

IMMEDIATE

No.5/3/2015-CS.I(U)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training

2<sup>nd</sup> Floor, LokNayakBhawan,  
Khan Market, New Delhi

Dated the 3<sup>rd</sup> March, 2015

OFFICE MEMORANDUM

Subject: Posting on transfer and on promotion to US grade – seeking options – regarding.

The undersigned is directed to say that subject to approval of the competent authority it is proposed to promote 27 officers to the grade of US on ad-hoc basis against the existing vacancies. In addition, posting of one officer who has repatriated from deputation is also to be decided.

2. As Officers are aware, this Department has proposed a revised rotational transfer policy in respect of CSS Officers. The posting of the officers will be decided as per the proposed policy as under:

- (i) Ministries /Departments have been categorized into Group A and Group B for posting/ transfer;
- (ii) The proposed RTP provides a tenure of six years for US in a Ministry/ Department, including tenure rendered in any other designation in the same Ministry/ Department;
- (iii) In Group A, certain Ministries qualify for a reduced tenure by one year;
- (iv) An officer on promotion shall be posted from Group A → Group B and Group B → Group A as the case may be, if he has completed the prescribed tenure for the promotional post; However, an officer in Group A may also exercise option for posting in another Ministry/ Department in Group A and in the event of his posting again in Group A, his tenure will be counted afresh for future transfer/posting;
- (v) An Officer who has not completed the prescribed tenure will be retained in the same Ministry/ Department provided there is a vacancy in the promotional grade is available;
- (vi) An Officer who is within two years of superannuation will also be retained in the same Ministry/ Department if a vacancy in the promotional grade is available;
- (vii) An officer within six months' of superannuation will not be posted out on promotion; In the absence of a vacancy of the promotional post, he will be adjusted in the same Ministry/ Department by upgradation of the post as personal to him;
- (viii) For calculation of residency in a Ministry/ Department, 2 years/ six months for superannuation as the case may be, the last date of the month in which promotion order/ posting order is issued will be taken as the cut-off date;

Accordingly, for posting/ promotion of officers in this round the cutoff date has been taken as 31.3.2015;

- (ix) **Option for posting:** The officers, excluding those who are to be retained, will exercise their option for posting in the Ministries/ Departments in the appropriate Group. Maximum three choices within the available vacancies and in the appropriate Group may be exercised;
- (x) The Placement Committee will recommend posting of officers on the basis of seniority, preference, past postings etc.;
- (xi) If an officer does not want to exercise option, he/she should give an undertaking that he/she is willing for posting as may be decided by the competent authority;
- (xii) If an officer is on deputation, he should immediately indicate his willingness to revert to avail promotion alongwith his options for posting.

3. The vacancies proposed to be filled up in the grade of US and the officers who are to be considered for posting / promotion are given in the **Annexures** to this OM. **The officers are requested to exercise option or give an undertaking latest by 12.3.2015.**



(V. Srinivasaragavan)

Under Secretary to the Government of India

Tele: 24629412

Telefax: 24629414

To: Officers concerned (through website of this Department)

Vacancies in Ministries/DepartmentsGroup – A

<u>Ministries/Departments</u>	<u>Vacancies</u>	<u>Retention</u>	<u>Net vacancies</u>
DOPT	2		2
NDMA	3		3
Panchayati Raj	1		1
RD	1		1
UPSC	2	2	0
Total			7

Group -B

<u>Ministries/Departments</u>	<u>Vacancies</u>	<u>Retention</u>	<u>Net vacancies</u>
Commerce			-1 (personal upgradation upto 31.7.15)
Economic Affairs	1		1
FPD	2		2
FPI	1		1
Health	2	1	1
Heavy Industries	1		1
HRD	3		3
OIA	1		1
Power	2	1	1
Skill Development & Entrepreneurship	2		2
Telecom	1	1	0
Textiles	1		1
UD	3		3
Total			17

**Officers to be retained in the same Ministry/Department on account of non-completion of the prescribed tenure (subject to availability of vacancy)**

