

**No. 22/10/2012-CS.I (APAR)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**

2<sup>nd</sup> Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi  
Date: 30<sup>th</sup> April, 2012


**OFFICE MEMORANDUM**

**Subject:** Availability of ACRs/APARs of Under Secretaries to be considered for promotion.

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The undersigned is directed to refer to this Department's OM No. 22/7/2012-CS.I (APAR) dated 18.04.2012 (copy enclosed) wherein the position of availability ACRs/ APARs of Under Secretaries have been brought to the notice of the concerned Ministries/Departments with the request to make available the documents without further delay and to say that a proposal for preparing a panel for promotion to the grade of Deputy Secretary for SL 2010 (Supplementary) and 2011 is under process.

2. It has come to notice that ACRs/APARs/NRCs of some of the officers who are likely to be in the zone for consideration as mentioned in Annexure have not been received in this Department so far. Ministries/Departments concerned are requested to reconcile the statement with their records and bring to the knowledge of this department any discrepancy noticed. They are also requested to send the ACRs/ APARs/NRCs of officers which have not yet been forwarded to this Department (as mentioned in the list) latest **by 4<sup>th</sup> May, 2012**. The concerned officers may also personally get the missing ACRs expedited so that their promotion is not affected for want of these documents.
3. The list is also available on this Department's website: **<http://persmin.nic.in>**, **Central Services, Central Secretariat Service (CSS), ACR-status of completion, Under Secretary.**



**(Rajiv Manjhi)**

**Deputy Secretary to the Govt. of India**  
**Tel: 24622365**

**All Ministries/Departments,**  
**Deputy Secretary/Director (Admn.),**  
**New Delhi**

F.No.22/07/2012-CS-I (APAR)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS Division)  
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2<sup>nd</sup> Floor, Lok Nayak Bhawan  
Khan Market, New Delhi  
Dated, the 18<sup>th</sup> April, 2012


OFFICE MEMORANDUM

Subject: Availability of ACRs/APARs of Under Secretaries (Regular) of CSS-reg.

The undersigned is directed to circulate the latest position of availability of ACRs/APARs of CSS Under Secretaries in CS Division of DoP&T. All the Ministries/Departments may verify the details in respect of officers working under them and make available the pending ACRs/APARs/NRCs to CS Division of DoP&T immediately.

2. The list is also available on this Department's Website

“<http://persmin.nic.in>, DOPT, Central Secretariat, Central Secretariat Service (CSS), ACR-Status of completion-US”

  
(Vidyadhar Jha)  
Under Secretary to the Govt. of India  
Ph:24624046

Ministries/Departments  
Director/Deputy Secretary (Admn./Estt.)

**ANNEXURE**

Sl. No.	Name (Shri/Smt./Ms.)	D.O.B.	CSL No.	Missing ACRs/APARs	Min./Deptt. (where presently working)
01	Lalit Chauhan	11.09.54	4698	2009-10	Food & PD
02	R.K. Jain	26.02.54	4141	2007-08(from01.05.07), 2008-09(from17.07.08) &2009-10	Expenditure
03	G.K. Gautam	07.01.53	4176	2009-10	Urban Dev. - VRS w.e.f. 31.12.11
04	Dinesh C. Sharma	26.04.54	4240	2007-08 to 2009-10	Env. & Forests
05	K.C. Yadav	05.05.54	4252	2008-09 & 2009-10	Food & PD
06	R.K. Gambhir	17.02.53	4398	2001-02 to 2006-07	SSC
07	Brij Bhushan	01.10.52	4438	2005-06, 2006-07 & 2008-09	Sci. & Tech.- VRS w.e.f. 31.10.11
08	A.K. Rana	06.08.55	4601	From21.07.07to09.09.07	Food & PD
09	P.S.Chakraborty	10.06.56	4615	From 01.04.07 to 19.06.07	Water Resources
10	Shailaja N. Joshi	29.08.54	4644	From 01.04.06 to 03.08.06	ARPG
11	L.Santhanam	09.09.51	4675	From 01.04.08 to 20.11.08	Agri. & Coop
12	J. Majumdar	21.03.53	4678	2000-01 to 2006-07	Health & FW
13	V.K.Gupta	28.09.52	4681	2005-06	Home
14	P.K. Banerjee	13.06.52	4683	2004-05 (from 01.07.04) & 2005-06 to 2009-10	Home
15	Reena Sethi	26.07.56	4688	From 01.04.06 to 30.06.06	On Dep. - AERA of India
16	S.K. Mohanty	02.01.54	4694	2003-04, 2004-05 & 2008-09 (from 12.08.08)	Higher Edu.
17	Amarjeet Singh	11.07.55	4705	2006-07	Defence
18	Subhendu R.Ghosh	25.07.56	4719	2005-06 (from 01.04.05 to 11.12.05) & 2009-10	SSC (ER- Kolkatta)
19	Alok Mukhopadhyay	08.04.54	4722	From 01.04.07 to Oct.,07	Ind. Pol. & Planning
20	K.L. Bhatia	24.02.53	4723	2004-05	Urban Dev.
21	Molly Tiwari	24.12.55	4727	From 01.01.06 to 31.03.06	Ind. Pol. & Planning
22	C.M. Sharma	13.02.58	4729	From 01.01.07 to 31.03.07	Env. & Forests
23	V.S. Chauhan	13.07.54	4730	From 01.04.07 to 02.12.07	Home
24	T.C. Sharma	03.07.56	4734	From 01.04.07 to 28.11.07	Defence

