

No.8/4/2013-CS-I(Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 18th March, 2013

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(01/04/2013 to 24/05/2013)**

The undersigned is directed to inform that Section Officers/adhoc Under Secretaries whose names are given in **Annexure- I** have been **re-nominated** to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **01/04/2013 to 24/05/2013** as enjoined in **Cadre Training Plan** for the CSS officers. The officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to **Ms Geeta Nair, Joint Director (Co-ordinator)**, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 **at 9 A.M. on 1st April, 2013 without fail.**

2. As the training of the officers and its successful completion is mandatory as per DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports be added in their APARs while considering their promotion.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers (*last and final nomination) who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers re-nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent by **18th March, 2013** to **Ms Geeta Nair, Joint Director** (Co-ordinator) ISTM, New Delhi (Telephone No. 26108946 (O)).



(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067. (**ER Sheets of the participants may be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**)
2. ISTM, (**Ms Geeta Nair**, Joint Director) Course Coordinator, Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers with CSL No. who report for training on 1st April, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(U)**, CS-I Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
5. Hindi Section, DOP&T, New Delhi - For Hindi version.
6. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/SO**)
7. Guard File.



(**Vidyadhar Jha**)

Under Secretary to Government of India
Tele. : 24624046

**Level 'D' Training Programme to be held at ISTM
(01/04/2013 to 24/05/2013)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6838	ASHWANI KUMAR *	04/02/1964	Overseas Indian Affairs
2	7986	SMT. STELLA KHAKHA *	22/04/1957	Home Affairs
3	7045	S.K. KHURANA *	14/04/1967	Rural Development
4	7061	BIJOY SAMANTA *	06/06/1965	DOP&T /SSC Kolkata
5	7123	A.K. PANDEY *	20/07/1966	Petroleum & Natural Gas
6	7141	ANIL KUMAR *	29/07/1967	MHA
7	7152	VARINA NATHANI	29/03/1974	Planning Comm.
8	7154	INDU BHUSAN LENKA	21/10/1972	Youth Affairs
9	7161	BINOD KUMAR *	01/01/1965	IPP
10	7164	ANOOP SINGH BISHT *	09/09/1972	Power
11	7170	SUSRUTA SAMANTA *	22/09/1973	Home Affairs
12	7178	ANIL KUMAR *	15/12/1974	UPSC
13	7187	M.K. HARIKUMAR	31/05/1968	DOP&T
14	7189	ALOK KUMAR *	08/06/1968	Commerce
15	7224	LAKSHMI KANTA HALDER *	09/01/1968	SSC Kolkata
16	7227	AMIT GHOSAL	01/05/1965	Civil Aviation
17	7240	RAJINDER KUMAR *	10/02/1965	Road Transport & Highways
18	7248	SNEH LATA	03/10/1971	Rural Development
19	7250	SHANKAR LAL BAIRWA *	13/09/1965	Defence
20	7252	SUDHEER BABU MOTANA	05/06/1970	Defence
21	7260	SUNITA	30/05/1971	Culture
22	7264	ANJAN BISWAS	14/03/1969	AYUSH
23	7269	ASHOK KUMAR	24/05/1968	Home Affairs
24	7271	KISHORE SRIVASTAVA	22/06/1965	I&B
25	7274	RAVI KANT	25/10/1965	Health &FW
26	7284	SUNIL KUMAR MEHTO	06/05/1964	Social Justice & Empower.
27	7285	RAKESH MISHRA	25/01/1965	Petroleum & Natural Gas
28	7290	UMESH Kr. BHARDWAJ	25/09/1966	Civil Aviation
29	7293	VIJAY SHANKAR PANDEY	22/10/1968	Home Affairs
30	7295	RAJESH SHARMA	18/02/1965	Water Resources
31	7296	SANJAY DHAR	23/03/1965	I&B
32	7302	AKHOURI S. SAHAY	28/01/1965	Coal
33	7307	P.V. PRASAD	15/04/1965	Commerce
34	7310	VIJAY KAUSHIK	02/08/1965	DOP&T
35	7313	ANIL KUMAR SINGH	19/05/1966	Panchayati Raj
36	7314	HEMANT KUMAR DHASMANA	22/05/1966	Commerce
37	7319	GANESH SINGH	14/09/1967	Agriculture & Cooperation
38	7320	N.P. SHUKLA	05/01/1968	Culture
39	7322	KISHOR BANDOPADHYAY	10/05/1966	Cab. Sectt.
40	7330	DEVKI NANDAN	02/03/1964	MSME
41	7331	KSHITISH KUMAR	04/05/1964	Corporate Affairs
42	7335	S.K. MISHRA	30/06/1964	Urban Dev.
43	7344	KUMAR NITYANAND	20/08/1967	Panchayati Raj
44	7346	PAWAN SHARMA	07/02/1968	UPSC
45	7347	A.K. MALHOTRA	14/08/1961	DOP&T
46	7348	TEJ PRATAP NARAYAN	15/08/1965	Chemical & Pet. Chemicals
47	7350	ABHIJIT ROY	20/11/1965	Environment & Forests
48	7352	P.K. SRIVASTAVA	12/04/1966	Higher Education
49	7358	PUNEET SHARMA	01/12/1966	Panchayati Raj
50	7438	HARISH CHANDRA RAI	24/09/1965	Home Affairs

* Last and final nomination.

CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____

5.	Academic Qualification	_____

6.	Date of joining as Section Officer Select List year	_____

7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
	(a) ISTM	_____
	(b) Other Training Institute	_____

9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____