

F.No.5/4/2019-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

2nd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi-3
Dated the 14th May, 2019.

OFFICE MEMORANDUM

Subject : Seeking option from surplus promoted Under Secretaries (adhoc) under Rotational Transfer Policy -

The undersigned is directed to refer to this Departments' Order No.5/4/2019-CS.I(U) (i) & (ii) dated 30.04.2019 whereby Section Officers of CSS were granted adhoc promotion in Grade-I (Under Secretary) of CSS on "as is where is basis" and it was stipulated to carry out Rotational Transfer of officers who are in excess of the sanctioned strength. Accordingly, in terms of Rotational Transfer Policy of CSS officers notified vide O.M. No.21/2/2009-CS.I(P) dated 16.07.2015, the adhoc Under Secretaries as per **Annexure-I** have been identified to be in excess of the sanctioned strength in their respective Ministries / Departments and required to be posted out. This includes officers who comes within two years of their retirement as no vacancy in Under Secretary Grade are available in Ministries / Departments where they are presently posted.

2. The details of vacancies available in Ministries/ Departments is given at **Annexure-II**. The officers whose names are indicated in **Annexure-I** are requested to indicate their preferences for posting in the enclosed format at **Annexure-III** which should reach CS.I Division latest by **20.05.2019 by 2.00 PM through e-mail only**. **In case preference for posting is not received within the stipulated date and time, it will be presumed that the officer has no preference for posting.** Preference of posting will be decided in order of seniority. An officer posted in Group 'A' Ministry / Department may opt for posting to another Ministry / Department in Group 'A' as well as Group 'B', whereas an officer posted in Group 'B' Ministry / Department may opt for posting in Group 'A' only.

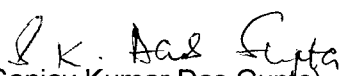
3. The posting will be decided in terms of the rotational transfer policy as under :

- (i) Ministries/ Departments have been categorized into Group A and Group B for posting/transfer.
- (ii) RTP provides tenure of six years for Under Secretary in a Ministry/ Department, including tenure rendered in any other designation in the same Ministry/ Department. In Group A, certain Ministries qualify for a reduced tenure by one year.
- (iii) An officer shall be transferred from Group A to Group A / Group B and Group B to Group A as the case may be.
- (iv) An officer who is to be transferred out from the current Ministry/ Department may also opt for posting in a Ministry/ Department in the other Group where he/ she had earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the grade of Under Secretary in that Ministry.
- (v) **Option for posting** : The officers may furnish three choices in the appropriate Group.

- (vi) Options will be submitted only through e-mail at dasgupta.sk13@nic.in
(vii) The Placement Committee will recommend posting of officers on the basis of seniority, preference and past posting etc.

4. The cut off date for the purpose of counting of residency period is 30.04.2019. Efforts have been made to count the residency period of the officers as per records available, personal information furnished by the officers and data available in cscms.nic.in to the extent possible. In case there is any discrepancy, the same may be brought to the notice of this Department by the concerned Ministry/ Department. While counting residency period, the period served on deputation, long leave and training has been deducted.

5. In the present list, there is one Section Officer who got promotion on "as is where is basis" in outstation office. On his rotational transfer from outstation office, the vacancy arise in Section Officer grade will be filled by the cadre unit as per Rotational Transfer Policy.


(Sanjay Kumar Das Gupta)

Under Secretary to the Govt. of India
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To

1. Ministries/Departments concerned (through DOPT website).
2. Under Secretaries concerned (through DOPT website).

Annexure-I

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	SOSL	Present posting (Ministries / Departments)	Group
1	10119	Harish Chander Papne	Gen	28/02/1980	2010	Cabinet Secretariat	A
2	10212	Arun Kumar Gurung	Gen	09/08/1961	2010	Civil Aviation	B
3	10387	R. Sathees Kumar	Gen	18/03/1965	2010	Civil Aviation	B
4	10394	Arun Kumar	Gen	15/05/1970	2010	Civil Aviation	B
5	10143	Pradeep Kumar Sharma	Gen	29/04/1961	2010	Civil Aviation	B
6	10423	Krishan Lal	Gen	16/08/1962	2010	Consumer Affairs	B
7	10385	Sanjay Kumar Tarun	Gen	09/12/1970	2010	Culture	B
8	10173	T.G. Venkatesh	Gen	15/09/1961	2010	Culture	B
9	10272	Naresh Kumar Sharma	Gen	04/03/1961	2010	Empowerment of Persons with Disabilities	B
10	10389	Anil Kumar Sharma	Gen	05/09/1968	2010	Food & Public Distribution	B
11	10092	Mary Colet Minj	ST	25/05/1962	2009	Health & Family Welfare	B
12	10542	M. Gangadharan	Gen	11/03/1962	2010	Health & Family Welfare	B
13	9425	Babita Saxena	Gen	07/02/1970	2009	Information & Broadcasting	B
14	9699	S.K. Upadhyay	Gen	01/01/1971	2009	Information & Broadcasting	B
15	10258	Shiv Ram Menon	Gen	06/10/1964	2010	Information & Broadcasting	B
16	10545	Rakesh Bisht	Gen	20/02/1962	2010	Information & Broadcasting	B
17	9688	P.R. Ramanathan	Gen	26/04/1962	2009	Legal Affairs (Chennai)	A*
18	10559	Aparna	SC	28/07/1976	2010	Legislative Department	A*
19	10643	Sunita Sajwan	Gen	24/05/1971	2010	Minority Affairs	A
20	10139	Vimala Vikram	Gen	10/07/1963	2010	Personnel & Training	A*
21	10494	Raju Bagga	Gen	27/07/1961	2010	Personnel & Training	A*
22	10476	Suman Sharma	Gen	01/07/1979	2010	Personnel & Training	A*
23	10250	M. Selvakumar	Gen	15/07/1962	2010	Personnel & Training	A*
24	9674	Manoj Kumar Gupta	Gen	05/01/1981	2009	Personnel & Training	A*
25	10280	Rakesh Kumar	Gen	24/08/1975	2010	Personnel & Training	A*
26	9626	Ashish Kumar Agrawal	Gen	16/07/1976	2009	Petroleum & Natural Gas	B
27	10125	Raghunandan Singh	Gen	22/10/1976	2010	Petroleum & Natural Gas	B
28	10375	Shashi Rawat	Gen	01/11/1963	2010	Petroleum & Natural Gas	B

