

IMMEDIATE

No.5/3/2015-CS.I(U)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training

2<sup>nd</sup> Floor, LokNayakBhawan,  
Khan Market, New Delhi-3

Dated the 15<sup>th</sup> July, 2015

OFFICE MEMORANDUM

Subject: Posting on promotion to US grade on ad-hoc basis – seeking options – regarding.

The undersigned is directed to say that subject to approval of the competent authority it is proposed to promote 50 officers to the grade of US on ad-hoc basis and one officer on regular basis against the existing vacancies.

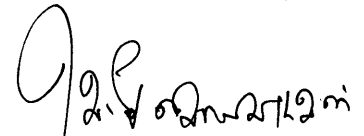
2. As Officers are aware, this Department has proposed a revised rotational transfer policy in respect of CSS Officers. The posting of the officers will be decided as per the proposed policy as under:

- (i) Ministries /Departments have been categorized into Group A and Group B for posting/ transfer;
- (ii) The proposed RTP provides a tenure of six years for US in a Ministry/ Department, including tenure rendered in any other designation in the same Ministry/ Department;
- (iii) In Group A, certain Ministries qualify for a reduced tenure by one year;
- (iv) An officer on promotion shall be posted from Group A → Group B and Group B → Group A as the case may be, if he has completed the prescribed tenure for the promotional post; However, an officer in Group A may also exercise option for posting in another Ministry/ Department in Group A and in the event of his posting again in Group A, his tenure will be counted afresh for future transfer/posting;
- (v) An officer who is to be transferred out on promotion from the current Ministry/ Department on completion of prescribed tenure or for want of vacancy of the promotional post as the case may be may also opt for posting in a Ministry/ Department where he had earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the grade of US in that Ministry.
- (vi) An Officer who has not completed the prescribed tenure will be retained in the same Ministry/ Department provided a vacancy in the promotional grade is available there;
- (vii) An Officer who is within two years of superannuation will also be retained in the same Ministry/ Department if a vacancy in the promotional grade is available;

- (viii) An officer within six months' of superannuation will not be posted out on promotion; In the absence of a vacancy of the promotional post, he will be adjusted in the same Ministry/ Department by upgradation of the post as personal to him;
- (ix) For calculation of residency in a Ministry/ Department, 2 years/ six months for superannuation as the case may be, the last date of the month in which promotion order/ posting order is issued will be taken as the cut-off date; Accordingly, for promotion of officers in this round the cut-off date has been taken as 31.7.2015;
- (x) **Option for posting:** The officers, excluding those who are to be retained, will exercise their option for posting in the Ministries/ Departments in the appropriate Group. In Ministries/ Departments where there are more officers who qualify for retention than available vacancies may also give preference for posting. Their retention or posting out will be decided by the Placement Committee. Maximum three choices within the available vacancies and in the appropriate Group may be exercised;
- (xi) The Placement Committee will recommend posting of officers on the basis of seniority, preference, past postings etc.;
- (xii) If an officer does not want to exercise option, he/she should give an undertaking that he/she is willing for posting as may be decided by the competent authority;
- (xiii) If an officer is on deputation, he should immediately indicate his willingness to revert to avail promotion along with his options for posting.

3. The officers concerned should also ensure that their data is complete in all respects in the web based cadre management system at [cscms.nic.in](http://cscms.nic.in) **If the data is not complete it should be first got updated before submitting option.**

4. The vacancies proposed to be filled up in the grade of US and the officers who are to be considered for promotion are given in the **Annexures** to this OM. **The officers are requested to exercise option or give an undertaking latest by 17.07.2015. The options should be submitted only at the e-mail address given below.**



(V. Srinivasaragavan)

Under Secretary to the Government of India

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To: Officers concerned (through website of this Department)

