

No.8/4/2012-CS-I(Trg.)-Vol.III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the **8th January, 2013**

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(18/02/2013 to 12/04/2013)**

The undersigned is directed to inform that Section Officers/adhoc Under Secretaries of the CSS whose names are given in **Annexure- I** have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **18/02/2013 to 12/04/2013** as enjoined in **Cadre Training Plan** for the CSS officers. The officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to **Shri K. Govindarajulu, Joint Director (Co-ordinator)**, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 **at 9 A.M. on 18th February, 2013 without fail.**

2. As the training of the officers and its successful completion is mandatory as per DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports be added in their APARs while considering their promotion.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (Annexure-II) may please be sent by 24th January, 2013 to **Shri K. Govindarajulu, Joint Director** (Co-ordinator) ISTM, New Delhi, with a copy to the undersigned. **Shri K. Govindarajulu, Joint Director** (Co-ordinator), ISTM, is accessible on phone No. 26164285 (O).



(**Vidyadhar Jha**)

Under Secretary to Government of India

Tele. : 24624046

To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra**, Joint Director) Administrative Block, Old JNU Campus, New Delhi-110067. **(ER Sheets of the participants may be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.)**
2. ISTM, (**Shri K. Govindarajulu**, Joint Director)/Course Coordinator, Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers with CSL No. who report for training on 18th February, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. **US(U)**, CSI Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
6. Guard file.
7. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/SO)



(**Vidyadhar Jha**)

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**Level 'D' Training Programme to be held at ISTM
(18-02-2013 to 12-04-2013)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE Ministry/Department
1	7395	SANJEEV MONGIA	07/11/1967	Home Affairs
2	7396	SASHI BHUSHAN TIWARI	23/01/1968	Rural Development
3	7397	GYANENDRA KUMAR KALRA	01/04/1968	Labour & Employment
4	7400	KUNJ BIHARI TRIPATHI	09/01/1964	NATGRID
5	7402	THOMAS MATHEW	20/05/1964	Health & FW
6	7404	ANIL KUMAR SINGH	02/01/1965	Telecom
7	7405	SHRI PRAKASH AGARWAL	01/03/1965	Petroleum & NG
8	7406	NAVEEN KAPOOR	10/04/1965	Labour & Employment
9	7408	K CHANDRASEKAR	27/05/1965	Tribal Affairs
10	7410	P.K. SAHU	24/03/1966	Defence
11	7412	BANAMALI NAIK	07/11/1966	DOP&T/AYUSH
12	7414	SUBRATA HAZRA	16/12/1966	Revenue
13	7415	ANIL KUMAR PRADHAN	02/01/1967	Economic Affairs
14	7418	RAVI VAZIRANI	27/03/1967	Corporate Affairs
15	7421	PREM NARAIN	01/01/1968	Health & FW
16	7424	SANJAY SINGH	16/01/1968	Civil Aviation
17	7425	SMT. SATINDER KAUR	12/06/1968	Power
18	7428	SIRAMDAS VENKATESHWARLU	14/10/1964	Power
19	7430	NIRMAL KUMAR	01/01/1965	Commerce
20	7436	GIRINDRA JOSHI	14/07/1965	Food Processing Ind.
21	7438	HARISH CHANDRA RAI	24/09/1965	Home Affairs
22	7439	MANOJ KUMAR	10/02/1966	Urban Dev./Expenditure
23	7444	SAMIR KUMAR MOHANTY	18/07/1966	Economic Affairs
24	7445	UTTAM KUMAR KAR	20/07/1966	Tribal Affairs
25	7447	ARUN AGRAWAL	21/07/1966	Power
26	7449	S.KHURSHID RABBANI	27/09/1966	DOP&T
27	7451	SANJAY	12/12/1966	Revenue
28	7456	A.K. SINGH	07/05/1967	ARPG
29	7457	ASHOK PRASAD	31/12/1967	RTH
30	7459	UDAI BHAN SINGH	01/01/1968	Financial Services
31	7465	M.K. SINGH	16/08/1968	RTH
32	7467	PADMANAV BEHERA	05/02/1964	Defence
33	7470	BHIM PRAKASH	17/10/1964	Rural Development
34	7474	YOGINDER SINGH	21/01/1968	Commerce
35	7476	RAJ KUMAR	13/11/1965	Agriculture & Cooperation
36	7477	ANIL KUMAR	25/08/1963	Textile
37	7480	SHEO NATH SINGH	02/05/1967	Cabinet Secretariat
38	7481	ASHOK KUMAR	04/12/1963	Environment & Forests
39	7484	SMT. G.S. CHITRA	21/06/1968	Panchayati Raj
40	7485	DALPAT SINGH	23/01/1966	Defence
41	7490	SUDESH KUMAR	23/05/1964	Women & Child Dev.
42	7492	RAJENDRA KUMAR JATAV	15/02/1966	Defence
43	7493	ARVIND KUMAR	06/01/1967	Overseas Indian Affairs
44	7495	SUBODH KUMAR	01/10/1968	Telecommunications
45	7497	DHANI RAM BHARTI	10/01/1963	Animal Hus.D&F
46	7499	U.K. BISWAS	05/01/1966	Commerce (Supply)
47	7500	RANVIR SINGH	01/02/1966	I & B
48	7502	AMARJIT SINGH	15/12/1966	Economic Affairs
49	7505	RAKESH KATARIA	09/09/1967	Fertilizers
50	7507	YASH PAL	02/12/1967	Commerce
51	7509	S.C. KASHYAP	04/01/1968	SSC Hqrs.
52	7512	NARENDER PAL	10/05/1961	Commerce
53	7514	M.SUBRAMANIYAN	07/04/1964	Heavy Industries
54	7516	SMT. SIMMI NARNULIA	17/07/1968	Heavy Industries
55	7518	JITENDRA R.GAIKWAD	18/09/1968	Expenditure

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as Section Officer
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify
Yes/No SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address
with Tele. No, _____
e-mail, if any. _____