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	SOSL	Present posting (Ministries / Departments)	Group
29	10605	Shiv Lahri Meena	ST	15/04/1970	2010	Power	B
30	9661	Meena Sharma	Gen	15/02/1966	2009	Promotion of Industry & Internal Trade	B
31	10165	Anil Kumar T.	Gen	13/01/1962	2010	Promotion of Industry & Internal Trade	B
32	10496	Vibha Pant	Gen	23/06/1964	2010	Promotion of Industry & Internal Trade	B
33	10153	Manu Sharma	Gen	08/01/1966	2010	Promotion of Industry & Internal Trade	B
34	10601	Ghanshyam Meena	ST	25/01/1970	2010	Road Transport & Highways	B
35	10540	Harish Kumar Vashishta	Gen	26/03/1962	2010	Road Transport & Highways	B
36	10581	Usha	SC	08/08/1974	2010	Scientific & Industrial Research	A
37	10402	Sunil Kumar Mishra	Gen	08/01/1971	2010	Shipping	B
38	10232	R. Chandramohan	Gen	05/06/1961	2010	Shipping	B
39	10341	N.R. Sekar Raju	Gen	10/04/1964	2010	Shipping	B
40	10163	Mohan Das V.	Gen	02/06/1961	2010	Social Justice & Empowerment	A
41	10214	Chandragupta Shaurya	Gen	12/11/1974	2010	Social Justice & Empowerment	A
42	10240	Om Prakash	Gen	02/02/1974	2010	Social Justice & Empowerment	A
43	9608	Balbir Singh Himral	Gen	14/02/1963	2009	Steel	B
44	10492	R. Thamby Jeya Raj	Gen	30/03/1961	2010	Telecommunications	B
45	10397	Madhusudanan V.K.	Gen	23/03/1964	2010	Telecommunications	B
46	10224	Kuldip Dixit	Gen	10/07/1977	2010	Telecommunications	B
47	9721	Sunila Bagga	Gen	01/01/1964	2009	Telecommunications	B
48	10171	Rakesh Kumar Chaudhry	Gen	05/05/1961	2010	Telecommunications	B
49	10401	Om Prakash Kumar	Gen	15/10/1980	2010	Telecommunications	B
50	10528	Josy Joseph	Gen	06/08/1970	2010	Tribal Affairs	A
51	10123	S. Padmanabha	Gen	05/06/1963	2010	Tribal Affairs	A
52	10508	Kamal Deo Prasad	Gen	05/03/1971	2010	Union Public Service Commission	A
53	9877	Dharam Pal Arora	Gen	10/10/1971	2009	Union Public Service Commission	A

Annexure-II

Ministries/Departments	Group	Sanctioned strength	Net vacancies
Administrative Reforms & Public Grievances	A	17	4
Agricultural Research & Education	A	7	2
Agriculture, Cooperation & Farmers Welfare	A	57	1
Animal Husbandry, Dairying & Fisheries	A	12	1
AYUSH	A	7	1
Bio-Technology	A	9	2
Central Bureau of Investigation	A	2	1
Coal	B	12	2
Defence	A	129	14
DONER	A	8	2
Expenditure	A	30	1
Financial Services	B	21	5
Food Processing Industries	B	14	3
Heavy Industries	B	18	3
Home Affairs	A	127	12
Housing & Urban Affairs	B	85	3
Inter-State Council Secretariat	A	2	1
Investment & Public Asset Management	A	10	3
Labour & Employment	A	37	1
Mines	B	7	1
NATGRID	A	16	5
National Disaster Management Authority	A	9	2
New & Renewable Energy	B	14	5
Panchayati Raj	A	8	1
Pharmaceuticals	B	10	2
Posts	A	20	2
Public Enterprises	A	2	1
Registrar General of India	A	5	1
Revenue	B	49	2
Rural Development	A	53	10
Skill Development & Entrepreneurship	B	20	4
Tourism	B	7	1
Water Resources, RD & GR	A	34	1
Women & Child Development	A	25	2
Youth Affairs & Sports	B	16	3
Total			105

Annexure -III

PROFORMA FOR EXERCISING OPTION FOR POSTING

Group_____

CSL No._____

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Personal Contact Number	
6.	Office Contact Number	

7. Preferences for posting (Maximum three choices):

S.No.	Ministry/Department
I.	
II.	
III.	

Date:_____

(Signature of the officer)