

Lok Nayak Bhawan, New Delhi.
Dated the 9th September 2011

OFFICE MEMORANDUM

Subject :- Sixth review meeting with cadre authorities on issues pertaining to CSS/CSSS/CSCS.

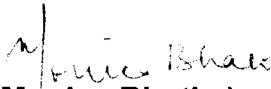
The undersigned is directed to say that the next review meeting (6th) with the cadre authorities on issues pertaining to CSS/CSSS/CSCS will be held under the chairmanship of JS(AT&A) on 15.09.2011 between 3.00 PM to 5.00 PM in Room No.119, North Block, New Delhi.

2. The following Agenda items will be discussed in the meeting:-

- (i) APAR completion of all CSS Officers for 2009-2010 and 2010-11;
- (ii) Updating of APAR monitoring software by nodal officers;
- (iii) Status of submission of Immovable Property Returns for the years 2009 and 2010;
- (iv) Non-relieving of Section Officers on ad-hoc promotion to the grade of Under Secretary;
- (v) Non-receipt of information from Ministries/Departments for Rotational Transfer of Under Secretaries;
- (vi) Orientation/Induction training and Department Darshan of DR Assistants;
- (vii) Non-relieving of PSs on their promotion as PPS on ad-hoc basis;
- (viii) Non-relieving of PAs on their promotion as PS on ad-hoc basis;
- (ix) Non-relieving of Steno Grade 'D' on their regular and ad-hoc promotion as PA;
- (x) Non-receipt of ACR Dossiers of PS for regular panel of PPS of 2010;
- (xi) Vigilance Clearance and minor/major penalty certificate in respect of PSs;
- (xii) ACRs from 2008-09 onwards to be shown to the officials concerned as per the guidelines issued by Establishment Division of DOP&T;
- (xiii) Completion of pre-appointment formalities of Steno Grade 'D' who have been nominated on qualifying the Steno Grade 'D' Exam, 2010;
- (xiv) Furnishing of information in respect of Parliament Assurance given in respect of Lok Sabha Unstarred Question No.1654 for 10.08.2011 regarding Rotational Transfer Policy;
- (xv) Issue of Service Newsletter for CSS/CSSS/CSCS.

2. It is requested that the updates on the above agenda items may please be furnished latest by 14.09.2011.

3. It is also requested that a DS/Director level officer, well conversant with issues of CSS/CSSS/CSCS may kindly be nominated to attend the meeting scheduled for 15.09.2011.


(Monica Bhatia)
Director
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To

Joint Secretaries (Admn.) of all Ministries/Departments.

Copy to:

1. PS to JS (CS)
2. DS (CS-II)