

F.No. 21/13/2015-CS.I (P)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
(Department of Personnel & Training)

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Lok Nayak Bhawan, New Delhi  
Dated 04<sup>th</sup> January, 2016

**Office Memorandum**

Subject: - "Anubhav"- showcasing outstanding work done during service- submission of details by the retiring employees regarding.

The undersigned is directed to refer to this Department's O.M. of even number dated 19<sup>th</sup> June 2015, 05<sup>th</sup> November, 2015 and 07<sup>th</sup> December, 2015 on the subject mentioned above and to state that the write-ups in respect of the CSS/CSSS officers, **as mentioned in Annexure-I**, are yet to be accepted/published on the "Anubhav Portal".

2. HoO and HoD of the Ministries/Departments concerned are requested to kindly scrutinize the pending write-ups for acceptance/publication at the earliest.

3. All Ministries/Department are also requested to impress upon CSS/CSSS officers retiring within a period of six months to submit a write-up providing details of their work that has contributed to the efficiency, economy and effectiveness of Government functioning or/and any innovation which led to improved work culture or any other contribution considered significant. Link to Anubhav Portal is available in the Home page of this Department's website at persmin.nic.in → DoP&T → Anubhav.



(Parminder Singh)

Under Secretary to the Government of India

 24642705

To

Joint Secretary (Admn)  
All Ministries/Departments.

**Annexure-I**

<b>S. No.</b>	<b>Name of The Officer</b>	<b>Designation</b>	<b>Department/Ministry</b>
1	Shri Baldev Raj	Assistant	Department of Commerce
2	Shri Brij Lal	Assistant	Department of Defence
3	Ms. Shashi Lata Thakur	Assistant	Department of Defence
4	Shri Krishan Kumar Sharma	Section Officer	Ministry of Environment & Forests
5	Shri M. Kalimuthu	Section Officer	Ministry of Petroleum & Natural Gas
6	Shri Tara Chand Choudhary	Section Officer	Ministry of Water Resources
7	Shri Ved Parkash Arya	Section Officer	Ministry of Labour & Employment
8	Ms. Krishna Sasidharan	Section Officer	Department of Agriculture & Cooperation
9	Shri R. K. Jaiswal	Under Secretary	Department of Defence
10	Shri Sharvan Kumar	Director	Ministry of Power
11	Shri Shashi Bhushan Kaushik	Director	Department of Science & Technology