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MOST IMMEDIATE

PL Issue  
No. 8/5/85-CS.II  
Government of India/Bharat Sarkar  
Ministry of Personnel and Training, Administrative Reforms  
and Public Grievances and Pension / Karmik aur Prashikshan,  
Prashashnik Sudhar aur Lok Shikyat tatha Pension Mantralaya

DEPARTMENT OF PERSONNEL & TRAINING  
(Karmik aur Prashikshan Vibhag)

....  
New Delhi, the 2nd April, 1985.

Office Memorandum

Subject: Scale of personal staff of Ministers/Deputy  
Ministers and Parliamentary Secretaries - entitlement  
- revision thereof.

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The undersigned is directed to refer to this Department O.M.No. 8/1/82-CS.II, dated the 30th January, 1982 and to say that the scale of Personal Staff of Ministers as intimated with this Department O.M.No. 20/1/62-CS(B), dated 27.6.1962, as amended from time to time, has been revised as per Schedule enclosed herewith. All the pending proposals may be decided in accordance with the scale given in the Schedule.

2. As per the aforesaid Schedule, all Ministers are now entitled to one Special Car Driver, co-terminus with the term of the Ministers. Where, however, in addition to the Special Car Driver, a Driver is provided to the Minister by the Ministry/Department concerned, no overtime allowance would be paid to either Driver.

3. The scale of Personal Staff to Parliamentary Secretaries has also been revised as indicated in the enclosed Schedule. Accordingly, the existing post of Private Secretary sanctioned in the scale of Rs.650-1200 will be redesignated as First P.A. and the post of P.S. will be created in the scale of Rs.1100-1600.

4. These orders will take immediate effect.

*G.P. Kalra*  
(G.P. KALRA)

Deputy Secretary to the Government of India.

Encl: Schedule

ALL Ministries/Departments of the Government of India,  
Cabinet Secretariat, Planning Commission and the Prime  
Minister's Office.

Estt.(Pay-I)/(Pay-II), Estt.A/Estt.B/Estt.C/Estt.D/  
Estt.(SCT)/CS.IV Sections.

EG-I Branch, Department of Expenditure, Ministry of Finance.

Personnel & A. R.

Section

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ANNEXURE

Statement showing the revised scale of Personal Staff for Ministers and of Parliamentary Secretary enclosed to O.M. No.8/5/85-CS-II dt.2.4.1985.

MINISTER OF CABINET

<u>Category of Staff</u>	<u>No.</u>	<u>Scale of pay</u>	<u>Remarks</u>
Private Secretary	1	Rs.1500-60-1800-100-2000.	
Addl. Private Secretary	2	Rs.1100-50-1600.	
Asstt. Private Secretary	2	Rs.650-30-740-35-880-EB-40-1040.	Grade 'B' of CSSS.
First P.A.	1	Rs.650-30-740-35-810-EB-35-880-40-1000-EB-40-1200.	Grade 'A' of CSSS.
Second P.A.	1	Rs.425-15-500-EB-15-560-20-700-EB-25-800.	Grade 'C' of CSSS.
Hindi Stenographer	1	-do-	If required by the Minister.
Clerk	1	Rs.260-6-290-EB-6-326-8-366-EB-8-390-10-400.	C.S.C.S. L.D. Grade.
Jamadar	1	Rs.200-3-206-4-234-4-250.	
Driver	1	Rs.260-400.	
Peon	4	Rs.196-3-220-EB-3-232.	

2. MINISTER OF STATE HOLDING CHARGE OF TWO OR MORE INDEPENDENT DEPARTMENTS.

Private Secretary	1	Rs.1500-2000.	
Spl. Private Secretary	1	Rs.1500-1800.	
Addl. Private Secretary	1	Rs.1100-1600.	
Asstt. Private Secretary	2	Rs.650-1040.	Grade 'B' of CSSS.
First P.A.	1	Rs.650-1200.	Grade 'A' of CSSS.
Second P.A.	2	Rs.425-800.	Grade 'C' of CSSS.
Hindi Stenographer	1	-do-	If required by the Minister.
Clerk	1	Rs.260-400	CSCS - LD Grade.
Driver	1	-do-	
Jamadar	1	Rs.200-250.	
Peon	3	Rs.196-232.	

<u>Category of Staff</u>	<u>No.</u>	<u>Scale of Pay</u>	<u>Remarks</u>
<b>3. <u>MINISTER OF STATE</u></b>			
Private Secretary	1	Rs.1500-2000	
Addl.Private Secretary	1	Rs.1100-1600	
Asstt.Private Secretary	2	Rs.650-1040	Grade 'B' of CSSS
First P.A.	1	Rs.650-1200	Grade 'A' of CSSS
Second P.A.	2	Rs.425-800	Grade 'C' of CSSS
Hindi Stenographer	1	-do-	If required by the Minister
Clerk	1	Rs.260-400	C.S.C.S. L.D. Grade
Jamadar	1	Rs.200-250	
Driver -	1	Rs.260-400	
Peon	3	Rs.196-232	
<b>4. <u>DEPUTY MINISTER</u></b>			
Private Secretary	1	Rs.1100-1600	
First P.A.	1	Rs.650-1200	Grade 'A' of CSSS
Second P.A.	1	Rs.425-800	Grade 'C' of CSSS
Clerk	1	Rs.260-400	C.S.C.S. L.D. Grade
Driver	1	Rs.260-400	
Jamadar	1	Rs.200-250	
Peon	1	Rs.196-232	
<b>5. <u>PARLIAMENTARY SECRETARY</u></b>			
Private Secretary	1	Rs.1100-1600	
First P.A.	1	Rs.650-1200	Grade 'A' of CSSS
Second P.A.	1	Rs.425-800	Grade 'C' of CSSS
Driver	1	Rs.260-400	
Peon	1	Rs.196-232	