

No.5/3/2015-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi

Dated the 02nd May, 2016

O R D E R

Approval of the President is hereby conveyed for promotion of 8 Section Officers of Central Secretariat Service (CSS) to Grade-I (Under Secretary) of CSS in PB-3 (Rs.15600-39100) with Grade Pay of Rs.6600/- purely on 'ad-hoc' basis for a period up to 30.06.2016 or till the posts are filled up on regular basis, or until further orders whichever is earlier. The posting of officers on their promotion is as shown against their names in the Annexure to this O.M. Allocation has been made in terms of the Rotational Transfer Policy for CSS Officers.

2. The 'ad-hoc' promotion is subject to the following conditions:

- (i) The ad-hoc promotion shall not confer any right to continue in the grade indefinitely or for inclusion in the Select List for regular appointment or to claim seniority in the Grade I of the CSS.
- (ii) Ad-hoc appointments may be terminated at any point of time without giving any reason there for.
- (iii) The appointment on ad-hoc basis will take effect from the date of assuming the charge of the post of Under Secretary in the Ministry/ Department to which the officer has been allocated.
- (iv) The service rendered on ad-hoc basis in the Under Secretary grade would not count for the purpose of seniority in that grade or for promotion to the next higher grade.
- (v) **The appointment is subject to vigilance clearance in terms of DoPT's OM No.22034/4/2012-Estt.(D) dated 02.11.2012 and other relevant instructions on the subject.** The Ministry/ Department where the officer is working should relieve him/her or promote him/her only after verifying that no disciplinary proceedings are pending or contemplated against the officer.
- (vi) The Officers, who have not undergone mandatory Level 'D' Training as enjoined in Cadre Training Plan for the CSS, will have to undergo the aforesaid training as per nominations made by this Department.
- (vii) No request for retention of the Officers who are transferred on promotion would be entertained.
- (viii) The officers who fail to avail ad-hoc promotion would not be considered for ad-hoc promotion for a period of one year from the date of issue of this promotion order.
- (ix) Officers undergoing any training other than mandatory training under CSS (CTP) will not be allowed proforma promotion and the officer has to join the post to avail promotion. In this regard attention is invited to this Department's O.M. No. 21/3/2015-CS.I(P) dated 19.3.2015.

3. The Officers promoted vide this order may be relieved with immediate effect to enable them to avail promotion and latest by **03.05.2016** and failure to do so may attract punitive action by DoPT. It will also be incumbent upon the Ministry/ Department and the officer concerned not to draw salary beyond the stipulated date. If any Officer fails to join by the stipulated date, the promotion order is liable to be cancelled. Officers covered in this order and presently on deputation if any should repatriate to the cadre immediately to avail promotion, failing which promotion order will be cancelled.
4. Notification appointing the officers will be issued by the Ministry/Department and a copy of the notification issued should be endorsed to this Department.
5. **Web Based Cadre Management System**: Promotion of officers have been reflected in the Web Based Cadre Management System. Accordingly, relieving/ joining of officers should be immediately updated in the Transfer module of the Web Based Cadre Management System hosted at **cscms.nic.in**. This is the responsibility of the nodal officers concerned.
6. This issues with the approval of the Competent Authority.



(Raju Saraswat)

Under Secretary to the Government of India

Tele: 24629412

Copy to:

1. The Joint Secretaries (Admn./Estt.) of all Ministries / Departments concerned.
2. Officers concerned.
3. SO(PR/CMS)/SO(S)/SO(APAR)
4. Guard File.

Annexure to O.M. dated 02.05.2016

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat.	Date of Birth	SO SL	Present posting (Ministries/Departments)	On promotion posted to (Ministries/Departments)
1	9152	Micheal Sundar Paul Dara	SC	14/08/1968	2007	Urban Development	Urban Development
2	9154	Narender Kumar	SC	15/09/1961	2007	Shipping	Shipping
3	9155	Lakhmi Chand	SC	01/08/1966	2007	Revenue	Revenue
4	9156	Vidyawati	SC	15/08/1972	2007	Power	Legislative Department
5	9157	Debadutta Behera	SC	10/07/1968	2007	Information & Broadcasting	Legislative Department
6	9158	Arun Kumar	SC	23/10/1968	2007	Labour & Employment	Financial Services
7	9159	Sarla Kumari	SC	26/10/1970	2007	Agriculture & Cooperation	Textiles
8	9161	Gokul Chand	SC	22/06/1962	2007	Science & Technology	Industrial Policy & Promotion

