

Most Immediate

No.8/4/2013-CSI(Trg.)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

2<sup>nd</sup> Floor, Lok Nayak Bhavan, New Delhi  
Dated the 18<sup>th</sup> March, 2013

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Officers of the CSS during the period from 01/04/2013 to 24/05/2013.**

The undersigned is directed to inform that orders for regular promotion to the grade of US in respect of some officers were not issued for their failure to attend/successfully complete mandatory Level 'D' training despite their prescribed three nominations. The matter has been further examined in this Department and it has been decided with the **approval of MOS(PP)** to offer these defaulting officers a **last and final chance**, for the successful completion of the mandatory **Level 'D' Training Programme**. Accordingly, the following officers are nominated for the successful completion of mandatory training to be conducted by ISTM w.e.f. **01/04/2013 to 24/05/2013**, in order to comply with DOP&T Notification G.S.R.197(E) dated 19<sup>th</sup> March 2010 :-

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6180	Din Dayal Maheshwari	24/06/62	Financial Services
2	6194	Pradeep Kumar Sureka	13/06/63	Overseas Indian Affairs
3	6245	P. K. Bali	26/04/61	PMO
4	6275	Moola Ram Meena	05/07/59	UPSC
5	6418	Saurabh Bhattacharya	01/09/64	Higher Education
6	6453	Samit Datta Gupta	19/09/67	Environment & Forests
7	6522	Surajmal Meena	10/03/60	Higher Education
8	6621	Ms. Barnali Khastagir	05/06/64	Posts
9	6738	Jyoti Gulati	16/01/64	Power

2. **Attention is further drawn to the fact that these officers have been given this last opportunity as a special case for the successful completion of the mandatory Level 'D' training programme and to comply with the mandatory conditions of imparting training for holding higher responsibilities.** Failure on this count shall render them liable to debarment/denial of promotion as envisaged in **DOP&T OMs No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010**

3. The concerned authorities are, therefore, informed that the officers may be relieved of their duties without fail and advised to **report to Ms. Geeta Nair, Joint Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi at 9 A.M. on 1<sup>st</sup> April, 2013**, so that they are not deprived of their regular promotion on this account.

4. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs.15,000/- for study tour and Rs.55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

5. Duly filled in bio-data(Annexure-II) of the respective officers may please be sent by **20<sup>th</sup> March, 2013** to **Ms. Geeta Nair**, Joint Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. **Ms. Geeta Nair**, Joint Director/(Co-ordinator), ISTM, is accessible on Phone No.26108946 (O), Mob.9910110249.



( **Vidyadhar Jha** )

Under Secretary to Government of India  
Tele. : 24624046

To

**{Joint Secretary(Admn.) concerned}**  
**Ministry/Department of**

**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra - Joint Director(BT/Coord)**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. No. A-33090/01/2005-ISTM(Coord) dated 5<sup>th</sup> March, 2013. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2<sup>nd</sup> July 2009 .**
2. ISTM, (**Ms. Geeta Nair**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers indicating CSL No., who report for training on 1<sup>st</sup> April, 2013, may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(U)**, CSI Section, DOP&T – **The training status of the officers be confirmed while considering their Promotion.**
5. Hindi Section, DOP&T, New Delhi - For Hindi version
6. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat> CSS/Training Nomination Circulars/SO**)
7. Guard file.



( **Vidyadhar Jha** )

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CURRICULAM VITAE

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____ _____
6.	Date of joining as <b>Section Officer</b> Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
	(a) ISTM	_____
	(b) Other Training Institute	_____ _____
9.	(i) Office Address	_____ _____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____ _____
	(ii) Residential Address	_____ _____
	with Tele. No,	_____
	e-mail, if any.	_____