

18

Most Immediate

No.08/2010-CSI(T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi
/CSI Training/

Dated the 30th November, 2010

OFFICE MEMORANDUM

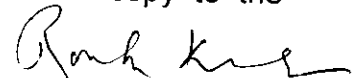
**Subject : Backlog Training Programme for U.D.Cs/Assistants at ISTM
for the period 27/12/2010 to 07/01/2011.**

The undersigned is directed to inform that UDCs upgraded to the post of Assistant, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **27/12/2010 to 07/01/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri D.K. Bisht, Assistant Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 27th December, 2010**.

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for regularization/promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. The aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **10th December, 2010** to **Shri D.K. Bisht**, Assistant Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned.



(Ravindra Kumar)

Under Secretary to the Govt. of India

Phone : 24629413

To

Min/Dept.of
Joint Secretary(Estt./Admn.)
New Delhi.

Copy forwarded to :-

- 1 Concerned officers.
- 2 ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2010-ISTM(Coord) dated 3rd November, 2010.
- 3 ISTM, (Shri D.K. Bisht, Asst. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **27th December, 2010** may please be furnished to this Department next day positively.
- 4 Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
- 5 CSII(B) Section, DOP&T, LN Bhawan
- 6 Guard File.
- 7 Web site of this Department (www.persmin.nic.in/CSS/Training/U.D.C.)



(Ravindra Kumar)

Under Secretary to the Govt. of India
Phone : 24629413

Annexure I**Training Programme for UDCs upgraded as Assistants
to be held at ISTM
(27/12/2010 to 07/01/2011)**

| S. No | CSL No. | NAME OF THE OFFICER Sh./Smt./Ms. | DATE OF BIRTH | CADRE WHERE WORKING Ministry/Department |
|-------|---------|-------------------------------------|---------------|--|
| 1. | 4297 | Indra Sekhar * | 16/05/1964 | Home Affairs |
| 2. | NA | Sher Singh * | 08/05/1953 | Department of Public Enterprises |
| 3. | 4315 | Janak Rani * | 26/06/1963 | Education |
| 4. | 4319 | Manoj Kumar Gupta * | 14/04/1963 | Water Resources |
| 5. | 4320 | D.N. Goswami * | 25/12/1965 | Water Resources |
| 6. | 4347 | Surinder Kumari * | 08/06/1955 | Education |
| 7. | 4351 | P.K. Dixit * | 21/10/1960 | Water Resources |
| 8. | 4352 | Ashwani Kumar * | 06/06/1962 | Water Resources |
| 9. | 4354 | Radha William * | 22/09/1967 | Water Resources |
| 10. | 4356 | Rina Panja * | 12/11/1962 | Water Resources |
| 11. | 4358 | Vandana Kalra | 22/01/1968 | Water Resources |
| 12. | 4360 | Shail Chaturvedi | 15/06/1959 | UPSC |
| 13. | 4361 | Anand Kumar | 25/12/1966 | UPSC |
| 14. | 4362 | Raj Bala Sharma | 10/07/1964 | Agriculture and Cooperation |
| 15. | 4363 | Ramesh S. | 18/06/1964 | Agriculture and Cooperation |
| 16. | 4364 | Indu Bharti | 23/08/1964 | Agriculture and Cooperation |
| 17. | 4365 | Renu Ahuja | 08/08/1970 | Agriculture and Cooperation |
| 18. | 4366 | Umed Singh Negi | 04/12/1953 | Information & Broadcasting |
| 19. | 4367 | Vijay Kumar Sharma | 29/10/1966 | Information & Broadcasting |
| 20. | 4369 | Dalip Singh | 26/07/1967 | Information & Broadcasting |
| 21. | 4338 | Nawab Singh | 19/03/1962 | Industrial Policy & Promotion |
| 22. | 4252 | Parmeshwari Bagri | 06/06/1968 | Industrial Policy & Promotion |
| 23. | | Ganga Singh Rawat | 04/07/1960 | Industrial Policy & Promotion |
| 24. | 4373 | Bhagwat Shri Hari Ranga | 05/06/1965 | Industrial Policy & Promotion |
| 25. | 4370 | Asha Rani | 15/04/1965 | Industrial Policy & Promotion |
| 26. | 4371 | Rajinder Gupta | 01/04/1963 | MSME |
| 27. | 4377 | Smt. Ranju Sikdar | 14/06/1969 | MSME |
| 28. | 4279 | Renu Gupta | 11/07/1966 | Finance |
| 29. | 4394 | Prashadi Lal Tanwar | 01/04/1954 | Planning Commission |
| 30. | 4395 | Sanjay Vasnik | 04/06/1966 | Planning Commission |
| 31. | 4396 | Narender Kumar Arora | 02/09/1963 | Planning Commission |
| 32. | 4401 | R. Bhawani | 16/07/1963 | Petroleum & Natural Gas |
| 33. | 4402 | Anil Kumar Sajwan | 09/03/1959 | Petroleum & Natural Gas |
| 34. | 4388 | Rekha Bansal | 25/04/1965 | Power |
| 35. | 4389 | Satpal Singh | 16/01/1959 | Power |

| S. No | CSL No. | NAME OF THE OFFICER Sh./Smt./Ms. | DATE OF BIRTH | CADRE WHERE WORKING Ministry/Department |
|-------|---------|----------------------------------|---------------|---|
| 36. | 4391 | Sunita Satija | 03/04/1958 | Power |
| 37. | 4392 | Bhagirth Singh | 15/03/1956 | Power |
| 38. | 4403 | Basant Kumar | 13/01/1964 | Power |
| 39. | 4404 | N. Vijayalakshmi | 05/04/1966 | Information & Broadcasting |
| 40. | 4405 | Ravindra Kumar | 22/08/1954 | Information & Broadcasting |
| 41. | 4406 | Manoj Kumar | 02/02/1962 | Information & Broadcasting |
| 42. | 4408 | K.S. Muralidharan | 29/02/1964 | Information & Broadcasting |
| 43. | 4409 | Sanjay Kumar | 08/04/1965 | Information & Broadcasting |
| 44. | 4410 | Jagat Roy | 21/04/1963 | Information & Broadcasting |
| 45. | 4411 | Sudesh Kansal | 01/01/1969 | Information & Broadcasting |

*** Renomination cases.**

CURRICULAM VITAE

| | | |
|----|---|----------------------------------|
| 1. | Name of the Officer Nominated | _____ |
| 2. | Date of Birth | _____ |
| 3. | Designation & Scale of Pay | _____ |
| 4. | Office in which employed | _____ _____ _____ _____ |
| 5. | Academic Qualification | _____ _____ |
| 6. | Date of joining as UDC Select List year | _____ _____ |
| 7. | Whether the nominee is a member of SC/ST. If yes, please specify | Yes/No SC/ST |
| 8. | Previous Training undergone | |
| | (i) ISTM | _____ |
| | (ii) Other Training Instt. | _____ |
| 9. | (i) Office Address | _____ |
| | Ministry/Department | _____ |
| | Name of Building & Room No. | _____ |
| | Place of Office, Tele. No. | _____ |
| | (ii) Residential Address | _____ |
| | with Tele. No, | _____ |
| | e-mail, if any. | _____ |