Sl. No.	CSL No.	Name (S/Shri/Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	Present posting	Group	Date since working in the current Min./Deptt.	Remarks
1	8697	Uday Shankar Mehta	Gen	15/02/1973	Health & F.W.	B	17-Jun-09	< 6 years in the Ministry. <b><u>To be retained against the existing vacancy.</u></b>
2	8701	Rajeev Bahree	Gen	15/04/1971	Telecom	B	30-Jun-10	< 6 years in the Ministry. <b><u>To be retained against the existing vacancy.</u></b>
3	8758	Kesang Norbu Bhutia	ST	22/11/1971	Power	B	01-Jul-09	< 6 years in the Ministry. <b><u>To be retained against the existing vacancy.</u></b>
4	8882	Muraleedharan A.S.	SC	16/12/1960	UPSC	A	27-Oct-11	< 6 years in the Ministry. <b><u>To be retained against the existing vacancy.</u></b>
5	8888	Shantha Sharma	SC	31/10/1971	UPSC	A	03-Nov-11	< 6 years in the Ministry. <b><u>To be retained against the existing vacancy.</u></b>

**Officers to exercise option for posting****From Group A to Group B**

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat. In case of promotion	Date of Birth (DD/MM/YY)	Present posting	Group	Date since working in the current Min./Deptt.
1	6233	Yogesh Gupta [On repatriation from deputation from South Delhi Municipal Corporation.]		14/10/1961	Was on deputation from 14.2.14 to 13.2.15. Prior to that worked in Cabinet Secretariat from 11.9.2008.	A*	11-Sep-08
2	8696	Shoba Basil	Gen	02/06/1975	Expenditure	A*	11-Jun-10
3	8702	Kundan Kumar	Gen	12/08/1973	Women & Child Development	A	15-Jul-09
4	8703	Rakesh Kumar Singh	Gen	09/05/1971	Home Affairs (D/o Justice)	A*	31-Oct-09
5	8704	Prakash A.	Gen	18/11/1957	Expenditure	A*	17-Jun-10
6	8707	V.K. Kushwaha	Gen	07/05/1971	Women & Child Development	A	16-Jul-09
7	8710	G. Vijay Kumar	Gen	11/02/1973	Cabinet Secretariat	A*	21-Jul-09
8	8712	Anurag Kumar	Gen	15/09/1976	Home Affairs	A*	17-Jul-09
9	8713	Sunil Kumar Gupta	Gen	17/03/1975	Home Affairs	A*	15-Jul-09
10	8714	Gautam Kumar Yadav	Gen	01/02/1972	Women & Child Development	A	15-Jul-09
11	8715	Rajeev Ranjan	Gen	09/01/1975	UPSC	A	24-Jul-09
12	8716	Manoj Kumar Shukla	Gen	02/09/1977	Agriculture & Cooperation	A	17-Jul-09
13	8717	Sachin Arora	Gen	21/04/1974	Home Affairs	A*	16-Jul-09
14	8759	Deep Chand Lakra	ST	22/07/1972	Defence	A*	08-Jul-09
15	8884	Pratap Singh Dahiya	SC	02/07/1971	Home Affairs	A*	08-Oct-07
16	8886	Din Dayal	SC	10/01/1974	ARPG	A*	09-Nov-11

A\*: Ministries/ Departments qualifying for a reduced tenure of 5 years for US

**From Group B to Group A**

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat. In case of promotion	Date of Birth (DD/MM/YY)	Present posting	Group	Date since working in the current Min./Deptt.
1	8698	Sanjay Kumar	Gen	05/01/1970	Mines	B	07-Jul-09
2	8699	Harkesh Chander	Gen	12/01/1970	Supply Division	B	30-Jun-09
3	8700	Pankaj Kumar	Gen	27/03/1969	Road Transport & Highways	B	18-Jul-09
4	8705	Manjula Juneja	Gen	28/02/1966	Commerce	B	02-Aug-10
5	8708	Surya Narayan Jha	Gen	01/08/1968	Petroleum & Natural Gas	B	20-Jul-09
6	8709	Prabha Sharma	Gen	31/03/1972	Petroleum & Natural Gas	B	20-Jul-09
7	8711	Sunil Singh Rawat	Gen	29/09/1973	Commerce	B	15-Jun-10