

MOST IMMEDIATE

No.7/2/2010-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.
Dated: 17th May, 2010.

OFFICE MEMORANDUM

Subject: Calculation of Vacancies of Steno Grade 'C' (PA) earmarked for filling up through direct recruitment since 2003.

The undersigned is directed to enclose a proforma seeking information regarding vacancies of Steno Grade 'C' (PA) earmarked for filling up through direct recruitment since 2003.

2. As such, a proforma has been devised in the matter. **All the Cadre Units are requested to ensure that the requisite information is furnished to this Department by 31.5.2010 in the enclosed proforma.** In the absence of this information, Department of Personnel and Training is unable to proceed further with regular appointment of Steno Grade 'C' (PA). This will result in non-filling up of vacancies in your Cadre Units. As such, the information may be furnished on **"TOP PRIORITY"**.


(J. Minz)

Under Secretary to the Government of India
Tele: 24623157

To

The Director/DS (Admn./Estt.)
All the Cadre Units of CSSS

PROFORMA

1.	Name of the Cadre Unit	
2.	Sanctioned Strength of Steno Grade 'C' as per DOPT O.M. No.10/3/2004-CS-II (Pt.III) dated 21.11.2005	
3.	Sanctioned Strength of Steno Grade 'C' as on 17.5.2010	
4.	Number of Steno Grade 'C' in place as on 17.5.2010 (Regular) (Adhoc)
5.	Number of posts of Steno Grade 'C' vacant as on 17.5.2010 (S.No.3 minus Number of Regular officials indicated at S.No.4)	
6.	Number of vacancies of Steno Grade 'C' already reported to DOPT against the subsequent Select List Years 2007 and 2008 (SQ + LDCE) for which nominations are awaited	
7.	Number of posts of DR quota of Steno Grade 'C' which have been filled by promotion of Steno Grade 'D' on adhoc basis since 2003.	

VACANCIES OF STENO GRADE 'C' (PA) EARMARKED FOR FILLING UP THROUGH DIRECT RECRUITMENT SINCE 2003

Sl.No.	Recruitment/Select List Year	GEN	SC	ST	OBC
1.	2003				
2.	2004				
3.	2005				
4.	2006				
5.	2007				
6.	2008				
	TOTAL				