

Most Immediate

**No.08/11/2011-CSI(T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi**

Dated the 12th August, 2011

OFFICE MEMORANDUM

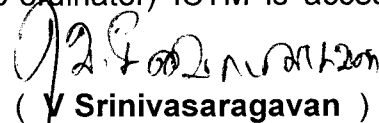
**Subject : Backlog Training Programme for U.D.Cs/Assistants at ISTM
for the period 05/09/2011 to 16/09/2011.**

The undersigned is directed to inform that UDCs upgraded to the post of Assistant, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **05/09/2011 to 16/09/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri R. K. Kundi, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 5th September, 2011**.

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for regularization/promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **24th August 2011** to **Shri R. K. Kundi**, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri R. K. Kundi, Dy. Director(Co-ordinator) ISTM is accessible on phone No. 26185314 (O).


(**V Srinivasaragavan**)

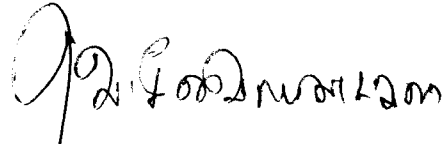
Under Secretary to Government of India
Tele. : 24629412

To

**Min/Dept.of
Joint Secretary(Estt./Admn.)
New Delhi.**

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011.
3. ISTM, (Shri R. K. Kundi, Dy. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **5th September, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department (**www.persmin.nic.in<CS Division<CSS<Training Circulars<U.D.C.)**



(**V Srinivasaragavan**)

Under Secretary to Government of India

Tele. : 24629412

**Training Programme for UDCs upgraded as Assistants to be held at ISTM
(05/09/2011 to 16/09/2011)**

Sl. No.	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	Ashok Kumar	15/11/1954	Commerce
2.	Nandan Singh Negi	28/05/1956	Commerce
3.	Sumona Bhattacharya	03/04/1969	Commerce
4.	Mahesh Kumar	01/01/1965	Civil Aviation
5.	Rup Lal	12/11/1956	Civil Aviation
6.	G.C. Sahoo	10/05/1962	Civil Aviation
7.	R.S. Sodhi	25/01/1966	Power
8.	K.G. Geetha	15/07/1962	Power
9.	Pala Ram	08/01/1956	Power
10.	P.M. Antony	27/05/1967	Power
11.	K.R. Devarajan	04/02/1971	Planning Commission
12.	Brij Mohan Singh	05/05/1957	Expenditure
13.	Sunil Dutt	28/09/1962	Expenditure
14.	B.S. Negi	04/11/1957	Health & FW
15.	Ms. Meenu Batra	19/08/1965	Health & FW
16.	Ms. Anita Kumar	07/07/1969	Health & FW
17.	Rajeswara Rao	05/05/1969	Coal
18.	Ranjana Debnath	19/09/1967	Planning Commission
19.	S.D. Dwivedi	31/10/1956	UPSC
20.	N.K. Yadav	08/02/1958	UPSC
21.	Ms. Uma Menon	17/11/1966	UPSC
22.	Surat Singh	28/12/1954	Education
23.	Ashis Kumar Das	12/02/1961	Education
24.	Shailendra Nath Gupta	05/11/1961	Education
25.	Sree Kumar V.V	17/05/1970	Education
26.	Anjana Mittal	08/08/1962	DOP&T
27.	S. Arul Mozhi	17/01/1964	DOP&T
28.	Sita Narayanan	28/07/1969	Home Affairs
29.	Satish Kumar-I	25/09/1958	Commerce
30.	Satish Kumar-II	01/01/1964	Commerce
31.	Usha Basetia	18/11/1962	Planning Commission
32.	R.C. Pant	11/08/1957	Planning Commission
33.	Subhalakshmi Ramesh	01/06/1969	Planning Commission
34.	Jasbeer Kaur Chawla	26/09/1964	Supply
35.	Santosh Kanth	01/10/1959	Supply
36.	Rajinder Kumar	05/08/1957	Supply
37.	S. Mahesh	10/11/1968	Consumer Affairs
38.	C. Varghese	06/09/1967	Health & FW
39.	Baldev Singh	15/10/1953	Health & FW
40.	Eliza Paulose	04/02/1964	Health &FW

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **UDC**
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____