

**No.8/4/2014-CS-I (Trg.)-Vol.II**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**

**Lok Nayak Bhavan, New Delhi**  
Dated, the 21<sup>st</sup> August, 2014

**OFFICE MEMORANDUM**

**Subject : Level 'D' Training Programme for Section Officers in the  
zone of promotion for Grade I (US) of the CSS at the ISTM  
(01/09/2014 to 24/10/2014)**

The undersigned is directed to inform that officers whose names are given in **Annexure- I** have been re-nominated as enjoined in **Cadre Training Plan** for the CSS officers to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **01/09/2014 to 24/10/2014**). Officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to **Shri R.K. Kundi, Deputy Director** (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 **at 9.00 A.M. on 1<sup>st</sup> September, 2014 without fail.**

2. The training of the officers and its successful completion is mandatory as per DOP&T Notification **G.S.R.197(E) dated 19<sup>th</sup> March 2010** and as **vigilance clearance is not required** for mandatory training programmes, the Cadre Authorities are requested to ensure that the officers re-nominated are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports be added in their APARs while considering their promotion.** No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.1/1/2009-CSI(Trg.) dated 24<sup>th</sup> February, 2010 as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

**P.T.O.**

4. Confirmation with regard to the participation of the officers (after updating officers' particulars online on CMS) may please be sent to **Shri R.K. Kundi, Deputy Director** (Co-ordinator) ISTM, New Delhi (Telephone No. 26185314 (O)).

  
( **R. Venkatesan** )  
21-8-14

Under Secretary to Government of India  
Tele. : 24624046

To

**Ministry/Department of  
{Joint Secretary(Admn.) concerned}**

**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri R.K. Kundi, Deputy Director**) Administrative Block, Old JNU Campus, New Delhi-110067 w.r.t. ISTM letter No. A-33083/3/2013-ISTM(Coord)/1316 dated 13<sup>th</sup> December, 2013. **The list of officers who report for training on 1<sup>st</sup> September, 2014 may please be furnished to this Department next day positively.**
2. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
3. **US(U)**, CS-I Section, DOP&T – **For confirming the training status of the officers while considering their Promotion.**
4. Hindi Section, DOP&T, New Delhi - For Hindi version.
5. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/SO**)
6. Guard File.

  
( **R. Venkatesan** )  
21-8-14

Under Secretary to Government of India  
Tele. : 24624046

**LIST OF OFFICERS FOR LEVEL-D TRAINING PROGRAMME AT ISTM FROM  
01/09/2014 TO 24/10/2014**

S. N	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6693	Shri DEEPAK SAJWAN **	26/11/1973	Defence
2	8096	Smt. V K BHALLA **	01/09/1965	Health & FW
3	8180	Shri K C RAJU *	26/05/1967	Commerce
4	8206	Smt. CHITRA SHARMA **	16/04/1958	Commerce
5	8236	Shri SAILESH JOGIANI **	18/12/1967	Urban Development
6	8238	Shri KAMAL KANT **	05/02/1969	Defence
7	8240	Shri RAJESH KUMAR **	05/12/1968	Commerce
8	8246	Shri H. C. VERMA **	09/07/1969	UPSC
9	8262	Shri VANGARA PRASAD **	03/06/1970	Health & Family Welfare
10	8266	Shri K. SRINIDHI *	26/08/1969	Defence
11	8270	Shri M. K. SHARMA **	05/07/1962	Urban Development
12	8272	Shri SANJAI JAISWAL **	02/07/1974	Information & Broadcasting
13	8280	Shri B. R. MAHATO **	16/11/1970	Overseas Indian Affairs
14	8282	Smt MAMTA BATRA **	13/02/1977	Urban Development
15	8290	Shri VIKAS CHANDRA**	18/03/1970	Women & Child Development
16	8298	Shri VINOD KUMAR GUPTA **	05/06/1969	Civil Aviation
17	8302	Shri RATTAN SINGH **	25/07/1975	Defence
18	8304	Shri REVATI RAMAN **	18/08/1968	Defence
19	8308	Shri SUSHIL KUMAR **	09/10/1972	Panchayati Raj
20	8310	Smt. JASLEEN KAUR **	08/07/1974	Urban Development
21	8324	Shri ADITYA SHEKHAR SINGH **	22/06/1971	Minority Affairs
22	8328	Shri BISWADEEP SENGUPTA **	15/11/1962	Civil Aviation
23	8330	Shri MOHD. NASEEM **	20/03/1965	Home Affairs
24	8332	Shri RAJESH SHARMA **	01/06/1974	PMO
25	8336	Shri NARESH KUMAR*	04/07/1968	Textiles
26	8338	Shri GOPAL*	12/08/1969	Information & Broadcasting
27	8340	Smt. RITU SHARMA*	24/05/1973	Defence
28	8342	Shri JITENDER JUYAL*	27/02/1976	Food & Public Distribution
29	8346	Shri NAVEEN KUMAR DUBAY*	15/06/1974	Statistics & Programme Imp.
30	8422	Shri RAJESH SAHA *	05/02/1972	Culture
31	8426	Shri BRAJESH GODRA *	27/05/1968	Agriculture & Cooperation
32	8430	Shri VIKRAM SINGH *	26/02/1969	Defence
33	8436	Shri VIJAY KUMAR *	14/11/1966	Higher Education
34	8438	Shri RAMESH KUMAR *	20/03/1969	Food & Public Distribution
35	8440	Shri DEVENDER KUMAR *	07/08/1968	Higher Education
36	8444	Shri PILLI RAVI KUMAR *	17/04/1969	Coal
37	8446	Shri DEVENDRA KUMAR *	05/03/1972	Defence
38	8452	Shri ARNAB DHAKI *	14/07/1973	Higher Education
39	8456	Shri SATYA PAL SINGH *	26/04/1971	Env. & Forests
40	8459	Shri SUBHENDU DAS *	11/02/1971	Higher Education
41	8348	Shri ANANT KUMAR	02/10/1968	Economic Affairs
42	8350	Shri DEVENDRA PRASAD	01/12/1967	Home Affairs
43	8353	Shri V. RAMASWAMY	13/07/1956	Posts
44	8354	Shri SANTOSH KUMAR	05/08/1969	Urban Development
45	8356	Shri PRADIP KUMAR	05/06/1972	Defence
46	8358	Shri VIVEK NARAYAN	04/11/1973	Supply
47	8360	Shri MANOJ KUMAR	05/05/1976	Pension & Pensioners' Wel.
48	8362	Shri RAVI KUMAR CHOUDHARY	22/02/1974	Defence
49	8366	Shri PANKAJ KUMAR PRABHAT	17/01/1969	Agri.&Coop./PO Lucknow (On Deputation)
50	8368	Shri MAHESH KUMAR CHAHAR	01/01/1972	MHA

\*\* Third and Final Chance

\* Second Chance

CURRICULAM VITAE

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Academic Qualification \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Date of joining as **Under Secretary**  
 Select List year \_\_\_\_\_  
 \_\_\_\_\_
7. Whether the nominee is a member of SC/ST. If yes, please specify  
 Yes/No SC/ST
8. Previous Training undergone
  - (a) ISTM \_\_\_\_\_
  - (b) Other Training Institute \_\_\_\_\_  
 \_\_\_\_\_
9. (i) Office Address  
 Ministry/Department \_\_\_\_\_  
 Name of Building & Room No. \_\_\_\_\_  
 Place of Office, Tele. No. \_\_\_\_\_  
 (ii) Residential Address  
 with Tele. No, \_\_\_\_\_  
 e-mail, if any. \_\_\_\_\_