Vacancies in Ministries/DepartmentsGroup-A

<u>Ministries/Departments</u>	<u>Vacancies</u>	<u>Retention</u>	<u>Net vacancies</u>
Agriculture & Cooperation	1	0	1
Agricultural Research & Education	1	0	1
ARPG	2	0	2
Defence	1	1	0
Home	3	3	0
Labour & Employment	2	2	0
Legal Affairs	1	0	1
National Commission for Minorities	1	0	1
NDMA	1	0	1
Panchayati Raj	1	0	1
Personnel & Training	2	2	0
Rural Development	1	1	0
Science & Technology	2	0	2
Social Justice & Empowerment	1	0	1
Tribal Affairs	1	0	1
UPSC	3	1	2
Water Resources	1	0	1
<b>Total</b>	<b>25</b>	<b>10</b>	<b>15</b>
<b><u>Group-B</u></b>			
Coal	1	0	1
Commerce	4	0	4
Culture	2	2	0
Financial Services	1	0	1
Food & Public Distribution	2	0	2
Health & Family Welfare	1	1	0
Heavy Industries	2	1	1
Higher Education	2	2	0
Information & Broadcasting	2	0	2
Industrial Policy & Promotion	2	2	0
Mines	1	0	1
Planning Commission	1	0	1
Power	2	0	2
Revenue	1	1	0
Urban Development	2	2	0
<b>Total</b>	<b>26</b>	<b>11</b>	<b>15</b>

**Annexure-II**

Officers to be retained in the same Ministry/Department on account of non-completion of the prescribed tenure – Not required to exercise option for posting

Sl. No.	CSL No.	Name (S/Shri/Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	Present posting (Min./Deptt)	Group	Date since working in the current Min./Deptt.
1.	8780	Kundan Nath	Gen	1-Jun-69	Higher Education	B	22-Nov-11
2.	8786	Deepak Dan Barnwal	Gen	17-Sep-73	Labour & Employment	A	01-Dec-11
3.	8804	Vikas Tripathi	Gen	10-Jan-72	Higher Education	B	04-Nov-11
4.	8812	Kulvinder Singh	Gen	16-Sep-78	Heavy Industries	B	22-Nov-11
5.	8816	Ranjit Kumar Roy	Gen	7-Dec-74	Union Public Service Commission	A	01-Nov-11
6.	8826	Anupam Pandey	Gen	30-May-71	Urban Development	B	18-Nov-11
7.	8890	Kuheli S. Chaudhary	ST	5-Nov-76	Labour & Employment	A	09-Nov-11
8.	8908	Rajeev Kumar	SC	5-Jun-67	Urban Development	B	22-Nov-11

**Annexure-III****Officers to exercise option for posting****From Group A to Group B**

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat. In case of ad-hoc pro.	Date of Birth (DD/MM/YY)	Present posting	Current Group	Date since working in the current Min./Deptt.
1.	6179	Tony Pyloth		30-Jun-59	Home Affairs	A*	18-Jun-87
2.	8764	Shobhit Gupta	Gen	29-Jul-76	DONER	A	01-Dec-11
3.	8768	Anurag Goel	Gen	26-Dec-73	Expenditure	A*	18-Nov-11
4.	8770	Niraj Singh	Gen	2-Nov-73	Home Affairs	A*	05-Dec-11
5.	8778	Soumyajit Ghosh	Gen	11-Oct-74	Expenditure	A	18-Nov-11
6.	8794	Surajit Indu	Gen	3-Jan-67	Defence	A*	09-Nov-11
7.	8796	Nishat Kumar	Gen	1-Dec-75	Prime Minister's Office		12-Nov-12
8.	8798	Pramod Kumar Verma	Gen	28-Nov-75	Expenditure	A*	01-Jan-11
9.	8800	Shameem Uddeen Ansari	Gen	11-Jul-76	Rural Development	A	02-Nov-11
10.	8806	Milind Mujumdar	Gen	12-Nov-71	Staff Selection Commission	A*	08-Jan-01
11.	8808	Dilip Kumar	Gen	4-Jan-72	Home Affairs	A*	31-Dec-10
12.	8818	Rajesh Sarswat	Gen	1-Jul-70	Personnel & Training	A*	21-Nov-11
13.	8830	Sanjay Kumar Tiwari	Gen	15-Mar-74	Prime Minister's Office		01-Aug-14
14.	8836	Anil Bajpai	Gen	29-Dec-73	Personnel & Training	A*	25-Nov-11
15.	8902	Balraj	SC	10-Jun-76	Home Affairs	A*	09-Nov-11
16.	8904	Rajshri Khalkho	ST	18-Jun-71	Personnel & Training	A*	08-Nov-11
17.	8906	Inder Jeet Singh	SC	28-Apr-69	Rural Development	A	22-Nov-11
18.	8912	Rishan Rynthathiang	ST	26-Jun-72	Home Affairs	A*	03-Jul-12
19.	8914	Man Singh Kasottia	SC	30-Apr-62	Defence	A*	16-Nov-11
20.	8916	C. Thenmoli	SC	5-Jan-65	Defence	A*	21-Nov-11
21.	8918	Amit Kumar Rawat	SC	18-Apr-72	Home Affairs	A*	02-Dec-11

