

**Most Immediate**

**No.08/02/2011-CS.I(Trg)-Vol.II  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
CS.I Training**

Lok Nayak Bhawan, New Delhi  
Dated the 12<sup>th</sup> August, 2011

**OFFICE MEMORANDUM**

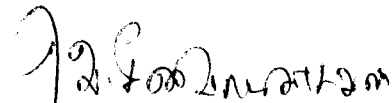
**Subject : Level 'A' Training Programme at ISTM for U.D.Cs with 5 years' approved service in the grade (29/08/2011 to 23/09/2011).**

The undersigned is directed to inform that UDCs/adhoc Assistants, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **29/08/2011 to 23/09/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri Ranjan Kumar Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 29<sup>th</sup> August, 2011**.

2. **The performance of the officials in the training, as evaluated and reported by ISTM thereof, may be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion/regularization, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only and the same shall be collected by ISTM from the participating officials.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **23<sup>rd</sup> August, 2011** to Shri Ranjan Kumar, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri Ranjan Kumar, Deputy Director(Co-ordinator) ISTM is accessible on phone No. 26175590 (O).



( **V Srinivasaragavan** )

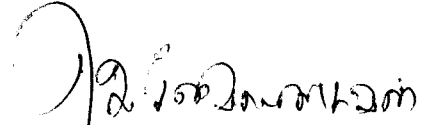
Under Secretary to Government of India  
Tele. : 24629412

To

**Min/Dept.of  
Joint Secretary(Estt./Admn.)  
New Delhi.**

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2005-ISTM(Coord) dated 17<sup>th</sup> June, 2011.
3. ISTM, (Shri Ranjan Kumar, Deputy Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **29<sup>th</sup> August, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)<CS Division<CSCS<Training Circulars<U.D.C.)



( **V Srinivasaragavan** )

Under Secretary to Government of India  
Tele. : 24629412

**Level 'A' CSS Cadre Training Programme for UDCs  
with 5 years approved service in the Grade at ISTM  
(29/08/2011 to 23/09/2011)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	T.K. Das	03/11/1960	CPWD, Kolkata
2.	Tapas Chakraborty	31/10/1960	CPWD, Kolkata
3.	Sanjeev Kumar Mallick	12/02/1972	Urban Development
4.	Manoj Kumar Jha	11/02/1971	Home Affairs
5.	Prasanta Sarvadhikari	02/01/1960	CPWD, Kolkata
6.	Mir Nasiruddin	09/02/1959	Urban Development
7.	Taran Bhattacharjee	14/11/1958	Urban Development
8.	K.D. Gupta	02/01/1959	Urban Development
9.	Prabhas Kumar Saha	01/02/1964	CPWD, Kolkata
10.	Harish Kumar Sharma	15/11/1961	Agriculture & Cooperation
11.	Hemant Kumar	27/12/1970	Expenditure
12.	Ram Phal	12/12/1956	Expenditure
13.	Sanjay K Dhiman	04/04/1970	Expenditure
14.	Harish Kumar Sharma-II	09/09/1958	Expenditure
15.	Shive Narayan	01/11/1954	Economic Affairs
16.	Munna Lal	02/02/1959	Home Affairs
17.	Shiv Dutt Joshi	01/09/1957	Home Affairs
18.	Brahma Dutt	15/07/1959	Home Affairs
19.	Neelam Sharma	25/07/1966	Home Affairs
20.	<b>Subhransu Putatunda</b>	26/01/1968	Economic Affairs
21.	Rajkishore	25/10/1955	Information & Broadcasting
22.	Parmeet Singh Khurana	11/12/1965	Information & Broadcasting
23.	Nalini Ramesh	15/04/1966	Information & Broadcasting
24.	Neeraj Dogra	23/10/1971	Economic Affairs
25.	Olivia Chakraborty	20/10/1975	Economic Affairs
26.	Pradeep Kumar	18/08/1966	UPSC
27.	Lok Ram	24/03/1954	UPSC
28.	Prabhakar	20/08/1969	UPSC
29.	Dilip Kumar Jha	10/02/1970	UPSC
30.	Satish Chander	01/11/1964	Labour & Employment
31.	Sohan Singh	10/06/1963	Labour & Employment
32.	S.S. Negi	04/10/1960	Science & Technology
33.	Bhupendra Kumar	05/03/1974	Science & Technology
34.	Ashish Bhattacharya	11/08/1972	Women & Child Development
35.	Nathi Singh	01/01/1956	UPSC

**CURRICULAM VITAE**

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as <b>UDC</b> Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
(i)	ISTM	_____
(ii)	Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____