

No.8/4/2012-CSI(Trg.)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

2<sup>nd</sup> Floor, Lok Nayak Bhavan, New Delhi  
Dated the 27<sup>th</sup> April, 2012

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme at the ISTM for Officers who are in the Zone of Promotion for Grade I (US) of the CSS during the period from 21/05/2012 to 13/07/2012.**

The undersigned is directed to inform that the following CSS Officers have been nominated, for the above mentioned mandatory **Level 'D' Training Programme** which is being conducted by ISTM w.e.f. **21/05/2012 to 13/07/2012** :-

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6179	Tony Pyloth	30/06/59	Home Affairs
2	6150	Anandi Venkateshwaran	13/07/66	Defence
3	6170	Kulwant Singh Rana	01/09/62	Defence
4	6194	Pradeep Kumar Sureka	13/06/63	Overseas Indian Affairs
5	6212	Debabrata Banerjee	27/08/64	UPSC
6	6247	J. N. Varma	04/08/61	Labour
7	6275	Moola Ram Meena	05/07/59	UPSC
8	6483	Sandeep Mohan Prasad	31/07/66	Environment & Forests
9	6505	Deepak Rai Narang	10/01/65	Youth Affairs & Sports
10	6522	Surajmal Meena	10/03/60	Higher Education
11	6621	Barnali Khastagir	05/06/64	Defence
12	6644	Jasbir Singh	02/02/67	Petroleum & Natural Gas
13	6665	Dominic Dungdung	18/11/61	Home Affairs
14	6687	Ramanuj Dey	27/08/66	Disinvestment
15	6693	Deepak Sajwan	29/11/70	Defence
16	6712	Dipankar Dutta	10/02/63	SSC Kolkatta

2. Officers who have not undergone the mandatory Level 'D' Training as enjoined in cadre training plan for the CSS, will have to undergo the aforesaid training for promotion to the next higher grade. **These officers are given an opportunity for the successful completion of the mandatory Level 'D' training programme to comply with the mandatory conditions for imparting training for holding higher responsibilities.** In other words, even if they are included in the Select List of Under Secretary, promotion order in respect of them will be issued only after their successful completion of the training.

Contd..2/-

3. The concerned authorities are informed that the officers may be relieved of their duties without fail and advised to **report to Shri Sandeep Mukherjee, Deputy Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi at 9 A.M. on 21<sup>st</sup> May, 2012**, so that they are not deprived of their regular promotion on this account as envisaged in **DOP&T OMs No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010**.

4. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

5. Confirmation with regard to the release of the officers along with their respective bio-data(Annexure-II) may please be sent by **4<sup>th</sup> May, 2012** to **Shri Sandeep Mukherjee**, Deputy Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. **Shri Sandeep Mukherjee**, DD/(Co-ordinator), ISTM, is accessible on Phone No.26102597 (O).



( **Vidyadhar Jha** )

Under Secretary to Government of India

Tele. : 24624046

To

{**Joint Secretary(Admn.) concerned**}  
**Ministry/Department of**  
**New Delhi.**

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri K. Govindarajulu - Joint Director(BT/Coord)**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. No. A-33090/01/2005-ISTM(Coord)/839 dated 19<sup>th</sup> March, 2012. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2<sup>nd</sup> July 2009 .**
2. ISTM, (**Shri Sandeep Mukherjee**, Dy. Director) Administrative Block, Old JNU Campus, New Delhi-110067.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(U)**, CSI Section, DOP&T – **The training status of the officers be confirmed while considering their Promotion.**
5. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat> CSS/Training Nomination Circulars/SO**)
6. Guard file.



( **Vidyadhar Jha** )

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CURRICULAM VITAE

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Academic Qualification \_\_\_\_\_  
\_\_\_\_\_
6. Date of joining as Section Officer  
Select List year \_\_\_\_\_  
\_\_\_\_\_
7. Whether the nominee is a member of SC/ST. If yes, please specify  
Yes/No  
SC/ST
8. Previous Training undergone  
(a) ISTM \_\_\_\_\_  
(b) Other Training Institute \_\_\_\_\_
9. (i) Office Address  
Ministry/Department \_\_\_\_\_  
Name of Building & Room No. \_\_\_\_\_  
Place of Office, Tele. No. \_\_\_\_\_  
(ii) Residential Address  
with Tele. No, \_\_\_\_\_  
e-mail, if any. \_\_\_\_\_