25	K.S. Sampath - Retired	15.07.51	4737	2004-05, 2005-06, 2007-08 to 2009-10	UPSC
26	S.K. Deb-II	22.11.56	4738	2001-02 to 2004-05 & 2006-07	Defence
27	Rajendra Chaturvedi	18.12.57	4740	From 01.04.08 to 14.09.08 & 2009-10	Power
28	S.M. Kandwal	26.06.56	4741	2006-07	Home
29	C. Gangadharan	20.05.61	4773	2006-07	Commerce
30	Amarjit Singh	06.02.60	4775	From 01.04.07 to 08.10.07	DoPT
31	Niranjan Kaur	05.05.59	4786	2007-08 & From 27.12.09 to 31.03.10	Commerce
32	Abdul Kareem Qasim	01.03.59	4793	2005-06	Revenue
33	Ram Swaup Punia	24.07.53	4827	2007-08 & 2008-09	Urban Dev. (on Deputation as APS to Minister)
34	Teja Singh	03.07.51	4834	2005-06, 2007-08 & 2009-10	DoPT
35	Angna Ram	04.02.56	4835	From 01.04.05 to 29.11.05	Defence
36	B.B. Mukherjee	18.06.53	4838	2004-05 to 2009-10	Higher Edu.
37	Malay Mukhopadhyay	27.08.54	4840	From 11.10.05 to 31.03.06 & from 01.04.07 to 02.07.07	UPSC
38	Ravinder Kumar	07.03.59	4844	From 01.01.09 to 31.03.09	ISTM
39	Mohan Singh Nagra	01.10.52	4851	2003-04 to 2006-07 & from 01.04.07 to 30.09.07	Overseas Indian Affairs
40	Sunil Uniyal	14.01.53	4854	2004-05, from 27.11.06 to 31.03.07, 2007-08 & from 01.12.08 to 31.03.09	Defence
41	G. Vijayaraghavan	16.11.59	4855	2005-06 & from 01.04.06 to 28.11.06	Sci. & Tech.
42	Sushma Kataria	20.10.59	4868	2003-04 to 2006-07 & 2009-10	Urban Dev.
43	Mehar Singh Azad	20.08.56	4872	From 01.04.08 to 24.08.08	Financial Services
44	Hemant Kumar Roy	30.09.56	4873	2008-09	Commerce
45	Ranjit Singh	03.07.54	4876	From 01.04.09 to 18.09.09	Defence
46	Parimal Thakur	25.10.56	4882	2003-04 to 2007-08 & 2009-10	NDMA
47	Ramesh Chand	18.02.58	4889	2007-08	UPSC
48	J. Suthakar	16.08.60	4899	2005-06	UPSC
49	V.K. Gupta	09.09.51	4903	2007-08 & 2008-09	Home
50	E.P.	05.10.56	4912	From 01.01.10 to 31.03.10	DONER

