

699-

Most Immediate

No.5/1/2012-CS-II(C)
 Government of India
 Ministry of Personnel, Public Grievances and Pension
 Department of Personnel and Training

3rd floor, Lok Nayak Bhawan, Khan Market,
 New Delhi date 21st May, 2013

OFFICE MEMORANDUM

22 MAY 2013

Subject: Nomination of Stenographers Grade 'D'/PA(ad-hoc) of CSSS for appointment to the Grade of Personal Assistants of CSSS for the Select List Year-2010(Part) on regular basis under the Zoning Scheme for Seniority Quota (SQ).

The undersigned is directed to refer to this Department's O.M. of even number dated 20.7.2012 wherein the range of seniority (zone of promotion) for promotion of Stenographers Grade 'D' to Personal Assistant (PA) Grade of CSSS for the Select List Year- 2010 had been extended upto the Select List Year- 1996 of Steno Grade 'D' and to say that on the basis of information furnished by the Cadre Units, it has been decided to nominate the following Stenographers Grade 'D'/PA(ad-hoc) of CSSS for appointment/promotion to the PA Grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year-2010(Part)(SQ).

S. No	Name	Date of Birth	SL Year	Cadre where working	Cadre where nominated
1	Smt.Shashi Kanwal	20/06/1960	1985	M/o SJ&E	M/o SJ&E
2	Smt.Amarjeet R Mistry	24/12/1977	1996	M/o I&B	M/o I&B
3	Smt. Ashwini N Getam	26/10/1976	1996	DOP&T	DOP&T Taken VRS on 22 nd Feb, 2013

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700 -

2. It is requested that urgent action may be taken to appoint/promote the aforesaid officers to PA Grade of CSSS against the Select List Year-2010(SQ) provided they are clear from vigilance angle. A copy of the appointment/promotion order issued in this regard by the Cadre Units duly indicating the CSL number of the officers may be forwarded to this Department immediately. In case an officer nominated against the Select List Year-2010 refuses regular promotion, cadre unit concerned may initiate action in terms of this Department's O.M. No. 5/1/2008-CS.I(S) dated 8/4/2011 under intimation to this Department.

3. In terms of instructions contained in DOP&T O.M. No. 22011/4/98-Estt.(D) dated 12/10/1998 the appointments of retired officers need not be notified on their inclusion in the relevant Select List on promotion because promotions can take place prospectively and retired persons would not be available to avail of the actual promotion from a prospective date.

4. This O.M. is available on the website of this Department viz. www.persmin.nic.in→Central Service Wing→CS Division→CSSS Promotion (Regular) → Steno Grade 'D' to 'C'.

(Signature)

(K.Suresh Kumar)

Under Secretary to the Government of India

Tele: 24654020

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To

The Under Secretary (Admn.), Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi.

The Under Secretary (Admn.), Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi.

The Under Secretary (Admn.), Department of Personnel and Training, North Block, New Delhi.

