

**Most Immediate**

**No.8/4/2012-CSI(Trg.)-Vol.III  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training**

**2<sup>nd</sup> Floor, Lok Nayak Bhavan, New Delhi  
Dated the 10<sup>th</sup> December, 2012**

**OFFICE MEMORANDUM**

**Subject : Level 'D' training programme to be conducted at ISTM  
w.e.f. 14-01-2013 to 08-03-2013 - re-nominations regarding.**

The undersigned is directed to inform that the following CSS Officers have been re-nominated, for the above mentioned mandatory **Level 'D' Training Programme** which is being conducted by ISTM w.e.f. **14-01-2013 to 08-03-2013** :-

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	7245	S.D. Tiwari	01/06/1968	Power / Environment & Forests
2	7247	Niranjan Kumar Joshi	26/06/1964	IPP / Urban Development
3	7250	Shankar Lal Bairwa	13/09/1965	Defence
4	7986	Smt. Stella Khakha	22/04/1957	Home Affairs
5	7994	M.N. Burad	15/06/1959	Labour/ DG Mumbai

2. In order to comply with the mandatory conditions as envisaged in DOP&T OMs No.4/11/2005-CSI dated 15.12.2006, No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010 (available on [www.persmin.nic.in](http://www.persmin.nic.in)), these officers are given another chance for successful completion of the mandatory Level 'D' training programme.

3. In case these officers are not relieved by the concerned Ministry/Deptt. or in case any of them does not complete the training successfully, such non-attending of the training or not completing the training successfully would **result in denial of promotion apart from any other action as deemed necessary.** The concerned authorities are therefore requested that the officers may be relieved of their duties without fail and advised to **report to Shri R K Kundi, Deputy Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi at 9 A.M. on 14<sup>th</sup> January, 2013.**

Contd..2/-

4. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

5. Confirmation with regard to the release of the officers along with their respective bio-data(Annexure-II) may please be sent at the earliest to **Shri R K Kundi**, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. **Shri R K Kundi**, DD/(Co-ordinator), ISTM, is accessible on Phone No.26185314 (O).



( **Vidyadhar Jha** )

Under Secretary to Government of India

Tele. : 24624046

To

**Ministry/Department of  
{Joint Secretary(Admn.) concerned}**

**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067. (**ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2<sup>nd</sup> July 2009.**)
2. ISTM (**Shri R K Kundi**, Deputy Director/Course Coordinator), Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers who report for training on 14<sup>th</sup> January, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. **US(U)**, CSI Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
6. Guard file.
7. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/SO**).



( **Vidyadhar Jha** )

Under Secretary to Government of India

Tele. : 24624046

**CURRICULAM VITAE**

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Academic Qualification \_\_\_\_\_  
\_\_\_\_\_
6. Date of joining as Section Officer  
Select List year \_\_\_\_\_
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No SC/ST
8. Previous Training undergone  
(a) ISTM \_\_\_\_\_  
(b) Other Training Institute \_\_\_\_\_
9. (i) Office Address  
Ministry/Department \_\_\_\_\_  
Name of Building & Room No. \_\_\_\_\_  
Place of Office, Tele. No. \_\_\_\_\_  
(ii) Residential Address  
with Tele. No, \_\_\_\_\_  
e-mail, if any. \_\_\_\_\_