	Muralidharan				
51	Raj Kumar Arora	19.01.56	4913	2004-05, From 01.04.07 to 21.01.08	SSC
52	Sunil Kumar Sharma	12.09.57	4916	2009-10	Commerce
53	Rakesh Sharma	01.11.58	4921	From 01.04.08 to 24.11.08	DARE
54	Brij Kumar	25.12.58	4923	2004-05 to 2006-07	Textiles
55	Kuldip Singh	23.07.53	4924	2004-05, 2005-06, From 01.04.06 to 31.10.06 & From 01.11.08 to 31.03.09	Defence
56	M.P. Sanjeevan	12.04.58	4929	From 01.01.09 to 31.03.09 & 2009-10	Cabinet Sectt.
57	Renu Sarin	25.03.62	4931	2004-05 & From 01.04.06 to 20.10.06	Home
58	Dalip Kumar	13.04.57	4937	From 01.10.08 to 31.03.09 & 2009-10	Eco. Affairs
59	K.V. Gopala Rao	20.08.58	4941	2004-05, From 15.09.07 to 31.03.08, 2008-09 & 2009-10	Power
60	Raman Kumar Gaur	01.07.53	4949	From 01.11.07 to 31.03.08 & From 01.04.08 to 15.08.08	Financial Serv.
61	D.P. Singh	16.12.57	4953	2004-05 to 2009-10	Env. & Forests
62	Rajinder Singh	05.01.58	4962	2004-05 to 2009-10	Corporate Affairs
63	Subhash C.Kanojia	10.04.62	4968	From 10.10.07 to 31.03.08 & From 01.04.08 to 30.06.08	Health & FW
64	Navin C. Ragtah	26.07.59	4970	2004-05, 2007-08, From 01.04.08 to 30.06.08 & 2009-10	Home
65	S.K. Garg	10.08.60	4977	From 01.04.05 to 05.09.05	I & B
66	Neeta Gupta	07.02.57	4982	From 01.04.08 to 16.06.08	Revenue
67	O.P. Banwari	27.07.53	4986	2004-05 & From 01.10.09 to 31.03.10	Petro & NG
68	R.S. Raghavan	03.04.52	4995	From 01.04.09 to 30.11.09	UPSC
69	B.D. Shivani	23.10.56	5000	2009-10	Higher Edu.
70	Inderjit	15.06.53	5002	From 26.08.08 to 31.03.09	Defence
71	M.C. Pandey	30.01.58	5003	From 01.04.05 to 13.07.05	Civil Aviation
72	Ratti Ram	08.02.53	5009	2005-06	Home
73	Ved Pal S. Yadav	23.11.60	5014	2004-05 to 2008-09	Heavy Ind.
74	Bimal Kujur	17.01.56	5019	2005-06 & 2006-07	Urban Dev.
75	Saroj Jaisia	09.12.59	5023	From 01.12.06 to 31.03.07	Urban Dev.
76	Y. Touthang	01.03.57	5029	2005-06 to 2009-10	Water Reso.
77	A.K. Ekka	07.06.53	5031	2007-08 to 2009-10	Defence

78	J.P. Dutt	02.12.58	5034	2003-04 to 2009-10	Textiles
79	A.K. Sharma	23.01.59	5036	From 01.09.04 to 31.03.05, 2005-06 & 2006-07	Revenue
80	Satish K. Kalothra	15.04.58	5038	From 01.04.07 to 31.07.07 & From 01.12.09 to 31.03.10	Ind. Pol. & Plnn.
81	Arun Kumar Chaube	14.11.59	5046	2004-05 & 2009-10	Defence
82	Mashoda Lal	07.05.60	5062	200-07, From 01.04.07 to 02.07.07, 2008-09 & 2009-10	Rural Dev.
83	Ram Pal Singh	05.03.58	5068	From 23.08.05 to 31.03.06 & 01.04.06 to 15.09.06	Defence
84	B. Ekka	10.02.52	5069	2004-05 to 2007-08 & 2009-10	Ind. Pol. & Plnn.
85	B.L. Meena	01.07.52	5073	2003-04, 2004-05 & 2009-10	Revenue
86	B.K. Verma	15.05.57	5075	From 01.11.06 to 31.03.07	(on dep.) NC on Safai Karamcharis
87	Kabindra Joshi	12.04.61	5082	2005-06, 2006-07, From 24.10.08 to 27.01.09 & From 16.04.09 to 31.03.10	DoPT
88	T.D. Krishnan	27.05.62	5083	From 01.04.05 to 28.07.05	Posts
89	S.Natarajan	01.06.58	5086	From 01.04.05 to 12.07.05	Ind. Pol. & Plnn.
90	Ranjan Kumar	10.12.57	5087	From 01.04.05 to 28.07.05	ISTM
91	Sanjivani Tamhane	16.12.54	5091	From 01.04.05 to 21.07.05 & 2007-08	Expenditure
92	K.M. Sasidharan	22.03.57	5094	2004-05 & 2005-06	UPSC
93	T. Rafeeq Ahmed	24.08.57	5095	2006-07 & From 01.04.07 to 13.09.07	(on dep.) National Fisher Dev. Board, Hyderabad