

Most Immediate

08/02/2010-CSI(T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi
/CSI Training/

Dated the 24th May, 2010

OFFICE MEMORANDUM

Subject : Level 'A' Training Programme for U.D.Cs with 5 years' approved service in the grade at the ISTM (07/06/2010 to 02/07/2010).

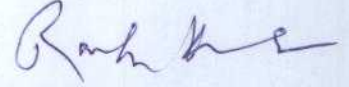
The undersigned is directed to inform that UDCs with 5 years' approved service in the grade, whose names are given in **Annexure I**, have been nominated for the above mentioned Level 'A' Training Programme. This training is being conducted by ISTM w.e.f. **07/06/2010 to 02/07/2010**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri AJK Menon, Assisant Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 07th June, 2010**.

2. **The performance of the officials in the training will be evaluated and the reports thereof would be added in their APARs to be considered for their next promotion.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute as this would have an effect on their next promotions. It is also informed that **as per DOP&T OM No.1/1/2009-CSI(Trg) dated 24th February, 2010, thrice nominated candidates who have not yet undergone training and who fail to attend again, will be debarred from future mandatory training modules, which will result in administrative action and denial of promotion to such debarred officers.**

3. **Further, as per the Cadre Training Plan for CSS, a member of the Service may be allowed two opportunities to complete the training programme successfully. In case, even after the second opportunity, one does not make it, duration of any further participation in the training programme should be debitable to the leave account of the member concerned. As the training of the officials and successful completion is mandatory, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.**

P.T.O

4. Confirmation with regard to the participation of the officers along with their respective bio-data(**Annexure-II**) may please be sent by **31st May, 2010** to **Shri AJK Menon**, Assistant Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned.



(Ravindra Kumar)

Under Secretary to the Govt. of India

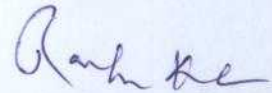
Phone : 24629413

To

**Min/Dept.of
Joint Secretary(Admn.)
New Delhi.**

Copy forwarded to :-

- 1 Concerned officers.
2. ISTM, (Sh. Apendu Ganguly- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2005-ISTM(Coord) dated 14th January, 2010.
3. ISTM, (Shri AJK Menon, Asstt. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **07th June, 2010** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T – **With a request to kindly confirm the nominees' training status before their next promotion.**
6. Guard File.
7. Web site of this Department (www.persmin.nic.in/CSS/Training/U.D.C.)



(Ravindra Kumar)

Under Secretary to the Govt. of India

Phone : 24629413

**Level 'A' CSS Cadre Training Programme for UDCs
with 5 years approved service in the Grade at ISTM
(07/06/2010 to 02/07/2010)**

S. No	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	4131	Sushma Amarpuri *	08/08/1954	Home Affairs(Official Language)
2.	4236	V Srinivasan *	04/06/1969	Power
3.	4141	Mahabir Singh Rawat *	10/01/1964	Staff Selection Commission
4.	4143	BB Upadhayay *	19/10/1968	DoNER
5.	4148	JL Padhee *	17/05/1965	Agriculture & Cooperation
6.	4150	Chander Singh *	01/11/1957	Civil Aviation
7.	4155	Manoj Kumar *	07/07/1967	Social Justice & Empowerment
8.	4159	Shabnam Aggarwal *	10/05/1968	Commerce
9.	4179	Rajinder Kumar Lomror *	25/05/1963	Chemical & Fertilizer
10.	4182	Jagdish Chander	04/12/1964	Commerce
11.	4183	Susheela Girdhar	03/02/1957	Education
12.	4184	Dhirendra Kumar Arya	12/05/1959	Education
13.	4185	Phoola Vij	07/01/1962	Education
14.	4186	Kulwant Singh Banwait	01/01/1961	Education
15.	4188	R.E. Padmanabhan	31/07/1962	Health & Family Welfare
16.	4189	Kiran Bala	11/09/1965	Health & Family Welfare
17.	4190	Chettanya Prakash	14/05/1969	Health & Family Welfare
18.	4191	Nishi Gupta	30/11/1961	Commerce
19.	4192	V. M. Saxena	14/11/1962	Commerce
20.	4193	Om Prakash	07/09/1961	Commerce
21.	4194	Savita Bajaj	29/07/1970	Commerce
22.	4195	Binay Kumar	17/06/1962	Finance
23.	4197	Darshan Singh Rawat	01/05/1956	Finance
24.	4198	Usha Pradeep	04/04/1964	Finance
25.	4199	Manjeet Kumar Vij	09/11/1962	Finance
26.	4200	S. Hemalatha	31/07/1967	Finance
27.	4201	R. G. Srinivas	24/11/1965	UPSC
28.	4202	Kulwant Kumar	21/12/1960	UPSC
29.	4205	Rajiv Goomer	20/04/1962	Defence
30.	4206	Poonam Goel	15/08/1968	Defence
31.	4208	Shibu Das	30/05/1966	Defence
32.	4209	Vijay Kumar Bhardwaj	10/10/1961	Home Affairs
33.	4210	Sitansu Chakraborty	17/05/1963	Home Affairs
34.	4211	Sanjay Kumar Jha	05/10/1965	Home Affairs
35.	4212	Vinod Kumar Kashyap	12/03/1964	Home Affairs
36.	4213	S. Ghazaffar Ali	09/01/1966	Home Affairs
37.	4214	Sudarshan Kumar	08/07/1958	Home Affairs
38.	4215	Prakash Chandra Anthwal	22/09/1962	Home Affairs
39.	4216	N.V. Rao	20/04/1962	Home Affairs
40.	4217	Shri Krishan	26/06/1953	Power

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **UDC**
Select List year _____

7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____