

File No. 8/23/2015-GKK/316  
GRIH KALYAN KENDRA

A registered Society under the aegis of  
Ministry of Personnel, Public Grievances and Pensions,  
Samaj Sadan, Lodhi Road Complex, New Delhi-110003.

Dated: 20.04.2018

**Subject:- Engagement of workers in Grih Kalyan Kendra, Chennai for gaining work experience.**

The Grih Kalyan Kendra (GKK) is a society under the Societies Registration Act, 1860 and functions under the aegis of Ministry of Personnel, Public Grievances and Pensions. The main objective of the Kendra is to help the needy Government employees especially covering the women and children, belonging to lower income groups, who are in the genuine need of temporary rehabilitation by giving them training and experience in certain Craft, Creche and Nursery class activities run by the Kendra which would enable them to supplement their domestic income and help in seeking avenues of employment elsewhere. It is expected only to be a stepping stone and training ground for more and more needy dependants of Central government employees but not give them any regular employment.

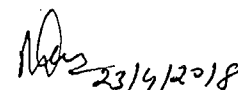
2. The GKK is running welfare activities viz. Nursery School and Gym in its Samaj Sadan at Chennai for the welfare of Central Government employees and their dependents. It is proposed to engage workers in Grih Kalyan Kendra at Chennai for the following posts **purely on contract basis from the dependents of Central Government employees** having the requisite age and qualifications etc given below:-

Sl. No.	Name of Posts	Age as on closings for receipt of Application	Qualification	Honorarium to be paid
1.	Nursery Attendant	Below 45 years (relax able up to 5 years) in the case of candidates possessing higher qualifications/ experience	<ul style="list-style-type: none"><li>8<sup>th</sup> passed. Preference will be given to candidates having past experience in similar work.</li></ul>	Rs. 3840/- (Consolidated)
2.	Gym Instructor	Below 30 years (relax able up to 5 years) in the case of candidates possessing higher qualifications/ experience	<b>Essential</b> <ul style="list-style-type: none"><li>Graduate from a recognized University.</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>Should have experience of 3 years in a recognized Club/Institute/ Organization.</li></ul>	Rs. 9360/- (Consolidated)

3.	<b>Caretaker</b>	Not exceeding 35 years (relaxable for 10 years for ex-serviceman).	<b>Essential</b> • 10 <sup>th</sup> passed or equivalent from a recognized Board/ University.  <b>Desirable</b> Preference will be given to candidates possessing higher qualifications/ experience.	<b>Rs. 6840/- (Consolidated)</b>
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3. The workers in GKK are engaged initially for a period of one year. However, the engagement may be extended by the Competent Authority up to a maximum period of five years on year to year basis subject to satisfactory performance and requirement of the post. The persons so engaged shall be paid a fixed honorarium as mentioned above or as decided by the GKK Board from time to time. They are not entitled to any other service benefits.

4. It is requested that publicity may kindly be given amongst the Central Govt. employees working in the Ministry / Department including attached and subordinate offices who may apply as per enclosed format for the post for which they are eligible. The completed applications along with the required enclosures may be forwarded to **Secretary, Grih Kalyan Kendra, Samaj Sadan, Lodhi Road Complex, New Delhi-110003 within a period of 30 days from the date of issue of the circular.** Applications completed in all respects, shall only be considered. Applications received after the due date will not be considered.

  
(M.L. Sharma)  
Administrative Officer  
011-24616219

Copy to:-

1. Shri M. Veerabhagu, Centre-in-Charge, Chennai for giving wide publicity. A brief Vacancy Notice is also enclosed which may please be got published in local leading News Paper or Employment News Paper for wide publicity.
2. Welfare Division for uploading on DOPTs website.