

7/4/2013-CS.I(A)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
(Department of Personnel & Training)

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2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110 003,  
Dated the 23<sup>rd</sup> May, 2016

**OFFICE MEMORANDUM**

Subject: Posting of regular officers in Assistant Section Officers' Grade of Central Secretariat Service at the Branch Secretariat of Department of Legal Affairs, Chennai.

The vacancy in the Assistant Section Officer Grade in the following office is proposed to be filled up in terms of guidelines laid down in DoPT's O.M. No. 21/2/2009-CS.I(P) dated 16.07.2015:-

Branch Secretariat of Department of Legal Affairs, Chennai - 1 (one)

2. The Assistant Section Officers of CSS desirous of posting in the above officers may forward their applications along with their personal particulars in the enclosed format through their Cadre Controlling Authorities by 10<sup>th</sup> June, 2016. The Cadre Units while forwarding the applications may indicate the vigilance status of the officer. Since the posts are of CSS, the officers of the other services need not apply.



(Parminder Singh)

Under Secretary to the Government of India  
Tel. No. 24642705

To

1. All Ministries/Departments of Government of India  
(Under Secretary (Admn./Estt.))

2. All regular ASCs.

## PERSONAL INFORMATION

Name of the post applied for Assistant Section Officers at office of Branch Secretariat of Department of Legal Affairs, Chennai

1.	Name of Officer	
2.	Designation	
3.	Date of Birth	
4.	Select List Year	
5.	Present Ministry/Department	
6.	Educational Qualification	
7.	Contact Number	

Experience (including deputation details):-

Sl.No.	Grade	Ministry/Department	Period	Subject dealt (in brief)

Certified that I have verified the data in respect of me and the data available herein is correct and up to date.

(signature of the applicant)

Date:-