**Most Immediate**

No. 5/3/2010-CS-I (U)(Prt.I)
**Government of India**
**Ministry of Personnel, Public Grievances & Pensions**
**Department of Personnel & Training**

IInd Floor, Lok Nayak Bhavan, New Delhi

Dated the 1st June, 2010

## OFFICE MEMORANDUM

**Subject** : Promotion of Section Officers of Central Secretariat Service (CSS) to Grade-I (Under Secretary) of CSS on ad-hoc basis.

The undersigned is directed to refer to this Department's OM of even number dated 26th May, 2010 on the subject noted above and to say that 268 Sections Officers of Central Secretariat Service, have recently been promoted to the grade of Under Secretary on ad-hoc basis. This Department vide OM No. 08/05/2010-CS.I(Trg.) dated 20th May, 2010 had nominated 50 Section Officers with 8 years approved service, to participate in the mandatory Level 'D' Training Programme for Section Officers of the CSS, at the ISTM (scheduled from 31.5.2010 to 23.7.2010). The ISTM has informed this Department that out of 50 nominations, only 20 Section Officers have so far reported for the Level "D' Training Prgoramme till date. A doubt has been raised by the Section Officers, who have still to join the training programme as to which date they will assume the charge of the post of Under Secretary (ad-hoc) in various Ministries/Departments and as to how the period of training will be regulated. In this regard, it is clarified that all Section Officers, who are already participating in the Level 'D' Training Programme in the ISTM, shall be deemed to have joined the post of Under Secretary from the date they report for training in the ISTM. It is also emphasized that maximum number of CSS officers should be nominated to avail all the scheduled training-slots. Ministries/Departments are requested to bring the contents of this OM to the notice of the Section Officers, who have been promoted as ad-hoc Under Secretary vide this Department's OM of even number dated 26.5.2010.

**Contd. 2/-**

2. It is also requested that the Ministries & Departments may ensure that all the participants are relieved immediately to join the aforesaid training programme in the ISTM. Pay and allowances as Under Secretary will be paid by the Ministry/Department where they have been nominated vide this Department OM No. 5/3/2010-CS.I (U) dated 26.05.2010.

Kashyap

( A.K. Cashyap)
Under Secretary to the Govt. of India
Tele:24624046

To

Joint Secy (Admn) of concerned Ministry/Deptt.(as per annexure).

Copy to Shri K.S. Kumar, Joint Director with reference to letter No. A-33092/01/2010-ISTM(L-D) dated 31.05.2010.

**Annexure**

## Level 'D' Training for Section Officers of CSS with 8 years approved service

**( 31/5/2010 to 23/7/2010 )**

| S. No | CSL No | NAME OF THE OFFICER Sh./Smt./Ms. | DATE OF BIRTH | CADRE WHERE WORKING Ministry/Department |
|---|---|---|---|---|
| 1 | 6211 | Gunjay Sahay | 17/11/60 | Food & Public Distribution |
| 2 | 6298 | AK Thakur | 31/03/67 | Water Resources |
| 3 | 6304 | KM Singh | 08/12/66 | Food & PD (Dptn. to Minority Affairs) |
| 4 | 6305 | Deepak Babbar | 07/06/61 | Health & Family Welfare |
| 5 | 6311 | V Padmanabhan | 30/12/62 | Commerce |
| 6 | 6337 | Nirmal Aggarwal | 27/03/63 | Secondary & Higher Edu. |
| 7 | 6360 | Jitendra Kumar Singh | 01/08/68 | Home Affairs |
| 8 | 6387 | Anjali Gupta | 21/06/65 | Secondary & Higher Edu. |
| 9 | 6453 | Samit Dutta Gupta | 19/09/67 | Expenditure |
| 10 | 6465 | Bijay Kumar Manthan | 23/03/65 | Science & Technology |
| 11 | 6491 | Anoop Kumar | 01/06/70 | Agriculture & Cooperation (Deptn. to UNIDO) |
| 12 | 6493 | Arun Kumar | 15/05/69 | Planning Commission |
| 13 | 6536 | Aujender Singh | 13/08/67 | Telecommunication |
| 14 | 6543 | V N Shukla | 01/05/64 | Legal Affairs |
| 15 | 6546 | Sita Ram Gupta | 05/02/66 | Science & Technology |
| 16 | 6566 | Alka Tiwari | 09/11/68 | Telecommunication |
| 17 | 6567 | Shampa Das * | 18/05/64 | Health & Family Welfare |
| 18 | 6569 | R R Singh | 12/08/61 | Health & Family Welfare |
| 19 | 6576 | Anindya Bhattacharya | 31/08/69 | Consumer Affairs |
| 20 | 6585 | M K Gupta | 15/02/65 | Road Tpt. & Highways |
| 21 | 6589 | Udai Narayan Sinha | 30/01/63 | Women & Child Dev. |
| 22 | 6592 | Madan Mohan Pandey | 07/02/59 | Defence |
| 23 | 6605 | S K Mishra | 05/01/62 | Defence |
| 24 | 6611 | B P Satapathy | 24/05/65 | Road Tpt. & Highways |
| 25 | 6612 | Narayan Prasad | 15/01/68 | Defence |
| 26 | 6614 | P Ramamoorthy | 02/04/62 | Health & Family Welfare |
| 27 | 6615 | Arun Kumar | 01/03/64 | Defence |
| 28 | 6616 | Gopal | 16/07/69 | Commerce |
| 29 | 6617 | Yogendra Prasad Ojha | 02/07/63 | Commerce |
| 30 | 6618 | Manoj Kumar Sharma | 04/02/69 | Posts (On deputation to TRAI) |
| 31 | 6619 | Dhananjay Kumar | 23/01/65 | Road Tpt. & Highways |

| S. No | CSL No | NAME OF THE OFFICER Sh./Smt./Ms. | DATE OF BIRTH | CADRE WHERE WORKING Ministry/Department |
|---|---|---|---|---|
| 32 | 6620 | Anurag Sharma | 05/10/66 | Defence |
| 33 | 6621 | Barnali Khastagir | 05/06/64 | Defence |
| 34 | 6622 | Sanjiv Kumar Sehgal | 08/12/64 | Social Justice & Emp. |
| 35 | 6624 | Ajay Kumar | 10/01/69 | UPSC |
| 36 | 6626 | C S Rao | 14/08/70 | Commerce |
| 37 | 6628 | Uttam Prakash | 09/01/70 | Urban Development |
| 38 | 6630 | Mohan Lal | 06/07/65 | Defence |
| 39 | 6632 | Kul Bhushan Nayyar | 02/04/64 | Power |
| 40 | 6633 | Arvind Nath Jha | 02/08/65 | Commerce |
| 41 | 6635 | B K Mathur | 21/11/64 | Health & Family Welfare |
| 42 | 6638 | Manoj Kr Sharvar | 09/04/68 | Commerce |
| 43 | 6639 | S K Babbar | 13/09/63 | Commerce |
| 44 | 6640 | Jai Kishore | 27/02/63 | UPSC |
| 45 | 6641 | Ujjawal Kumar Sinha | 29/04/63 | Company Affairs |
| 46 | 6642 | Mukesh Kumar | 02/01/70 | Posts |
| 47 | 6643 | Sanjoy Shankar | 31/07/62 | Defence |
| 48 | 6644 | Jasbir Singh | 02/02/67 | Petroleum & Natural Gas |
| 49 | 6645 | Anil Jain | 11/01/65 | UPSC |

* (Now, the new (changed) name is Ms. Urvashee Kumar)