

No.4/3/2013-CS-I(D)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

Lok Nayak Bhawan, New Delhi -110003
22 April, 2014.

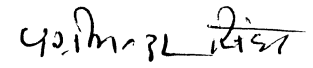
OFFICE MEMORANDUM

Subject: Promotion of Grade-I (Under Secretary) officers of CSS to the Selection Grade (Deputy Secretary) on ad-hoc basis—Furnishing of personal information

The undersigned is directed to say that further ad-hoc promotions of officers of Grade-I (Under Secretary) of CSS to the Selection Grade (Deputy Secretary) are likely to be made shortly. The names of the officers likely to be considered for such promotion are at **Annexure-I**. The vacancies available are at **Annexure-II**.

2. The officers may furnish their personal particulars in the format at **Annexure-III** to CS-I Division, Department of Personnel and Training through the Ministry/Department concerned and also by e-mail at parminder.edu@nic.in / psmjayan@gmail.com. The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.

3. **Along with their personal particulars, the officers on deputation may clearly indicate their willingness and the likely date of return from deputation, for availing of the ad-hoc promotion, failing which they will not be considered for promotion and placement.**



(Parminder Singh)

Under Secretary to the Government of India

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To

1. Ministries/Departments concerned
2. Officers Concerned

ANNEXURE-I

SN	CSL	Name	DOB	Present posting
1	4858-A	Sanjay Kumar	16-Apr-71	On deputation to Govt. of Bihar
2	4866-A	Atya Nand	3-Jan-73	I&B
3	4870-A	S T Venkatachalapathy	6-Mar-68	Urban Development
4	4874-A	Arvind Kumar	15-Jun-67	On deputation to Prasar Bharati
5	4879-A	Dinesh Kumar Verma	3-Feb-69	On deputation to Prasar Bharati
6	4883-A	G Muthuraja	11-May-71	HRD
7	4887-A	Sunil Kumar Ranjan	19-May-73	SSC
8	4891-A	Rajendra Singh	1-Dec-70	On deputation to Regional Institute of Medical Sciences, an autonomous body under M/o Health in Manipur
9	4900-A	S Gopal Krishna	4-Aug-70	HRD
10	4907-A	R K B Patel	6-Jun-74	Food Processing Industries
11	5267	Virendra Singh	15-Jul-60	Environment & Forests
12	5272	Shiv Mohan Dass Chawla	10-Oct-54	Telecommunications
13	5276	Prem Narain Shukla	19-Jun-61	Agriculture & Coop
14	5278	S Dominic Xavier	03-Aug-54	Labour & Emp.
15	5283	Raj Kumar	04-Mar-59	New & Renewable Energy
16	5289	Pramod Chand	27-Apr-62	Social Justice & Empowerment
17	5291	Anand Chandra Ojha	16-Apr-60	Environment & Forests
18	5321	Arunoday Goswami	06-Jan-63	DOP&T
19	5322	G Amarendra Reddy	01-Sep-59	Commerce
20	5324	Ashok Kumar	01-Jan-55	Civil Aviation
21	5326	Geetha Nair	24-Apr-63	Deputation to ISTM from Pension & PW
22	5328	Fazal Mehmood	01-Feb-61	IPP
23	5330	Gokul Chandra Rout	07-Apr-61	DOP&T
24	5332	RV Subra Mani	29-Oct-59	Urban Development
25	5337	Chandra Mohan Bhatla	10-Sep-57	HRD
26	5341	T.R. Prasad	16-Jul-61	I&B
27	5343	D.K.D. Rao	01-Jan-61	Agriculture & Coop.
28	5344	Samita Arora (Smt.)	26-Feb-60	Supply

ANNEXURE-II

S No	Ministry/Deptt	vacancy
1.	Agriculture & Cooperation	2
2.	AR&PG	1
3.	Cabinet Secretariat	1
4.	Commerce	1
5.	Consumer Affairs	1
6.	Defence	1
7.	Disinvestment	2
8.	DONER	1
9.	Earth Sciences	1
10.	Economic Affairs	1
11.	Financial Services	1
12.	Food & PD	1
13.	Food Processing Industries	1
14.	Health & Family Welfare	1
15.	Heavy Industries	1
16.	IPP	1
17.	Planning Commission	1
18.	Shipping	1
19.	Social Justice & Emp	1
20.	Steel	2
21.	Statistics & P.I.	1
22.	Mines	1
23.	Power	2
24.	UPSC	1
25.	Water Resources	2
	Total	1
		30
Note: Five officers who have already returned from leave/Training/deputation and any other officer returning from deputation etc are to be adjusted within these vacancies.		

PERSONAL INFORMATION

1	Name	
2	CSL No.	
3	Designation	
4	Date of Birth	
5	Present Ministry/Department	
6	Personal contact Number	
7	Educational Qualification	

8. Experience (including deputation details)

Designation (since joining Govt service)	Ministry/Deptt/Orgn (including deputation details)	From (DD-MM-YY)	To (DD-MM-YY)

Note: The information furnished in the format should tally with the information available in the web based cadre management system. If the information in the web based cadre management system is not up to date, it should first be updated/corrected before submitting the form.

9. Preference for posting (Maximum three choices)

S.No.	Ministry/Deptt	Reasons
i		
ii		
iii		

Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.

Date:

(Signature of the officer)

(For Administration Division of the Ministry/Department)

Forwarded.

It is certified that the details of the officer in the web based cadre management system is complete, correct and up to date.

Date:

(Signature)
Name:
Designation