

No.19/2/2013-CS-I(P)  
Government of India  
Ministry of Personnel, Public grievances and Pensions  
(Department of Personnel & Training)

Lok Nayak Bhawan, New Delhi -110003  
April 25, 2013.

**ORDER**

Subject: **Constitution of a Committee for Cadre Restructuring of the Central Secretariat Service (CSS).**

A Committee for cadre restructuring of the Central Secretariat Service (CSS) with the following composition and terms of reference is constituted:-

Composition:-

(i)	Establishment Officer & Additional Secretary, DoP&T	Chairman
(ii)	Joint Secretary (CS), DoP&T	Member
(iii)	Joint Secretary (Pers), D/o Expenditure	Member
(iv)	Director (CS-I), DoP&T	Member-Secretary

Terms of Reference:-

- To review the structure of CSS cadre, along with the feeder cadre, so as to harmonise the functional needs with the legitimate career expectations of its members.
  - To assess the magnitude of stagnation in various grades of CSS and suggest remedial measures – both short-term and long-term, as to reduce promotional blocks and at the same time prevent gaps from building up.
  - To suggest measures to enhance the effectiveness of service and capacity building of its members.
  - To take into view the suggestions of the stakeholders, viz. participating Ministries, Associations and members of the service for cadre review.
  - To examine any issue as referred to it by the cadre controlling authority of CSS and Central Secretariat Clerical Service (CSCS).
- The secretarial services to the Committee would be provided by the CS Division.
  - This has the approval of the Hon'ble Minister of State for Personnel.

*परमिंदर सिंह*

(Parminder Singh)

Under Secretary to the Government of India

Tel: 24642705

Copy to: -

- Establishment Officer & Additional Secretary, DoP&T, North Block, New Delhi.
- Joint Secretary (CS), DoP&T, North Block, New Delhi.
- Joint Secretary (Pers), D/o Expenditure, North Block, New Delhi.
- Director (CS.I), DoP&T, Lok Nayak Bhawan, New Delhi.
- Director (CS.II) and all Under Secretaries in CS-I & CS-II Divisions
- DOP&T website

