

No.8/4/2012-CS-I(Trg.)-Vol.III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the _____th December, 2012

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(14/01/2013 to 08/03/2013)**

The undersigned is directed to inform that Section Officers/adhoc Under Secretaries of the CSS whose names are given in **Annexure- I** have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **14/01/2012 to 08/03/2013** as enjoined in **Cadre Training Plan** for the CSS officers. The officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to **Shri R K Kundi, Deputy Director (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 14th January, 2013 without fail.**

2. As the training of the officers and its successful completion is mandatory as per DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports be added in their APARs while considering their promotion.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **18th December, 2012** to **Shri R K Kundi, Deputy Director (Co-ordinator) ISTM, New Delhi**, with a copy to the undersigned. **Shri R K Kundi, Deputy Director (Co-ordinator), ISTM**, is accessible on phone No. 26185314 (O).


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046


To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra, Joint Director**) Administrative Block, Old JNU Campus, New Delhi-110067. (**ER Sheets of the participants may be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**)
2. ISTM, (**Shri R K Kundi, Deputy Director**)/Course Coordinator, Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers who report for training on 14th January, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. **US(U), CSI Section, DOP&T – For confirming the training status of the officers while considering their Promotion.**
6. Guard file.
7. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/SO**)


(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

Annexure I**Level 'D' Training Programme to be held at ISTM
(14-01-2013 to 08-03-2013)**

S. N	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	7136	BHUPAL SINGH HEET	10/07/1963	UPSC
2	7227	AMIT GHOSAL	01/05/1965	Civil Aviation/UPSC
3	7252	SUDHEER BABU MOTANA	05/06/1970	Defence
4	7254	NARESH KUMAR	04/01/1970	Health & FW/Urban Development
5	7255	N.S BISHT	23/05/1965	Home Affairs
6	7256	NITHALI RAM	01/07/1965	Telecommunications
7	7258	SURENDRA KUMAR	26/06/1971	Labour & Emp.
8	7259	P.S. THAKUR	03/08/1965	Inter State Council Secretariat
9	7260	SUNITA	30/05/1971	Culture
10	7261	PANKAJ GUPTA	19/04/1966	Economic Affairs
11	7262	RAJESH BUDGUJAR	15/06/1972	Consumer Affairs
12	7264	ANJAN BISWAS	14/03/1969	AYUSH
13	7265	CHARANJIT TANEJA	03/09/1966	Urban Dev./Pension & PW
14	7268	YOGINDER KUMAR	01/05/1967	Animal Husbandry, D&F
15	7269	ASHOK KUMAR	24/05/1968	Home Affairs
16	7271	KISHORE SRIVASTAVA	22/06/1965	I&B
17	7274	RAVI KANT	25/10/1965	Posts/Health &FW
18	7275	U K JHA	10/03/1966	Expenditure
19	7276	RAM KUMAR	10/06/1966	Agriculture & Cooperation
20	7277	ARUN KANSAL	16/09/1966	Food Processing Industries
21	7283	S.K. MOHAPATRA	14/03/1964	Commerce
22	7284	SUNIL KUMAR MEHTO	06/05/1964	Social Justice & Empowerment
23	7285	RAKESH MISHRA	25/01/1965	Petroleum & Natural Gas
24	7290	UMED KUMAR	25/09/1966	Civil Aviation
25	7291	SURENDRA THAKUR	01/01/1967	Home Affairs
26	7293	VIJAY SHANKAR PANDEY	22/10/1968	Home Affairs
27	7295	RAJESH SHARMA	18/02/1965	Water Resources
28	7296	SANJAY DHAR	23/03/1965	I&B
29	7297	SHAMBHU KUMAR SINGH	09/05/1966	Defence
30	7299	A.K.VIDYARTHI	04/05/1964	Rural Development
31	7300	RATAN KUMAR DAS	02/08/1964	DONER
32	7301	RAMESH SINGH	25/12/1964	Expenditure
33	7302	AKHOURI S. SAHAY	28/01/1965	Coal
34	7304	JITENDER SINGH	01/02/1965	Health & Family Welfare
35	7306	PAWAN KUMAR	11/02/1965	Labour & Employment
36	7307	P.V. PRASAD	15/04/1965	Commerce
37	7310	VIJAY KAUSHIK	02/08/1965	DOP&T
38	7312	A.K. JHA	19/10/1965	Disinvestment
39	7313	ANIL KUMAR SINGH	19/05/1966	Panchayati Raj
40	7314	HEMANT KUMAR DHASMANA	22/05/1966	Commerce
41	7319	GANESH SINGH	14/09/1967	Social Justice & Emp./ Agri&Coop.
42	7320	N.P. SHUKLA	05/01/1968	Culture
43	7322	KISHOR BANDOPADHYAY	10/05/1966	Cab. Sectt.
44	7325	SANJAI KUMAR MISHRA	01/04/1967	Economic Affairs
45	7328	ASHOK K.KAUSHIK	05/07/1967	Earth Sciences/Water Resources

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Section Officer
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____