

No.5/8/2013-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi

Dated the 28th February, 2014

O R D E R

Subject: Promotion of Section Officers of Central Secretariat Service (CSS) to Grade I (Under Secretary) of CSS on ad-hoc basis.

Sanction of the President is hereby accorded for the appointment of the under mentioned Section Officer of Central Secretariat Service to Grade-I (Under Secretary) of the CSS on 'ad-hoc' basis:

Sl. No.	CSL No.	Name (S/Shri)	Cat.	Date of Birth (DD/MM/YY)	SOSL Year	Present posting	On promotion posted to
1	8388	Ajit Kumar	Gen	02/06/1967	2004	Department of Commerce	Department of Personnel & Training

2. The promotion is purely on 'ad-hoc' basis for a period upto 31.05.2014 or till the post is filled up on regular basis, or until further orders whichever is earlier. The 'ad-hoc' promotion is subject to the following conditions:

- (i) The ad-hoc promotion shall not confer any right to continue in the grade indefinitely or for inclusion in the Select List for regular appointment or to claim seniority in the Grade I of the CSS.
- (ii) Ad-hoc appointment may be terminated at any point of time without giving any reason therefor.
- (iii) The appointment on ad-hoc basis will take effect from the date of assuming the charge of the post of Under Secretary in the Ministry/Department to which the officer has been allocated.
- (iv) The service rendered on ad-hoc basis in the Under Secretary grade would not count for the purpose of seniority in that grade or for promotion to the next higher grade.
- (v) The appointment is subject to vigilance clearance in terms of DoPT's OM No. 22034/4/2012-Estt.(D) dated 2.11.2012 and other relevant instructions on the subject. The Ministry/Department where the officer is working should relieve him only after verifying that no disciplinary proceedings are pending or contemplated against the officer.

- (vi) The Officer if not undergone mandatory Level 'D' Training as enjoined in Cadre Training Plan for the CSS, will have to undergo the aforesaid training as per nominations made by this Department.
- (vii) No request for retention of the Officer in the same Ministry/Department would be entertained.
3. The officer should be relieved of his duties immediately to enable him to join Department of Personnel & Training.
4. Formal notification appointing the officer will be issued by Department of Personnel & Training after the officer has assumed charge of Under Secretary.
5. If any Officer fails to join within one month of this order, the orders of ad-hoc promotion in respect of such officers shall stand cancelled automatically and he will not be considered for adhoc promotion for one year from the date of cancellation of the order.
6. **Web Based Cadre Management System:** Promotion of the officer has been reflected in the Web Based Cadre Management System. Accordingly, relieving/ joining of officer should be immediately updated in the Transfer module of the Web Based Cadre Management System hosted at **cscms.nic.in**.
7. This issues with the approval of the Competent Authority.


(Utkarsh Rajwari)
Director
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Copy to:

1. Joint Secretary (Admn./Estt.), D/o. Commerce, Udyog Bhawan, New Delhi - The officer may be relieved immediately to join Department of Personnel & Training.
2. Officer concerned.
3. US(CS.I/Trg.) / US(CS.I/D) / US(CS.I/S)
4. Guard File.