

No.8/14/2013-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan,
Khan Market, New Delhi-110 003
Dated: the 23rd July, 2013

OFFICE MEMORANDUM

Subject: Delegation of power to relax the educational qualification for appointment in the personal staff of Union Ministers – regarding

The undersigned is directed to refer to this Deptt's O.M.No.8/5/98-CS.II dated 23.10.2001 wherein it is clarified that 'the educational/skill qualification for personal staff of Ministers should be similar to the corresponding/comparable posts in the Government and as per the directions of Hon'ble Prime Minister, there will be no relaxation in the educational and skill qualification for the personal staff of Ministers.

2. This Department had been receiving many references from various Ministries/ Departments for appointment of officials in the personal staff of Ministers in relaxation of prescribed educational qualification. In order to curb the delay in appointment of persons in the personal staff of Ministers seeking relaxation of educational qualification, the matter has been re-examined and it has been decided with the approval of Hon'ble Prime Minister to delegate the power for relaxation of educational qualification for appointment of officials in personal staff of Union Ministers as under:-

- (i) The power to relax the educational qualification for appointment as Peon in the personal staff of Union Minister is delegated to the respective Ministry.
- (ii) The power to relax the educational qualification for appointment to posts other than Peon in the personal staff of Union Ministers has been delegated to Cabinet Secretary.

3. As regards para 2(ii) above, it is clarified that the Ministries/Departments are required to submit the proposal to this Department (CS-II Division) for seeking relaxation of educational qualification for appointment of officials to posts other than the post of Peon in the personal staff of Union Ministers for obtaining concurrence of Cabinet Secretary.

4. All the Ministries/Departments are requested to take the above mentioned guidelines into consideration before forwarding any proposal for appointment of officials in the personal staff of Ministers.

5. Hindi version will follow

Vandana Sharma.

(Vandana Sharma)
Director (CS-II)
Tel: 24622365

To

The Director/Dy.Secretary (Admn/Estt.) of all Ministries/Departments of Govt. of India.