

**No.08/02/2012-CS.I(Trg)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
CS.I Training**

Lok Nayak Bhawan, New Delhi  
Dated the **27<sup>th</sup> March, 2012**

**OFFICE MEMORANDUM**

**Subject : Level 'A' Training Programme at ISTM for U.D.Cs during the period 16/04/2012 to 11/05/2012.**

The undersigned is directed to inform that UDCs, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **16/04/2012 to 11/05/2012**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri R K Kundi, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 16<sup>th</sup> April, 2012.**

2. **The performance of the officials in the training, as evaluated and reported by ISTM, may be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time. **The officials who do not attend or successfully complete the Level 'A' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour and the officers nominated above may be advised to draw necessary TA/DA advance of Rs. 15,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only and the same shall be collected by ISTM from the participating officials.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **10<sup>th</sup> April, 2012** to Shri R K Kundi, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri R K Kundi, Deputy Director(Co-ordinator) ISTM, is accessible on phone No. 26185314 (O).

  
( **V Srinivasaragavan** )

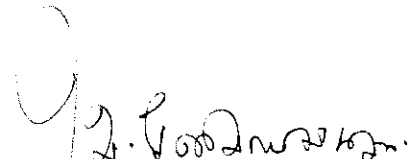
Under Secretary to Government of India  
Tele. : 24629412

To

**Min/Dept.of  
Joint Secretary(Estt./Admn.)  
New Delhi.**

Copy forwarded to :-

1. ISTM, (Sh. K. Govindarajulu, Jt. Director(BT&Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33083/3/2012-ISTM(Coord) dated 30<sup>th</sup> December, 2011.
2. ISTM, (Shri R K Kundi, Deputy Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **16<sup>th</sup> April, 2012** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
4. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
5. Guard File.
6. Web site of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)>DOPT>Central Secretariat>CSS/Training Nomination Circulars/UDC)

  
( **V Srinivasaragavan** )

Under Secretary to Government of India  
Tele. : 24629412

**Level 'A' CSS Cadre Training Programme for UDCs at ISTM  
(16/04/2012 to 11/05/2012)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	Sangeeta Sharma	23.07.1967	Urban Dev.
2.	Hemant Kumar Bhatia	16.01.1968	Urban Dev.
3.	Asha Wahane	04.01.1967	Urban Dev.
4.	Anuj Kumar Sinha	16.06.1975	Urban Dev.
5.	Hari Ram	15.07.1970	Urban Dev.
6.	Bhoop Singh	04.12.1965	Urban Dev.
7.	I.S. Chharia	01.04.1956	Urban Dev.
8.	Suman Kumar Singh	19.03.1975	Urban Dev.
9.	Madhusudhan	01.05.1960	H&FW
10.	Sanjay Kumar	04.07.1969	H&FW
11.	Rakesh Kumar Singh	01.02.1975	H&FW
12.	Rakesh Kumar-I	24.06.1971	H&FW
13.	Rakesh Kumar-II	14.11.1966	H&FW
14.	Atul Kumar Mishra	03.05.1974	H&FW
15.	Viran Jhamb	18.08.1968	Agri. & Coop.
16.	Dhananjay Kumar	06.05.1971	Agri. & Coop.
17.	Naval Kishor	15.02.1966	DOP&T
18.	Man Singh Jat	22.12.1955	DOP&T
19.	B.K. Laskar	15.01.1960	DOP&T
20.	Ramesh Chand	10.05.1961	DOP&T
21.	Budh Ram Sharma	08.08.1958	UPSC
22.	Devinder Singh Bisht	07.11.1967	UPSC
23.	Sunil Kumar Jain	11.02.1959	UPSC
24.	Ravindra Kumar-I	02.06.1975	UPSC
25.	Sharad Joshi	25.10.1969	UPSC
26.	Kamal Kishore	13.04.1971	UPSC
27.	Subhash	07.08.1954	UPSC
28.	Praveen Kumar	07.01.1976	UPSC
29.	Mahender Gohar	04.11.1969	RT&H
30.	Arvendra Kumar Bhaskar	25.02.1968	RT&H
31.	Surender Kumar	01.01.0963	RT&H
32.	Suraj	12.11.1977	MHA (MOIA)
33.	Surjeet Singh	09.01.1964	Water Resources
34.	Sandeep Kaviraj	01.01.1974	Water Resources
35.	Khushi Ram	28.07.1961	MHA
36.	Anjani Kumar Verma	05.01.1966	Earth Sciences
37.	N. Mangamma	12.06.1967	MHA
38.	Lalitha Mohanan	02.02.1967	MHA
39.	Ranjeet Kumar Sharma	10.12.1975	MHA
40.	Rajesh Kumar	28.03.1963	DOP&T

CURRICULAM VITAE

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Academic Qualification \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

6. Date of joining as UDC \_\_\_\_\_
- Select List year \_\_\_\_\_

7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No  
SC/ST

8. Previous Training undergone
- (i) ISTM \_\_\_\_\_
- (ii) Other Training Instt. \_\_\_\_\_

9. (i) Office Address \_\_\_\_\_
- Ministry/Department \_\_\_\_\_
- Name of Building & Room No. \_\_\_\_\_
- Place of Office, Tele. No. \_\_\_\_\_

- (ii) Residential Address \_\_\_\_\_
- with Tele. No, \_\_\_\_\_
- e-mail, if any. \_\_\_\_\_