

No.8/2/2013-CS.I(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS.I Training

Lok Nayak Bhawan, New Delhi
Dated the **11th March, 2013**

OFFICE MEMORANDUM


Subject : Level 'A' Training Programme at ISTM for U.D.Cs during the period 01/04/2013 to 26/04/2013.

The undersigned is directed to inform that UDCs, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **01/04/2013 to 26/04/2013**. It is requested that these officials may be relieved of their duties and advised to report to Shri Sandeep Mukherjee, Deputy Director/Course Co-ordinator, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 1st April, 2013**.

2. **The performance of the officials in the training, as evaluated and reported by ISTM, may be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time. **The officials who do not attend or successfully complete the Level 'A' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour and the officers nominated above may be advised to draw necessary TA/DA advance of Rs. 15,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only and the same shall be collected by ISTM from the participating officials.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **18th March, 2013** to Shri Sandeep Mukherjee, Deputy Director/Course Co-ordinator (Phone No.26185316(O), ISTM, New Delhi.


(**Vidyadhar Jha**)
Under Secretary to the Government of India
Tele. : 24624046

To
Min/Dept.of
Joint Secretary(Estt./Admn.)

New Delhi.

Copy forwarded to :-

1. ISTM, (Sh. Satyajit Mishra, Jt. Director) Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their OM No. A-33090/01/2005-ISTM(Coord) dated 5th March, 2013.
2. ISTM, (Shri Sandeep Mukherjee, **Deputy Director/Course Coordinator**), Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **1st April, 2013** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
4. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
5. Guard File.
6. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat> CSS/Training Nomination Circulars/UDC)
7. Hindi Section, DOP&T, New Delhi - For Hindi version.

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(**Vidyadhar Jha**)

Under Secretary to the Government of India
Tele. : 24624046

Annexure I**Level 'A' CSS Cadre Training Programme for UDCs at ISTM
(01/04/2013 to 26/04/2013)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	Kamaljit Singh	18/06/1965	Urban Dev.
2.	Manoj Kumar Madhwal	16/11/1971	Urban Dev.
3.	Rishi Raj Rana	10/04/1958	Posts
4.	Subha Srinivasan	23/06/1972	Posts
5.	P.V. Yagna Sharma	01/04/1971	Expenditure
6.	Tapan Gupta		Coal
7.	Ravinder Pal	10/09/1967	I&B
8.	Naresh Kumar	16/12/1967	I&B
9.	Jitendra Mishra	20/03/1970	I&B
10	Gurmeet Singh	10/09/1970	I&B
11	R.S. Gusain	15/08/1970	RT&H
12	Sanjay Vashist	01/07/1968	RT&H
13	G.P. Shah	31/08/1958	RT&H
14	N E V N Chandrasekhara	22/04/1966	I&B
15	Manoj Kumar Sharma	05/06/1969	I&B
16	Meenakshi Maheshwari	12/12/1969	I&B
17	Suresh Kumar	26/05/1966	Commerce
18	Saurabh Singh	18/03/1978	Commerce
19	Dalbir Singh	09/02/1970	RT&H
20	Govind Singh	15/01/1957	RT&H
21	Shambhunath Rana	28/07/1967	RT&H
22	Ashwini Kumar	14/12/1976	RT&H
23	Anil Adhikari	18/05/1961	Expenditure
24	Ashok Kumar	29/07/1973	Expenditure
25	Preeti	02/07/1972	Expenditure
26	Mukesh Kumar	01/01/1972	Expenditure
27	KL Prasanna	14/01/1966	Expenditure
28	Sunil Dubey	14/09/1974	Expenditure
29	Nisith Kumar Saha	10/02/1962	MHA
30	Prem Pal Singh	15/04/1958	MHA
31	Chandra Sekhar Bhatt	09/01/1959	MHA
32	Bijay Kumar	14/10/1976	MHA
33	S.K. Baidya	15/08/1965	RT&H
34	Prem Singh	30/03/1965	RT&H
35	Satbir Singh	03/04/1956	RT&H
36	Maya	09/12/1968	Posts
37	Biswajit Sukla	30/03/1967	Posts
38	Rachna Chandra	06/08/1970	IPP
39	Rajbir Singh	15/07/1959	IPP
40	Sanjay Singh	19/09/1971	IPP

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
41	Satbir	10/07/1957	MHA
42	Bal Kishan Bhardwaj	07/08/1961	MHA
43	Girdhari Lal	28/06/1964	I&B
44	Ajay Kumar	28/11/1964	I&B
45	Sanjay Kumar Tiwari	03/12/1973	I&B
46	S. Ramakrishnan	07/05/1957	Urban Dev.
47	Rajendra Prasad K.V.	25/07/1968	Urban Dev.
48	Satish Kumar	20/05/1966	Urban Dev.
49	Amitabh Prasad	11/09/1975	Urban Dev.
50	Vijaya Gopal D.	03/03/1967	Urban Dev.
51	S.S. Sharma	10/07/1958	Urban Dev.
52	Shiv Shankar	22/02/1971	SJ&E
53	C.M. Rao	12/07/1966	SJ&E
54	Guru Dayal Shah	08/07/1967	SJ&E
55	Seema Dureja	16/03/1970	Commerce
56	Vikas Goel	18/09/1966	Commerce
57	K.S. Chadha	09/07/1967	Commerce
58	Munish Kumar	11/03/1979	Commerce
59	S.K. Mandal	07/05/1968	Planning Commn.
60	M.L. Gandhi	24/11/1956	Planning Commn.
61	Sunita Arya	09/04/1971	Planning Commn.
62	Sanjeev Kumar	15/02/1976	Planning Commn.
63	P. Vijayakumar	14/06/1968	Water Res.
64	Pratyusha Kumar Mishra	17/07/1970	Water Res.
65	Subra Das	03/04/1962	Agri. & Coop.
66	Jayasree Vijay	30/05/1967	Agri. & Coop.
67	Mahendra Kumar	15/11/1955	H&FW
68	Kailash Chander	02/01/1961	H&FW
69	Om Prakash Punwar	22/12/1965	I&B
70	Mool Chand	10/08/1968	I&B
71	Sombir Singh	01/02/1959	I&B
72	Durga Nand Jha	12/01/1974	I&B
73	Dharminder Yadav	03/09/1969	Urban Dev.
74	Anil Kumar Singh	01/02/1967	Urban Dev.
75	Bal Kishore Prasad	05/03/1975	Urban Dev.

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____

5.	Academic Qualification	_____

6.	Date of joining as UDC Select List year	_____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
(i)	ISTM	_____
(ii)	Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____