

IMMEDIATE

No. 18/1/77-CS(I)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Department of Personnel and Administrative Reforms
(Kamnik aur Prashasnik Suchar Vibhag)

New Delhi, the 6 August, 1980

Subject: Scheme for training of Assistants/UCs in
Cash and Accounts matters at the I.S.T & M.

MHA O.M.No.
4/23/55-CS(A)
dt. 3/13.3.60.
and 1/12/62-
CS(A) dated
21.7.63
D.P.A.R 18/3/71-
CS(I) dt. 26.7.
71 & 18/4/75-
CS(I) dt. 20.6.75.

The undersigned is directed to refer to the marginally noted Office Memoranda whereby Assistants/UCs employed whether in the Secretariat or non-participating offices, who pass the final examination conducted by the I.S.T & M at the end of training course in Cash and Accounts matters, are allowed two advance increments absorbable in future increments or increase in pay w.e.f.:-

i) the date on which the results of the final examination was declared by the I.S.T & M; or

ii) the date on which the normal increment falls due after declaration of such results (which would mean two advance increments over and above the normal increment), whichever date is elected by the persons concerned.

2. The question of converting the two advance increments into a lumpsum grant has been considered in the Departmental Council of the Department of Personnel and A.R.

The President is now pleased to decide as under :-

i) Those successful trainees who are working as UCs may be granted a lump sum of Rs.600/- (Six hundred only) and those successful trainees who are working as Assistants may be granted a lump sum of Rs.1,000/- (One thousand only).

OR

ii) The successful trainees may be given the choice of continued drawal of advance increments under the existing scheme and subject to the stipulations already made in the memorandum cited above.

The option once exercised shall be final.

3. These orders come into force from the date of issue.

....2/-

4. They will cover all the trainees declared qualified by the I.S.T & H irrespective of whether they belong to the Ministries/Departments or attached non-participating offices.

5. These orders have been issued with the concurrence of the Ministry of Finance (Department of Expenditure) vide their I.O.No:10674-B.III/79 dated 26.11.1979.

6. Hindi version will follow.

(O.P.Bansal)

Deputy Secretary to the Govt. of India

To

All Ministries/Departments of the Govt. of India etc. (including the Institute of Secretariat Training and Management) for further necessary action.

- (ii) All the Members of the Staff Side of the Departmental Council of JCH, for information.
- (iii) All Sections of the Ministry of Home Affairs and Department of Personnel and A.R.
- (iv) Quat file
- (v) CS(IV) Section of Department of Personnel and A.R. (with 5 spare copies).
- (vi) Spare copies - 100 only.