### From Group B to Group A

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	Present posting	Current Group	Date since working in the current Min./Deptt.
1.	8202	S.R. Raja	Gen	30-May-69	Economic Affairs	B	08-Jun-09
2.	8404	T.D. Prashanth Rao	Gen	9-Jul-63	Health & Family Welfare	B	23-Mar-89
3.	8630	Prem Prakash Maurya	Gen	5-Aug-73	Food & Public Distribution	B	09-Jun-09
4.	8762	Pramod Bhardwaj	Gen	4-Jul-78	Economic Affairs	B	14-Nov-11
5.	8766	Satish Kumar	Gen	1-Jan-77	Health & Family Welfare	B	02-Nov-11
6.	8772	Paras Kumar Singh	Gen	5-Aug-72	Textiles	B	18-Nov-11
7.	8774	Rahul Deo Diwakar	Gen	5-Jan-73	Industrial Policy & Promotion	B	14-Nov-11
8.	8776	Santosh Kumar	Gen	18-Dec-72	Revenue	B	07-Dec-11
9.	8782	Avinash Chander	Gen	12-Oct-77	Revenue	B	14-Nov-11
10.	8784	Pulok Sen Gupta	Gen	11-Mar-71	Civil Aviation	B	12-Dec-11
11.	8790	Balram Singh	Gen	14-Jan-72	Petroleum & Natural Gas	B	16-Nov-11
12.	8792	Anuj Kumar	Gen	1-Oct-68	Industrial Policy & Promotion	B	26-Jun-12
13.	8802	Shambhu Nath Pal	Gen	1-May-72	Corporate Affairs	B	01-Nov-11
14.	8810	Neelam	Gen	30-Apr-73	Economic Affairs	B	16-Nov-11
15.	8814	Imtiyaz Ahmad Kamal	Gen	22-Jul-73	Culture	B	25-Nov-11
16.	8820	Tara Chandar	Gen	10-Aug-77	Culture	B	02-Nov-11
17.	8822	Asghar Ali	Gen	10-Aug-78	Industrial Policy & Promotion	B	18-Nov-11
18.	8824	Ratnakar Yadav	Gen	25-Jul-77	Health & Family Welfare	B	03-Nov-11
19.	8828	Anil Yadav	Gen	4-Oct-69	Economic Affairs	B	06-Dec-11
20.	8832	Shariq Saeed	Gen	4-Mar-76	Petroleum & Natural Gas	B	18-Nov-11
21.	8834	Unni Krishnan T.	Gen	28-May-72	Culture	B	16-Nov-11
22.	8922	Ram Vilas Premi	SC	8-Dec-61	Planning Commission	B	16-Nov-11