS NOMINATED AS AREA WELFARE OFFICERS (AWOs) FOR  
THE CALANDER YEARS 2017-2018 FOR DELHI NCR AND OUTSIDE DELHI**

S. No.	Name(S/Sh./Ms.)/Residential Address and Contact no.	Designation/Ministry/Department	Name of Area(s)	CGHS WC
1.	Rakesh Kumar Gupta 1224G, Sector 7B, Chandigarh Office - 0172-2791076 Mb.-09256129023 robin_nps@yahoo.com	PS, Labour Bureau	Chandigarh	-
2.	Vivek Narayan H.No. 1895, Type-III, NH-IV, Faridabad Office - 0129-2476353 Mb. -09868381914 viveknarayan77@gmail.com	Sr. Admn. Officer, Min. of Agriculture	NH-IV, Faridabad	NH-IV Faridabad (70)
3.	Davinder Kumar H.No.1101, Type V, NH-IV, Faridabad Office - 0129-2476332 Mb. - 09013892288/098688776 69 Davinderkumar101@yahoo.com Jaisadgurudev2015@gmail.com	SO, Min. of Agriculture	East of NH-II, Faridabad	NH-IV Faridabad (70)
4.	Subhash C. Kalra 93-C/28, Jyoti Park, Gurgaon, Haryana - 122001 Office - 23062232 Resi. - 0129-2315393 Mb. - 09868819881 kalra.s61@nic.in	PS, M/o Commerce DGFT	Gurgaon	Gurgaon (73)
5.	Mir Bashir Ahmad Village-Dadasara Tehsil-Tral District-Pulwama Kashmir, Mb. - 09419050046 bashirdsr@yahoo.com	Admn. Officer, Min. of Social Justice & Empowerment, Bemina, Srinagar	Jammu and Kashmir	-

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6.	Dilip K Kulkarni 702-JAY CHS, Gorai-1, Borivali West, Mumbai- 400091 Office -022-28692699 Resi. - 022- 28681577 Mb. - 09869202601 deeldeep@gmail.com	Asst. Engineer, All India Radio	Western Mumbai	-
7.	G Devdas 227/3253 CGS Colony, Sector-6, Antop Hill, <b>Mumbai</b> Office - 022-22014556, 022-22014957 Resi. - 9757394427 Mb. - 08108210532 acharydevdas@gmail.co m	Senior PS, Income Tax Appellate Tribunal, Min. of law & Justice	Central Mumbai and Navi Mumbai	-

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