

Most Immediate

**No.08/18/2010-CSI(T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi**

Dated the 27th December, 2010

OFFICE MEMORANDUM

**Subject : Backlog Training Programme for U.D.Cs/Assistants at ISTM
for the period 31/01/2011 to 11/2/2011.**

The undersigned is directed to inform that UDCs upgraded to the post of Assistant, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **31/01/2011 to 11/02/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri Yogesh Dwivedi, Assistant Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 31st January, 2011**.

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for regularization/promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. The aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **12th January, 2011** to **Shri Yogesh Dwivedi**, Assistant Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri Yogesh Dwivedi, Assistant Director(Co-ordinator) ISTM is accessible on phone No. 26105592 (O).



(Vidyadhar Jha)

Under Secretary to Government of India

Tele. : 24624046

To

Min/Dept.of
Joint Secretary(Estt./Admn.)
New Delhi.

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2010-ISTM(Coord) dated 3rd November, 2010.
3. ISTM, (Shri Yogesh Dwivedi, Asstt. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **31st January, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department (**www.persmin.nic.in**<CS Division<CSS<Training Circulars<U.D.C.)



(**Vidyadhar Jha**)

Under Secretary to Government of India

Tele. : 24624046

Annexure I**Training Programme for UDCs upgraded as Assistants to be held at ISTM
(31/01/2011 to 11/02/2011)**

S. No	CSL No.	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	4412	Thomas Vaidyan P.J.	28/05/1958	Information & Broadcasting
2.	4413	Mukesh Kumar Sharma	16/08/1965	Health & Family Welfare
3.	4415	Sukhpal Singh	10/02/1953	Health & Family Welfare
4.	4416	Shobha Jain	21/04/1960	Health & Family Welfare
5.	4417	Rani Bakshi / Palta	15/07/1955	Health & Family Welfare
6.	4421	R. K. Sharma	26/04/1956	Environment & Forests
7.	4422	Deep Kumar	13/09/1959	Environment & Forests
8.	4223	C.L. Dogra	20/05/1955	Environment & Forests
9.	4429	Ashok Kumar Ram	10/05/1965	Water Resources
10.	4430	Jai Kishan	15/12/1954	Water Resources
11.	4431	Sukhbir Singh Mehra	01/07/1961	Water Resources
12.	4432	Satish Narayan Marar	07/01/1964	Science & Technology
13.	4433	Madhu Sharma	24/12/1965	Science & Technology
14.	4434	Sunil Kumar	25/07/1968	Science & Technology
15.	4435	Ranjit Singh	20/03/1966	Science & Technology
16.	4308	Manju Sharma	13/06/1953	Finance
17.	4309	Harvinder Kaur	08/04/1968	Finance
18.	4310	Dharam Pal	17/07/1962	Finance
19.	4438	Vasudevan S.	21/06/1962	Agriculture & Cooperation
20.	4439	Gopal	03/03/1961	Agriculture & Cooperation
21.	4440	Sandeep Biswas	21/12/1966	Agriculture & Cooperation
22.	4443	Pramod Kumar Singh	14/07/1963	Education
23.	4444	Jagdeep Kedia	18/10/1964	Education
24.	4446	Valli Rajan	09/06/1965	Culture
25.	4448	Brahmanand Sharma	31/10/1962	Education
26.	4451	Satyavir Singh	13/04/1953	Education
27.	4452	Lajwanti Dawani	23/03/1958	Women & Child Development
28.	4453	Pramod Pathak	05/01/1963	Sports
29.	4454	Om Prakash Sadana	28/04/1962	Education
30.	4456	Naresh Bali	14/01/1961	Women & Child Development
31.	4459	Balbir Kaur	07/11/1965	Culture
32.	4480-A	B. S. Tiwari	25/05/1957	Finance
33.	4481	A. R. Panday	10/03/1960	Finance
34.	4482	Satya Pal Singh	09/03/1962	Finance
35.	4483	J.P. Singh	14/09/1965	Finance
36.	4464	Sumitra Rani Gambhir	06/08/1959	Supply
37.	4465	Lakshmi Dhingra	11/11/1959	Supply
38.	4466	Neelam Gaba	03/02/1960	Supply
39.	4467	Swaran Kashyap	22/02/1960	Supply
40.	4468	Nalini Mathur	13/03/1960	Supply

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as UDC Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
(i)	ISTM	_____
(ii)	Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____