

**MOST IMMEDIATE**

No.12/1/2015-CS.II (B)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan  
Khan Market, New Delhi-110003  
Dated: 11<sup>th</sup> December, 2015


**OFFICE MEMORANDUM**

Subject: Zone of consideration for inclusion in the Select List of Upper Division Clerks' Grade of CSCS for the years 2004-2014 against Seniority Quota-regarding

The undersigned is directed to refer to this Department's O.M. of even number dated 30.09.2015 and reminder dated 04.11.2015, 20.11.2015, 26.11.2015 and 08.12.2015 on the subject mentioned above and to say that some of the cadre units have urged that they are facing problem in calculating the exact number of vacancies for the Select List Year -2004 to 2014 as per the ANNEXURE-I, enclosed vide this Division's O.M. dated 30.09.2015. In order to overcome this problem, ANNEXURE-I has been simplified.

2. All the cadre units are, therefore, requested to show the vacancies for Select List 2004 to 2014 in this simplified ANNEXURE-I.
3. In this context, it is also clarified that:-
  - i. Please enclose a copy of the earlier references vide which vacancies for the SL-2004 to 2014 were sent to DoP&T in the prescribed Proforma.
  - ii. If number of officials eligible for promotion are more than number of vacancies reported, they may be promoted as of now (if sufficient physical vacancies available as on date to accommodate them) as their juniors from subsequent Select List Year have been promoted. They will be adjusted by DoP&T by making allocations to deficient cadres on compilation of complete information from all cadre units.

Encl: Proforma.

  
(Rajesh Sarawat)  
Under Secretary to the Govt. of India  
Tel:- 011-24654020

To  
**All the participating cadre units of CSCS**

## ALL CADRE UNITS OF CSCS

TO,

1. DS/DIR (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. DS/DIR (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3. DS/DIR (Admn.), M/o Coal, Shastri Bhavan, New Delhi.
4. DS/DIR (Admn.), M/o Commerce & Industry, Udyog Bhavan, New Delhi.
5. DS/DIR (Admn.), M/o Corporate Affairs, Shastri Bhavan, New Delhi.
6. DS/DIR (Admn.), D/o Consumer Affairs, Krishi Bhavan, New Delhi.
7. DS/DIR (Admn.), D/o Culture, Shastri Bhavan, New Delhi.
8. DS/DIR (Admn.), M/o Defence, B Wing, Sena Bhavan, New Delhi.
9. DS/DIR (Admn.), M/o Earth Sciences, Prithvi Bhavan, New Delhi.
10. DS/DIR (Admn.), M/o Env. & Forests, Indira Paryavaran Bhavan, New Delhi.
11. DS/DIR (Admn.), D/o Expenditure, North Block, New Delhi.
12. DS/DIR (Admn.) D/o Fertilizers, Shastri Bhavan, New Delhi.
13. DS/DIR (Admn.), D/o Food & Public Distribution, Krishi Bhavan, New Delhi.
14. DS/DIR (Admn.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
15. DS/DIR (Admn.), M/o Home Affairs, North Block, New Delhi.
16. DS/DIR (Admn.), D/o Industrial Policy & Promotion, Udyog Bhavan, New Delhi.
17. DS/DIR (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
18. DS/DIR (Admn.), M/o Labour, Shram Shakti Bhavan, New Delhi.
19. DS/DIR (Admn.), D/o Legal Affairs, Shastri Bhavan, New Delhi.
20. DS/DIR (Admn.), M/o MSME, Udyog Bhavan, New Delhi.
21. DS/DIR (Admn.), M/o Mines, Shastri Bhavan, New Delhi.
22. DS/DIR (Admn.) M/o Minority Affairs, CGO Complex, Lodhi Road, New Delhi
23. DS/DIR (Admn.), D/o Personnel & Training, North Block, New Delhi
24. DS/DIR (Admn.), M/o Petroleum & Natural Gas, Shastri Bhavan, New Delhi
25. DS/DIR(Admn.), NITI Aayog, Yojana Bhavan, Sansad Marg, New Delhi.
26. ADG (Admn.), D/o Posts, Dak Bhavan, Sansad Marg, New Delhi.
27. DS/DIR (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
28. DS/DIR (Admn.), M/o Road, Transport & Highways, Transport Bhavan, New Delhi.
29. DS/DIR (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
30. DS/DIR (Admn.), D/o Science & Technology, Technology Bhavan, New Delhi.
31. DS/DIR (Admn.), D/o Higher Education, Shastri Bhavan, New Delhi.
32. DS/DIR (Admn.), M/o Shipping, Transport Bhavan, New Delhi.
33. DS/DIR (Admn.), M/o Social Justice & Empowerment, Shastri Bhavan, New Delhi.
34. DS/DIR (Admn.), M/o Steel, Udyog Bhavan, New Delhi.
35. DS/DIR (Admn.), Supply Division, Nirman Bhavan, New Delhi.
36. DS/DIR (Admn.), D/o Telecommunication, Sanchar Bhavan, New Delhi.
37. DS/DIR (Admn.), UPSC., Dholpur House, Shahjahan Road, New Delhi
38. DS/DIR (Admn.), M/o Urban Development, Nirman Bhavan, New Delhi.
39. DS/DIR (Admn.), M/o Water Resources, Shram Shakti Bhavan, New Delhi.
40. DS/DIR (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi
41. DS/DIR (Admn.), M/o Youth Affairs & Sports, Shastri Bhavan, New Delhi

**Annexure-I (Vacancies for SL-2004 to 2014 in the UD Grade under Seniority Quota)**

Select Year	List	Vacancies intimated earlier under Seniority Quota (See note 1) (1)						Officials in position who were appointed as per earlier zone and could not be accommodated in SL-2003 (extended), if any. (2)						Vacancies to be filled (3) = (1) - (2) (See note 2)										
		UR	PH			SC	ST	Total	UR	PH			SC	ST	Total	UR	PH			SC	ST	Total		
			VH	OH	HH					VH	OH	HH					VH	OH	HH					
SQ-2004																								
SQ-2005																								
SQ-2006																								
SQ-2007																								
SQ-2008								x	x	x	x	x	x	x										
SQ-2009								x	x	x	x	x	x	x										
SQ-2010								x	x	x	x	x	x	x										
SQ-2011								x	x	x	x	x	x	x										
SQ-2012								x	x	x	x	x	x	x										
SQ-2013								x	x	x	x	x	x	x										
SQ-2014								x	x	x	x	x	x	x										

**Note-1:** Please enclose a copy of the earlier references vide which vacancies for 2004-2014 were sent to DOPT in the prescribed proforma.

**Note-2:** If number of officials eligible for promotion are more than number of vacancies reported, they may be promoted as of now (if sufficient physical vacancies available as on date to accommodate them) as their juniors from subsequent Select List years have been promoted. They will be adjusted by DOPT by making allocations to deficient cadres on compilation of complete information from all cadre units.