

No. 21/2/2009-CS.I(P)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

New Delhi  
The 15th January, 2014

**OFFICE MEMORANDUM**

**Subject:** Constitution of Committees for recommending posting/transfer of CSS Officers.

The undersigned is directed to refer to this Department's OMs of even number dated 29.4.2009 and 8.4.2010 prescribing tenures for CSS Officers in the Ministries/ Departments.

2. In compliance of the Hon'ble Supreme Court's Order dated 31.10.2013 in WP(Civil) No. 82/2011, it has been decided to constitute a committee for recommending posting/transfer of officers in each grade of the Central Secretariat Service as indicated below:

S.No.	Grade	Composition of the Committee	Authority competent to approve the recommendations of the Committee
1.	Assistant PB-II Rs.9300-34800 + GP of Rs. 4600	(i) Under Secretary dealing with the subject matter  (ii) One Under Secretary from CS-I Division to be nominated  (iii) One Under Secretary from CS-II Division to be nominated	DS/Director (CS.I)
2.	Section Officer PB-II Rs.9300-34800 + GP of Rs. 4800 PB-III Rs.15600-39100 + GP of Rs.5400 (NFSG admissible to the regular SOs on completion of 4 years of	(i) Under Secretary dealing with the subject matter  (ii) One Under Secretary from CS-I Division to be nominated  (iii) One Under Secretary from CS-II Division to be nominated	DS/Director (CS.I)

*Out*

	approved service in the grade)		
3.	Under Secretary PB-III Rs.15600-39100 + GP of Rs.6600	(i) Director(CS-I)  (ii) Director(CS-II)  (iii) One DS/Director to be nominated	Joint Secretary (CS)
4.	DS/Director PB-III Rs.15600-39100 + GP of Rs.7600/ PB.IV Rs.37400-67000 + GP of 8700	(i) Joint Secretary in charge of CS Division  (ii) Director (CS-I)  (iii) Director (CS-II) or CWO or any other Director to be nominated	Secretary (P)

3. Nomination of the members in the Committees, wherever required, will be made by the authority competent to approve the transfers in the respective grades. The Committees will make recommendations and final decision will be taken by the authority competent to approve the transfers.

4. The Committees would normally make recommendations in accordance with the transfer policy notified by various orders in this regard, and also considering the administrative convenience and exigencies. The seniority, age of the officer, his/her past posting profile, nature of duties attached to the post, place of posting, vacancies in various Ministries/ Departments etc would also be considered.

5. The transfer policy and guidelines prescribing the tenure for posting of CSS officers are only directory in nature and not mandatory. Any officer can be transferred by the competent authority at any time to any post on administrative grounds.



(G.C.Rout)

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To

All the Ministries/Departments/Organisations participating in CSS