

No.8/5/2011-CS-I(Trg.)-Vol-II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 20th July, 2011

OFFICE MEMORANDUM

Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(08/08/2011 to 30/09/2011)

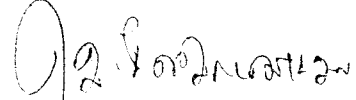
The undersigned is directed to inform that Section Officers of the CSS with 8 years of approved service whose names are given in **Annexure- I** have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. 08/08/2011 to 30/09/2011. The officers mentioned in **Annexure-I** may be relieved of their duties, **subject to vigilance clearance wherever not yet received** and advised to report to **Shri Sandeep Mukherjee, Deputy Director** (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 08th August, 2011 without fail.

2. As the training of the officers and its successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are relieved in time. **The performance of the officers in the training will be evaluated and the reports thereof be added in their APARs while considering their promotion.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 55,000/-** (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **25th July, 2011** to **Shri Sandeep Mukherjee, Deputy Director** (Co-ordinator) ISTM, New Delhi, with a copy to the undersigned. **Shri Sandeep Mukherjee, Deputy Director** (Co-ordinator), ISTM, is accessible on phone No. 26185310 (O).



(**V Srinivasaragavan**)

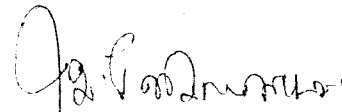
Under Secretary to Government of India

Tele. : 24629412

To
{Joint Secretary(Admn.) concerned}
Ministry/Department of
New Delhi.

Copy forwarded for information and necessary action to :-

1. Officers concerned.
2. ISTM, (**Shri K. Govindarajulu - Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009 .**
3. ISTM, (**Shri Sandeep Mukherjee, Dy. Director**) Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers, who report for training on 08th August, 2011 may please be furnished to this Department next day positively.**
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
5. PA to Director(CSI)
6. **US(U)**, CSI Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
7. Guard file.
8. Web site of this Department (www.persmin.nic.in>CS Division>CSS/CSI-Training Circular - SO)



(**V Srinivasaragavan**)

Under Secretary to Government of India

Tele. : 24629412

Annexure I**Level 'D' Training Programme to be held at ISTM
(08/08/2011 to 30/09/2011)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6852	R Mythili	09/02/70	Home Affairs
2	6853	Rajesh Lakhera	22/08/66	Agriculture & Cooperation
3	6854	Ashish Malhotra	22/09/74	Social Justice & Empower.
4	6855	Rajesh Singh Solanki	01/03/67	Home Affairs
5	6856	Wren Mishra	01/07/74	Urban Development
6	6857	Shib Kumar Sadhu	23/03/64	Home Affairs
7	6858	Sankha Roy	15/11/71	Commerce
8	6860	Neeraj Sachdeva	12/12/74	Commerce
9	6861	S. K. Saxena	05/04/64	Rural Development
10	6862	Parijat Diwan	12/07/75	DOP&T
11	6864	Chhatra Mani	21/07/71	Civil Aviation
12	6865	A.K. Telhan	25/04/63	MSME
13	6866	Santosh Kumar Singh	01/02/71	Coal
14	6868	S. Venkata Ramana	02/01/68	Social Justice & Empower.
15	6869	Narendra Singh	24/08/66	Rural Development
16	6870	Shivakant Kumar	02/06/72	Rural Development
17	6871	Deepangkar Guha	25/03/67	UPSC
18	6872	Vijay Kumar Upadhyay	25/11/69	Civil Aviation
19	6874	Pankaj Kumar	09/04/75	Higher Education
20	6875	Ashish Mohan	08/03/63	Commerce
21	6876	S. Latha	14/02/69	Commerce
22	6877	A.N. Venkatachala	10/06/63	DOP&T
23	6878	Anil Kumar Pandey	17/08/72	Rural Development
24	6879	Satish Chander	17/04/64	Home Affairs
25	6880	Supriya Ranjan Datta	27/10/72	Higher Education
26	6881	S.S. Chauhan	05/05/65	Urban Development
27	6882	Vikas Srivastava	13/02/69	Petroleum & Natural Gas
28	6883	S. Ravi Kumar	30/08/65	Urban Development
29	6884	Madan Chaurasia	17/12/69	Telecommunications
30	6885	Ajay Kumar Singh	11/04/66	Rural Development
31	6886	J Sriram Murty	18/01/71	Commerce
32	6887	Parveen Sharma	13/03/67	UPSC
33	6888	Chandra Shekhar Thakur	20/09/69	Home Affairs
34	6890	Amit Pankaj	08/10/70	Social Justice & Empower.
35	6891	Veena Dunga	22/12/67	Home Affairs

CURRICULAM VITAE

Annexure - II

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____

5.	Academic Qualification	_____

6.	Date of joining as Section Officer Select List year	_____

7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
	(a) ISTM	_____
	(b) Other Training Institute	_____

9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____