

F.No.7/10/2015-CS.I(A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi,  
Dated the 9<sup>th</sup> December, 2015

**OFFICE MEMORANDUM**

Subject: Posting of Direct Recruit Assistants of 2013-14.

At present 358 direct recruit Assistants are undergoing Foundational Training organized by ISTM. On successful completion of training, these DR Assistants will be posted to participating Ministries/Departments of CSS.

2. All the Ministries/Departments concerned are, therefore, requested to furnish the vacancy position in the grades of Section Officer and Assistant as on date in the format given below only by e-mail at **kumar.m13@nic.in** by **15.12.2015** positively.

1	Name of the Cadre Unit	
2	Vacancies as on date in	
(i)	Section Officer's Grade	
(ii)	Assistant's Grade	
3	Number of Assistants required keeping in view the officers yet to be promoted on their inclusion in SO SL 2015	

4. In case of no response by stipulated date it will be presumed that Ministry/Department does not require more Assistants at present.



(Parminder Singh)

Under Secretary to the Government of India

Tel: 24642705

To,

All Ministries/Departments participating in CSS