

IMMEDIATE

No.5/3/2015-CS.I(U)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training

2<sup>nd</sup> Floor, LokNayakBhawan,  
Khan Market, New Delhi-3

Dated the 23<sup>rd</sup> November, 2015

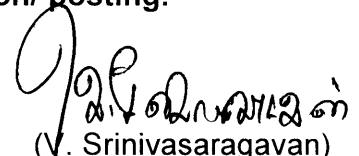
OFFICE MEMORANDUM

Subject: Posting on promotion to US grade on regular / ad-hoc basis and on repatriation from deputation – seeking options – reg.

The undersigned is directed to say that it is proposed to promote 12 officers on ad-hoc basis to US grade from the approved panel against the existing vacancies. Three officers in the approved panel for adhoc promotion, are not considered for adhoc promotion as they have been recommended for inclusion in USSL-2014 and they are to be regularly promoted once they successfully complete the level D training.

2. The vacancies proposed to be filled up in the grade of US and the officers who are to be considered for posting are given in the **Annexures** to this OM. **The officers are requested to exercise option latest by 24.11.2015.** The options should be submitted at the e-mail address given below as per enclosed proforma (Annexure-V). Posting of officers will be decided on the basis of seniority cum preference in terms of RTP.

3. The officers concerned should also ensure that their data is complete in all respects in the web based cadre management system at **cscms.nic.in**. If the data is not complete it should be first got updated through the nodal officer / CS.I Division before submitting option. **If the data is not complete in the web based system, the officer concerned will not be considered for promotion/ posting.**



(V. Srinivasaragavan)

Under Secretary to the Government of India

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To: Officers concerned (through website of this Department)

**Annexure-I****Vacancies in Ministries/Departments****Group-A**

<b><u>Ministries/Departments</u></b>	<b><u>Vacancies</u></b>	<b><u>Retention</u></b>	<b><u>Net vacancies</u></b>
Defence	1	1	0
Home	1	0	1
Personnel & Training	3	0	3
Rural Development	1	0	1
Staff Selection Commission	1	0	1
<b>Total</b>	<b>7</b>	<b>1</b>	<b>6</b>

**Group B**

Consumer Affairs	1	0	1
Health & Family Welfare	3	0	3
<b>Total</b>	<b>4</b>	<b>0</b>	<b>4</b>

**Annexure-II**

**Officers to be retained in the same Ministry / Department for not completing the tenure prescribed for the Ministry / Department (excluding deputation period if any) and within two years to retirement – Not required to exercise option for posting**

<b>Sl. No.</b>	<b>CSL No.</b>	<b>Name (S/Shri/Smt.)</b>	<b>Cat.</b>	<b>Date of Birth (DD/MM/YY)</b>	<b>Present posting/ Group</b>	<b>Date since working in the current Min./ Deptt.</b>
1.	8868	Sarala Devi P.P.	Gen	30-Nov-55	Science & Technology	11-Nov-11 (To be retained on personal upgradation as retiring on 30.11.2015)
2.	8975	K.C. Sinku	ST	17-Aug-56	Defence	01-Oct-10

**Annexure-III****Officers to exercise option for posting****From Group A to Group B (May also exercise option in Group `A')**

Sl. No.	CSL No.	Name (S/Shri)	Cat.	Date of Birth (DD/MM/YY)	Present posting/ Group	Date since working in the current Min./Deptt.
1.	8860	Manish Ranjan Shrivastav	Gen	4-Oct-75	Cabinet Secretariat (On deputation to SDMC since 15.12.2014)	01-Dec-11
2.	8864	Ajay Kumar	Gen	15-Nov-73	Agriculture & Coop.	18-Nov-11
3.	8970	Ram Jeewan Meena	ST	5-Dec-62	Agriculture & Coop.	14-Nov-11

**Annexure-IV****Officers to exercise option for posting****From Group B to Group A**

Sl. No.	CSL No.	Name (S/Shri/)	Cat.	Date of Birth (DD/MM/YY)	Present posting/ Group	Date since working in the current Min./Deptt.
1.	8872	Chandra Shekhar	Gen	9-Dec-59	Revenue	02-Nov-11
2.	8874	V.P. Rajvedi	Gen	12-Jan-67	Commerce	04-Nov-11
3.	8876	K. Srinivasan	Gen	18-Nov-58	Textiles	02-Dec-11
4.	8950	Sunil Kumar Mandi	ST	26-Feb-67	Economic Affairs	27-Jul-09
5.	8968	Santosh Kumar Meena	ST	28-Jun-66	Micro, Small & Medium Enterprises	30-Nov-11
6.	8972	Ashok Kumar Shah	ST	22-Jan-62	Revenue	23-Sep-10
7.	8974	Hendrita Nayar	ST	12-Aug-58	Urban Development	08-Feb-13

Annexure-V

CSL No. \_\_\_\_\_

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Personal contact number	
6.	Office contact number	

7. Preferences for posting (Maximum three choices):

S.No.	Ministry/Department
I.	
II.	
III.	

Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.

(Signature of the officer)

Date: \_\_\_\_\_