

No.5/5/2008-CS.II  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

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Lok Nayak Bhawan, New Delhi- 110003.  
Dated: the 12<sup>th</sup> August , 2008.

**OFFICE MEMORANDUM**

Subject:-Promotion of Steno Gr. 'C' of CSSS to Steno Gr. 'A&B' (Merged) of CSSS on ad-hoc basis - regarding.

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In continuance of this Department's Office Memorandum No.5/8/2006-CS-II dated 31-5-2006, 1.3.2007, 9.8.2007 and O.M. No. 5/11/2007-CS-II dated 7.2.2008 on the subject mentioned above, the undersigned is directed to say that it has been decided that till regular Stenos Gr. 'A&B' (Merged) of CSSS become available through the normal channels of recruitment prescribed under the CSSS Rules, the vacancies in Steno Grade 'A&B' (Merged) of CSSS in various cadres be filled up on ad-hoc basis by promoting the eligible officers figuring in the Common Seniority List(CSL) of Steno Grade 'C' on the basis of seniority-cum-fitness.

2. Accordingly, it has been decided to promote 48 Stenos. Grade 'C' of CSSS, whose names are given in the **Annexure-I** to this O.M., to Steno Grade 'A&B' (Merged) of CSSS on ad-hoc basis for the period upto **30/12/2008** or until further orders, whichever is earlier, and nominate them to the cadre(s) indicated against their names as shown in the Annexure-I. As far as possible, officers have been retained in their Cadre according to their position in the CSL, subject to the availability of vacancies. Wherever it has not been possible, surplus officers in the Cadre(s) have been nominated to other Cadre(s) where vacancies are available to accommodate them.

3. The officers shown in the list at Annexure-I may be appointed as Steno Grade. 'A&B' (Merged) of CSSS on ad-hoc basis, initially for the period upto **30/12/2008** after assessing their suitability for promotion by screening the records (ACRS) of the officers by the appointing authority and also after ensuring that no vigilance case is either pending or being contemplated against the officer.

4. It is requested that officers who have been allocated to other Ministries/Departments may be relieved of their duties immediately if they are assessed suitable for promotion by screening their ACRs and are clear from vigilance angle so that they can take up their assignment as Steno Gr. 'A&B' (Merged) of CSSS (ad-hoc) in the new Cadre.

5. If any of the officers shown in the list is on deputation, he/she may be given the option to revert within one month with a view to avail of the promotion.

6. It may be noted that the seniority of the regular Steno Grade 'C' who have been/are promoted as Steno Grade 'A&B'(Merged) of CSSS on ad-hoc basis and nominated to other cadres, would continue to be maintained by the cadres on whose strength they are borne, till they are appointed as regular Steno Grade 'A&B'(Merged) of CSSS and their names may not be deleted from the seniority list of the cadre concerned merely on the ground that they have been transferred to other cadres on their ad-hoc promotion

7. Other terms and conditions mentioned in this Department O.M.No. 5/8/2006-CS.II dated 31.5.2006 will remain unchanged.

8. It is requested that the exercise of conducting the DPC meeting and of relieving the officials, wherever required, may be completed within a period of one month at the earliest. A copy of the appointment order of the officers may be endorsed to this Department. It may be noted for strict compliance that no request for the retention of the officer(s) concerned on any ground may be made to this Department. Further, the officers concerned who are clear from all angles may be relieved of their duties quickly without seeking consent.



(G.S. PUNDIR)

Under Secretary to the Govt. of India  
Tel.No.24623157

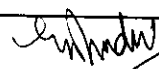
To

All Cadres of CSSS.

✓ Copy to: NIC with the request to upload this on the website of this Ministry under the Heading CSSS→Promotion → Adhoc→Steno Gr. 'C' to Steno Gr. 'A&B'(merged) (PS)

**Annexure to O.M. No. 5/5/2008-CS.II dated 12th August 2008**

S.No.	Name (S/Shri)	Category	Cadre where working	Cadre where nominated
1	K.N. Mukunthan	Gen	Civil Aviation	IP&P
2	Smt. Promil Pruthi	Gen	DOPT	I&B
3	Swapan Kumar Das	Gen	MHA	MHA
4	Ms. Rashmi Singh	Gen	MHA	MHA
5	Vinod Chander	Gen	Finance	Posts
6	Ms. Rashmi Taryon	Gen	Finance	WCD
7	Kunjumol Johnson	Gen	HRD	SJ & E
8	Suresh Karki	Gen	HRD	IP&P
9	Sabu James	Gen	Env. & Forests	MSME
10	Sanjay Narang	Gen	Env. & Forests	IP&P
11	Smt. Rita Manocha	Gen	Commerce	Commerce
12	S.C. Dudeja	Gen	Commerce	Commerce
13	Manmohan Singh	Gen	Commerce	Health & FW
14	Smt. Vinod Mahajan	Gen	Commerce	Health & FW
15	Smt. Anurita Gujral	Gen	Commerce	SJ & E
16	Smt. Geeta Devi	Gen	Commerce	Posts
17	Manoj Khatter	Gen	Commerce	Water Resources
18	Veena Bharti	Gen	Agriculture	Agriculture
19	Smt. Sangita Kaushik	Gen	Agriculture	Agriculture
20	M.S. Vishwanathan	Gen	IP&P	IP&P
21	Sunil Kumar	Gen	IP&P	IP&P
22	Smt. Anita Gambhir	Gen	Commerce	Water Resources
23	C.P. Arora	Gen	Commerce	Posts
24	Smt. Paramjeet Kaur	Gen	Commerce	WCD
25	Smt. Sunita Malhotra	Gen	Fertilizers	Water Resources
26	M.K. Chawla	Gen	Fertilizers	RTH
27	Mrs. Harita Kapoor	Gen	Fertilizers	Water Resources
28	Smt. Sujata Talwar	Gen	Agriculture	Agriculture
29	Smt. Geeta Malhotra	Gen	MHA	MHA
30	S.S. Bansal	Gen	Defence	Defence
31	Smt. Urmil Gaba	Gen	Defence	Defence
32	Sanjay Mahani	Gen	Defence	Defence
33	Smt. Ranjana Katyal	Gen	MHA	MHA
34	Smt. Vimmy Jasra	Gen	MHA	MHA
35	M. Jagannatha Rao	Gen	MHA	MHA
36	Ms. Lata Sharma	Gen	MHA	MHA
37	Ms. Renu Sharma	Gen	Finance	WCD
38	Pramod Kumar Samal	Gen	Finance	Posts
39	Smt. Leelamma Yohannan	Gen	Agriculture	Agriculture
40	Smt. Geeta Nagar	Gen	Agriculture	Agriculture
41	Smt. Vandana Sharma	Gen	Agriculture	Agriculture
42	Dharam B. Saluja	Gen	MHA	RTH
43	Y. Punarthanam	Gen	MHA	MSME
44	Bhagmal Premi	SC	Steel	MHA
45	Smt. Subhadra Devi Pathar	SC	Consumer Affairs	Legal Affairs
46	Ms. Mamta Aruna	SC	Defence	Agriculture
47	Yashpal Singh	SC	Posts	Agriculture
48	Paramjit Singh	SC	UPSC	UPSC

  
 (G. S. PONDIR)  
 अवर सचिव/Under Secretary